



"The council that's working for you."

Staff ADVISORY COUNCIL

OSU STAFF ADVISORY COUNCIL MINUTES

March 9, 2016 – 412 SU

Guests: Wayne Prater, university dining services procurement manager, Patty Anson, nutritionist for university dining services, Liz Tarbutton, account III (HR); Lorinda Schrammel, manager of training and development (HR), Shelby Morris, coordinator training (HR), Joey Keel senior HR generalist I, Jennifer Hladik senior communications specialist for Department of Wellness, Jaime Payne, assistant vice president of administration and finance, Kayly Wehr, web designer for Dean of Vet Med

Sue Goad Chair, called the meeting to order at 1:20 p.m. and the roll call was completed.

Approval of Minutes: The March 2016 minutes were approved after corrections that the name of Communications committee be changed from PR committee.

Approval of Agenda: The agenda was approved as presented.

Guest Speakers:

Wayne Prater- procurement manager for UDS

Lorinda Schrammel- manager of training and development – Lorinda asked the council for feedback on the Staff Development Day and what they thought about the outcome. Surveys were sent out but were not due until Friday of that week. There was much discussion and most members thought the event was well received and ran smoothly.

Tiffany Nixon- senior academic counselor- Spoke to the council about shared leave. She present a PowerPoint which will be made available upon request.

She researched all of the big twelve schools to see what their shared leave policies encompassed, and how they were administered. She would like the council to consider putting forth a recommendation for OSU implementation.

Treasurer's Report: Toby Tucker – Provided a printed report showing current expenses and balances.

Branch Campus Reports

OSU-Tulsa/CHS: Janifer Hilton – Absent- Sue read her report

OSU-OKC: Rebecca Ferguson – No report

OSUIT-Okmulgee: Claudette Butcher- The campus held a Culinary Arts Challenge much like "Iron Chef" and it was very successful. They are gearing up for their Orange Fest in downtown Okmulgee. The Merchants will be hosting a "Voice" challenge and at 8:00 p.m. there will be a Glow Run. The Orange Fest will run from April 5, 2016 through April 11, 2016.

Report of Standing Committees

Rules & Procedures: Melanie Bayles – Nominations for new members will be open from March 14 2016 through April 4, 2016. Information will be put on the SAC webpage and Facebook page. An email will need to be sent on the last week. Three seats are available, two nonexempt and one at large. Election period will be April 18, 2016 through April 29, 2016. Survey Monkey will be used for voting.

Policies, Benefits, and Budget: Tara Roberson-Moore – No report.

Communications: Drew Hill – Facebook numbers have been shooting up with the Holiday Basket initiative. He was contacted by Jason Sullivan regarding the Remember the 10 run which is in its 10th year and wants to encourage all council members to volunteer or sign up to run. Jason has been chairing the committee for the last 7 years and will be running for the 1st time this year. April 16 is the 15th anniversary of the crash. Money raised will benefit the Grief Counseling program at OSU.

Awards & Recognition: Jennifer Craig – Received MTM invoice for \$1191.07 for January awards. They are preparing the packets for February awards. The picnic is scheduled for May 19, 2016 and they have contacted Shake-Rattle-Roll.

Fund Raising: Josh Barnard - The committee members will be collecting donations for the "Spring Celebration" baskets on March 21st and 22nd.

Report of University Committees

Faculty Council Report: –Teresa Duston reported that the Faculty Council voted not to endorse guns on campus. They are working with ITLE on guidelines for on-line teaching to be more effective.

Department of Wellness: Mary Talley – The Department will be sending out interest surveys for types of programs that staff would like to see added.

Officer's Reports

Secretary's Report: Shelley Potter – No Report

Vice Chair's Report: Jovette Dew – She thanked her committee for all of their work on the Distinguished Service Awards and also indicated that the Scholarship Committee has started meeting.

Chair's Report: Sue Goad – No report

Unfinished Business – None

New Business – None

Announcements –The next meeting will be May 11, 2016 @ 1:15 p.m. in 412SU-Council Room.

The meeting was adjourned at 2:30 p.m.

Respectfully submitted,

Shelley Potter