Mary Kay Jennings called the meeting to order and Louisa Payne called roll. The February and March minutes were approved. The April agenda was approved.

**Executive Group Update** – Jerry Gill, Executive Director of the Alumni Association:

- **Criminal Background Check**: The Criminal Background Check recommendation supporting the Faculty Council stance on the issue, after meetings in January has been sent for review by Legal Counsel. The Ombudsman recommendation has been approved.

- **Senate Bill 1305**: This is a bill to raise the cap of fees charged for the Colvin Center, Student Health Center and the Library. The bill has passed the senate and the house with some revisions. These revisions still need to be passed but the outlook is very good. The success of the measure in an election year is large due to the students groups SGA and the student advisory groups for the Colvin Center and Student Health Center who led the charge. They then combined their efforts with the alumni network, Cowboys for Higher Education to lobby the legislature.

- **Capital campaign**: Foundation reports that the Bringing Dream to Life campaign will see $250 million dollars.

- **Alumni Center**: There is a $10 million dollar building campaign underway to pay for a new building south of Gundersen Hall. The Alumni Association has raised 2.7 million. When the major gifts total 6 million then they will begin the public campaign. The new facility will do more than just house the Alumni offices. Less than a third of the space will be office space. The rest will be public space available to the university. There will be a conference facility and a welcoming center for OSU visitors.

- **Salary outlook**: Although the Governor’s budget calls specifically for faculty salary increases, historically OSU has never distinguished between staff and faculty on raise programs.

**Branch Campus Reports**
OSU-COM – Marsha Howard  There has been a lot of discussion lately about the administrative leave policy. There have been different applications of the leave policy between the educational staff and the health care center staff. When the campus lost electrical power the educational staff was sent home on administrative leave, while the health center staff was required to stay until the power was reinstated. The reason for the disparity was job function, patient care being a more immediate need than instruction or research. The inequality has led to some very hard feeling on the campus.

OSU COM staff council is about to hold elections. Membership numbers are very low right now.

They are reinstating the staff scholarship at OSU COM. So how it had fallen through the cracks. Fundraising ideas include a cookbook. Time constraints have slowed the progress of this project. Howard asked how the matching funds for the OSU SAC scholarships were dispersed.

Monthly brown bag luncheons have been held recently with speakers from OSU Stillwater.

There have been a couple of incidents armed robbery on campus. The next brown bag will be about personal safety.

The Staff Appreciation Day picnic will be held on June 2.

OSU-OKM – Homer Breedlove Okmulgee is preparing for graduation. Nomination requests have gone out for the election on April 24.

OSU-OKC – No report

OSU-Tulsa – No report

Report of Standing Committees

Policy, Benefits, and Budget – Sharon Whitney A recommendation for revisions on OSU’s guidelines on use of the Family Medical Leave Act was distributed. Any comments or suggestions or objections should be sent to Tonya Magness. The recommendation will be voted on at the next meeting. Some discussion followed.

Rules and Procedures – Myra Traynor The committee has finally gotten the numbers from Central Mailing on how many ballots need to be printed. Ballots should be in members’ hand early next week. Academic Affairs Classified has three openings and five candidates. Business and External Relations Classified has 3 full terms and 2 partial terms. The ballot states to vote for three. The three candidates receiving the most votes will be seated in the three-year slots. The other two will receive the partial terms. The Academic Affairs A/P has three slots and five candidates. Ballots should be returned by April 28. There were no nominations for the General University A/P or classified. We’ve had a suggestion from Athletics for the A/P position. Jerry Gill brought us a name from the Alumni Association for the classified position. According to the bylaws if a vacancy exists and Chair may appoint a person to fill that vacancy.
Traynor proposed a system of numbering the seats on council. This would be set up on a database. After some discussion and explanation it was decided that it should be written up and proposed as a bylaw change.

**Public Relations – Diana Bateson** Camille Jardot has completed the newsletter. We should be receiving it soon. The scholarship application will be included inside. The Carnation Sale is being publicized through the flyers and the OSU Home Page and SAC Home Page. The O’Colly and the Stillwater Newspress will be contacted.

The Committee Reports by the Committee Chairs for the new members’ packets should be sent to Diana by e-mail as soon as possible.

**Awards and Recognition – Nancy Swann** Orders are coming in fast for the Carnation Sale. Council members are expected to help deliver the flowers the morning of April 26. Report to 220 Willard by 9:00 am. Wear your council shirts.

The next scheduled Big 12 home baseball game is this weekend. Enough people have signed up to cover the game. Kyle has asked that we also cover a football scrimmage at Owen Field. Volunteers should show up at the baseball field and find out where they have been assigned to work.

There are several home baseball games that SAC has not committed to work. These will probably be low attendance games, but Kyle has said that if one or two representatives from SAC shows up to help his staff work, SAC will receive the standard share of the profits. Swann has a list of the games that she will e-mail to everyone. Anyone interested should contact her.

He is pleased with the council responsibility and performance and as a result has offered 1 of the 10 concession booths in the new Gallagher-Iba arena for men’s basketball. This would involve a lot of work but the profits could be enormous.

**Report of University Committees**

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**Faculty Council Update – No report**

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**Treasurer’s Report** Mary Kay Jennings  As of 2/29/00 the regular account had a $11,793.39 deficit. The fundraising account has a balance of $1,163.76 which includes a carry over of $453.58 from last year and $711.49 in open commitments (shirt purchase) which leaves a total of $452.27. The scholarship account has a balance of $5009.19 with $525 earned this year (no concession money yet.) As of 1/31/00 the endowment account has a balance of $2,293.00 with $40 per month coming in through payroll deduction.

As of today, a deposit of $12,070 has been made to the regular account clearing the deficit. We have gotten approval to expend the funds necessary for the June luncheon. Anne Matoy has asked for a budget of $20,000 for fiscal year 2001 for SAC.

**Old Business**

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**the President’s Open House was a success. Thank you to all members helped and/or attended. An analysis of the results of the survey will be sent to us when it is available. Leslie Miller had the opportunity to talk to the President about workman’s comp and safety issues.**
New Business  Joan Strunk, OSU Foundation  The OSU Family Fund began 1995 at the same time as the capital campaign, Bringing Dreams to Life. It was felt that the campaign would be more successful in attracting large corporate pledges if it could be demonstrated that the OSU Family gave back to OSU. The first Family Fund picnic was held to kick off the campaign. The SAC staff scholarship is part of the Family Fund project. Now it has turned into a yearly celebration and a way to educated new employees. Starting with the second year, all the food has been denoted by the Residential Life food vendors. The goal is 100% participation.

The SAC scholarship fund now amounts to $2,373. The payroll deductions can be arranged for a limited time, for a specific month, for a specific amount or until further notice. When a person gives $100 to the Family Fund he/she receives a T-shirt. Since the campaign started the Family Fund has raised over 2 million dollars. OSU is being used as an example for the Big 12 schools.

The basketball concessions is a good idea, but it won’t start until next December. There is a list of foundations and corporations in Oklahoma that will hear appeals from organizations trying to raise money. The Foundation will work with SAC to help draft a letter to these companies. The administration should be told to increase their matching funds from $1500 to $3000.

Strunk stated that since she is in charge of the phone bank that solicits pledges for the Foundation. A database needs to be created with the past recipients of the scholarships with their success stories. It could be used on the phone bank to solicit funds.

The SAC scholarship will be added as an option on the payroll deduction form and the development officers are now aware of our scholarship fund.

There being no further business the meeting was adjourned at 3:14 p.m. The Staff Advisory Council will meet May 10, 2000 in 416 Student Union at 1:15 p.m.

Minutes Approved:

Mary Kay Jennings, Chairperson  Craig Satterfield, Vice-Chairperson

Rita Hundley, Treasurer  Louisa Payne, Secretary