**Staff Advisory Council Minutes**

**June 8, 2022 @ 11:00 am**

**Willard Living Room**

**Guests**: No guests.

**Call to Order**: Melanie Bayles called the meeting to order.

**Special Guest Speaker:** Special session so no guest speaker.

**Roll Call**: 21 current members present and 8 new members being seated were present.

**Approval of the Minutes:**  Sherri Buntin made a motion to approve the May minutes, Cara Eubanks seconded. May minutes were approved without adjustment.

**Approval of the Agenda**: Sherri Buntin made a motion to approve the June agenda, and Aaron Moore seconded the motion. Agenda was approved without adjustment.

**Officer Reports**:

**Treasurer Report:** Tammy Ratcliff

* Report attached. -See attachment A

**Secretary**: Michelle Stewart

* No report.

**Vice-Chair**: Kristi Wheeler

* Announced the Star Awards for May.
* Jennifer Dougherty, Payroll Processor, Payroll Services
* Tracy Beck, Program Coordinator, Oklahoma Water Resources Center
* Catarina De Araujo, Curator of Education, OSU Museum of Art
* Kristal Soderstrom Junkens, Senior Academic Advisor, Electrical and Computer Engineering
* Angie Jungermann, Coordinator, Spears School of Business Dean’s Office
* Jamie Westmoreland, Assistant Director of Sponsored Programs, CEAT Research
* Kenny White, Horticulturist, Landscape Install Services
* Dustin Barrett, Supervisor Shop Support, FM Landscape Services
* Carmen Torres, IT Staff, Information Technology
* Lashell Williams, Senior Financial Assistant, Fire Protection Publications

**Chair**: Melanie Bayles

* The COVID survey results are back and almost ready to share.

**Reports of Standing Committees**:

 **Rules, Policy and Procedures Committee:** Chris Pivinski

* No report.

**Communications Committee:** Gary Lawson

* No report.

**Awards and Recognition Committee:** Sherri Buntin

* No report.

**Events Committee:** Michelle Chitwood

* No report.

**Diversity, Equity & Inclusion Committee:** Cara Eubanks

* No report.

**Unfinished Business**: None.

**New Business**:

* Melanie recognized past officers and committee chairs that were not able to be recognized at a special ceremony due to COVID. Those recognized are Tashia Cheves, Ashleigh Hall, Mary Mach, Elaine Johns, Kaylie Wehr, Gary Lawson, Kimberly Meints, and Michelle Chitwood.
* Melanie recognized 2021 – 2022 executive team members Tashia Cheves, Kristi Wheeler, Michelle Stewart, Tammy Ratcliff, Sherri Buntin, Gary Lawson, Chris Pivinski, Cara Eubanks, and Michelle Chitwood.
* Melanie recognized past council members who faithfully fulfilled their council terms but were not previously recognized in a ceremony due to COVID. Those recognized were Stephen Meyer, John Stevens, and Elaine Johns.
* Melanie also recognized the current council members whose term expires with this meeting. Those members were Gary Lawson, Alvina Shearer and Jesse Wood.
* Seating of New Council Members:
	+ Kimberly Howerton, CAS Outreach
	+ Kaitlin Little, Brand Management
	+ Jillian McGee, Brand Management
	+ Samuel Morse, Honors College
	+ Collin O’Leary, Career Services
	+ Beth Powers, Mechanical and Aerospace Engineering
	+ Robert Raab, First Year Success
	+ Kala Sellers, Undergraduate Admissions
	+ Michelle Stewart, CEAT Dean of Engineering
* Appointment of New Council Members to unexpired terms
	+ Brandi Parker-Nunley, University Counseling Services
	+ Karla Sisco, APSS
	+ Tara Alexander, The Office of Central Procurement
* Elections for 2022 – 2023 Officers were held.
	+ Treasurer: Sherri Buntin
	+ Secretary: Jenna Rutherford
	+ Vice Chair: Tom Joyce
	+ Chair: Michelle Stewart
* The next meeting is the first Wednesday in August. August 3, 2022 in 412 Council Room at 1:15 PM

**Adjournment:** Motion was made to adjourn meeting by Chris Pivinski. Second was made by Sherri Buntin. Meeting was adjourned at 1:05 PM.