STAFF
ADVISORY COUNCIL

“The Council that’s working for you”

OSU STAFF ADVISORY COUNCIL MINUTES
April 10, 2002 412 Student Union 12:48 PM

Present:  Beeler, Blackburn, Brooks, Collins, Good, Hart, Hays, Higgs, Hundley, Hunt, Ingham, Jacobs, Magness, Miller, Payne, Reedy, Richardson, Rogers, Shields, Traynor

Absent: Bergbower, Cameron, Cimino, Cookerly, DeBock, Fletcher, Mitchell, Riggs,

Myra Traynor called the meeting to order at 12:48 pm, and Diana Jacobs called roll. Myra asked if everyone had reviewed the minutes and asked if there were any changes to the minutes. With no one having changes, Myra asked those in favor of approving the minutes, and minutes were approved by voice vote. Myra asked if anyone had any changes to the agenda. Duane Hunt and Bonnie Richardson said they had new business. With these changes, Myra asked those in favor of approving the agenda, agenda was approved by voice vote.

Executive Group Update – Short schedule so there was no executive group update.

New Business
Duane Hunt – The Wheelchair Basketball Bash is Tuesday, April 16, at Gallagher-Iba. SAC has been asked to help with concession stands. He passed around a sign up sheet for interested people to sign. Time would be approximately 5:30-9:00pm.

Bonnie Richardson – Faculty Council had a meeting that reviewed and discussed the IT Policy. They discarded the whole policy. She passed out copies of the new IT Policy and asked everyone to review and it would be discussed at the May meeting.

Branch Campus Reports

OSU-OKC – Glenda Cameron - No Report

OSU-Tulsa – Marcia Hays - No report

OSU-Com – Toni Hart – They are getting ready to hold their elections and also having their awards/recognition picnic. They are discussing the family fund and the way that it was presented
to them and the complications they have encountered. They are going to start a promotion for wellness sponsored by the staff council.

OSU-Okmulgee – Devin DeBock – No Report

Report of Standing Committees

Policies, Benefits, and Budget – Leslie Miller
Dr. Warde is currently putting together the statistics on the Day Care Survey. The committee will discuss if we want to make a recommendation on the issue next month or wait until after the summer break. (The possible disadvantages to waiting would be in bringing the issue to new council members who are unfamiliar with the recommendation’s history, and potentially new leadership on this committee. The possible disadvantages to doing it next month would be a lack of endorsement from faculty council (we believe they do not meet during the summer), and a lack of endorsement (as most students will be gone in summer)

We have put together a recommendation on the maternity leave/adoption/sick leave issue. Please look at this recommendation carefully as we will be calling for a vote on it next month (May). The recommendation reads:

“The Staff Advisory Council recommends that OSU Human Resources revise the university policies regarding Maternity Leave (1-0701), Sick Leave for Faculty (2-0113), and Sick Leave for Staff (3-0716) to include the use of sick leave for maternity, paternity, and adoption purposes.”

The revised policies (or policy) should be clearly written and defined so that they are administered uniformly throughout the university as well as equally between faculty and staff. Furthermore, the policies (or policy) should include reference to the Family Medical Leave Act (OSU policy 3-0708) where appropriate.

Background for this recommendation:
OSU is the only Big 12 University that does not allow some use of sick leave by parents who have just adopted a child. Furthermore, several staff members have complained to council members that “maternity leave” is not administered uniformly throughout the university, and that the policies concerning maternity leave are confusing and hard to understand. Unlike many other universities; paternity leave is essentially not addressed at all. Current sick leave policies do not reference FMLA, adding to the potential confusion. Today’s workplace is more dynamic than ever before, and we believe this is an opportunity for Administration to improve morale for current employees as well as provide better recruitment tools for quality candidates in the future.”

Her committee will be adding an attachment to the recommendation containing first-hand accounts illustrating some of the problems staff members have encountered concerning maternity leave. Because these are confidential, we will not be distributing them to the entire council at this time, however, we have received permission to pass them on to Administration if the recommendation passes.

Leslie mentioned that she has been asked about the possibility of making a recommendation concerning the matter of offering discounted tuition fees to the children of faculty and staff members. It is a short meeting today, but it is something she will bring to council next month to see if they want it kicked back to the committee.
Rules & Procedures – Duane Hunt – No report

Public Relations – Rita Hundley – No report

Awards & Recognition – Diana Jacobs for Leslie Cimino
The carnation distribution will be April 24th at 8:30 am in 416 Student Union. Bring staplers if you have them; wear your Council shirts and comfy shoes. It will probably take 1-2 hours.

Faculty Council Meeting Update – Wes Higgs
Most of the meeting was spent drilling J. L. Albert on the IT Policy and Bonnie has already handed out copies of that. They agreed on deadline for dropping classes with 100% refund. Students wanted Wednesday, faculty wanted Friday, they agreed on Monday. Wes made the SAC announcements he was asked to. Their minutes are on their web site if anyone is interested and doesn’t have access to hard copies.

Old Business:
Recommendations from Duane were tabled until May.

Denise Brooks presented copies of the Treasurer’s Report. So far we have received $636 from carnation sales. Someone asked if we had to have $1500 before the administration would match for the scholarships. After some discussion, Ann Matoy thought that Administration will match whatever we have up to $1500 for scholarships.

Rita encouraged everyone to attend President’s Open House and to stagger attendance. They are giving door prizes away and passing out questionnaires.

It was asked how many nominations we had received. We needed two Academic Affairs A/P – two were received; needed two Academic Affairs Classified – four were received; Business A/P – needed one, received three; Classified - needed two, received none; General University A/P – needed one, received one; Student Affairs A/P – needed one, received one. The ballots are ready to go and will be dropped by Friday.

Myra mentioned that President Halligan has agreed to send letters to Department Heads next year prior to nominations asking them to encourage staff to participate in SAC.

Deborah Shields made the motion to adjourn, motion was seconded. Meeting adjourned at 1:10pm.