OSU STAFF ADVISORY COUNCIL MINUTES

April 14, 2010 - 408 Student Union


Absent: Gambill, Niland, Whitmore

Tara Gladden called the meeting to order at 1:15 p.m. and Carey Warner called roll.

Tara asked for approval of the March minutes. Corrections to spelling of Jenny Gililland’s last name were made. A motion was made to approve the March minutes as amended, seconded and approved by a voice vote.

Tara asked for approval of the agenda. Additions to the agenda included Parking Permits under unfinished business and OSU Relay for Life team under new business. A motion was made to approve the agenda as amended, seconded and approved by a voice vote.

Executive Update – Dr. Bosserman, VP for Administration and Finance

Dr. Bosserman stated OSU expects to get anywhere from 7.5% to 15% less in state appropriations for FY11. Administration is currently looking at budget cut scenarios in the amount of 7.5%, 10% and 15%. No raise program has been added to the FY11 budget. Discussions include looking at the lowest paid employees to determine if a mandatory raise is needed. Furloughs are not being discussed at the state level and
Administration has not discussed since December 2009. Plans for furloughs (should they occur) have been made.

Dr. Bosserman stated Administration is staying in contact with legislature regarding mandatory costs. Sometime between now and end of May, legislature will finalize plans for the FY11 budget. Once complete, discussions about tuition increases will occur. No tuition increase occurred in FY10.

Dr. Bosserman stated the state is budget poor. This coming year, FY11, will not be as bad as FY12. In FY12, we will lose the Rainy Day and Stimulus funds.

Dr. Bosserman stated OSU’s number one priority at this time is enrollment management. We lost 1,000 students in the past few years and are trying to increase enrollment to replace those 1,000 students.

Dr. Bosserman stated parking permits will be not increasing in cost in FY11. Health Insurance premiums will increase in FY11. There have been no increases in energy costs in the past three years – approximately $2 million in savings.

Dr. Bosserman stated the “Tobacco Law” was currently sitting on the governor’s desk awaiting approval and once approved OSU would begin rewriting the tobacco free campus policy to reflect the change in law.

Parking Update – Steve Spradling, Director, Parking and Transit Services

Mr. Spradling stated after listening to the Council’s feedback regarding the proposal to increase parking permit cost for FY11, Parking and Transit Services has postponed such increase.

Mr. Spradling showed the Council several photos of parking lots across campus needed maintenance including gravel parking lots and parking lots with large pot holes. To resurface a parking lot, it costs approximately $3,000-$5,000 per parking space and such resurfacing is good for about 20 years. Structured lots such as the parking garage on Monroe can cost approximately $13,000 - $15,000 per parking space to build. The parking garage on Monroe was constructed with federal funds. Since the opening of the parking garage on Monroe, Parking and Transit Services has seen an increase in parking permits sold for the garage; however, 300-400 parking spaces remain empty on any given day.

Mr. Spradling stated there has no been an increase in parking permit costs in 11 years. The average for parking permits in the Big 12 is approximately $272. Lot 74 (north of Colvin Center) will be resurfaced this summer. Alumni RV group has donated $200,000 towards resurfacing and requested that electric be available in this lot. Gated lots for a higher permit cost are being discussed. Plans are underway for an increase in parking permit costs with consideration of the Council’s request for it to occur over several years versus all at once.

Faculty and Staff Campaign – Debbie Nance, OSU Foundation

Ms. Nance stated that the official kick-off for the Faculty and Staff Campaign will take place at 11:30 a.m. April 28, 2010 at the Wes Watkins Center. Lunch will be provided to those who attend at no cost. For more information, visit osugiving.com/facultystaff.

Faculty Council Update, March 2010 – Lora Polson

Joe Weaver informed the Faculty Council the March estimates for state revenue were higher than expected. During the Faculty Council meeting, it was also reported that OSU is counting on 200+ new freshman in the fall. Health care costs may be increasing FY11. The Faculty Council elected their 2010-11 officers.
Treasurer’s Report - Lyn Putnam

Lyn stated the piggy bank totaled $46.51 for March. The treasurer’s report is located at the end of the minutes.

Branch Campus Reports

OSU-CHS – Chad Landgraf

Chad stated the CHS Spring Yard Sell Fundraiser will take place next month. Twelve scholarships will be awarded at the CHS staff picnic in June.

OSU-Institute of Technology – Allen York

Allen stated the IT President will be retiring January 1, 2011. OSU-IT will be a tobacco-free campus July 1, 2010.

OSU-OKC – Melissa Herron

Melissa stated OKC will be conducting a silent auction in May and funds raised will support the staff luncheon. The Cowboy Classic – 5K walk is scheduled for this upcoming weekend and the JDRF walk is scheduled for next month. Enrollment for OKC is up 28% (head count) or 34% (FTE).

OSU-Tulsa – Bret Niland

Bret was not present; therefore no report was given.

Report of Standing Committees

Rules & Procedures – Barbara Dobson

Barbara stated that we received at least one nomination per vacant seat. Ballots were mailed on Monday and results will be reported during our May meeting.

Awards & Recognition – Bonnie Gladden

Bonnie thanked everyone on the Council for their support and announced that she was retiring for OSU effective immediately. Kim Sweeden graciously accepted to take over the responsibilities of the A&R chair for the remainder of this year. The Parking Raffle seems to be going well – continue to sell tickets! The menu for the picnic (May 20th) will include grilled chicken, cole slaw, baked beans, and fruit in efforts to offer a more healthy meal to staff. One hundred veggie burgers will also be available for those who do not eat meat. Lunch tickets are being overseen by the PR committee as well as vendors and door prizes.

Public Relations – Susan Marshall

Susan stated the PR committee is working on the lunch tickets and should have them completed and mailed out to all staff within the next few weeks. The PR committee is also working on gathering door prizes. Vendors have been contacted for the picnic.

Policies, Benefits, and Budget – Daniel Darnell

Danny stated the PB&B committee has suggested walking trails with mapped out distances to the landscape masterplan committee. This would allow staff to set goals for walking – supporting the healthier campus efforts. The PB&B committee is drafting a recommendation regarding a four day work week for next summer. A recommendation was drafted regarding the parking permit cost increase and comments from staff regarding the increase were forwarded to Steve Spradling and Joe Weaver. In light of the comments and the proposed (draft) recommendation, Administration chose to
postpone the parking permit increase. Therefore, the PB&B committee has chosen to not present the Council with their recommendation at this time.

**Unfinished Business**

There was no unfinished business.

**New Business**

**Health Care Task Force – Carey Warner**

Currently BCBS is running at a 106% loss ratio. This means that BCBS pays an additional 6% out of their pockets to cover our claims and receives no payment for their services. For the calendar year 2009, 35 claims represented $10.4 million or 25% of our total claims. The number one claim was over $4 million.

When OSU changed to BCBS the contract was for three years; with a 5% cap on increasing premiums for year two and year three. We are currently in year three. BCBS has lost approximately $6 million per year covering our claims and has informed us that our premiums are subject to increase by 31% for the calendar year 2011. Currently the HCTF is looking at options to lower the potential increase in premium rates.

Option include, but are not limited to: raising co-pay to $30-$35; raising deductible to $750, $1000, $1500; changing co-insurance to 70%, 60%, 50%; limiting the premium amount OSU will pay per employee; creating a tiered premium cost to the employee based on pay; etc.

Carey requested Council members to gather feedback from their constituents. The HCTF will meet again May 3rd.

**OSU Relay for Life – Tara Gladden**

Tara stated five members of the Council will be participating in the Relay for Life. They are: Bonnie Gladden, Marta Kochenower, Sue Moore, Susan Marshall and Tara Gladden. Two other staff members will also be participating on this team. Relay for Life is scheduled for this Friday, April 16th at 7:00 p.m. The SAC Team will have a name: “Standing up Against Cancer.”

**Announcements**

Danny Darnell presented Bonnie Gladden with a certificate of appreciation, card and gift cards on behalf of the Council. Bonnie is a valued member of the Council and will be greatly missed.

Danny Darnell also stated that the Provost search committee will be meeting next Friday.

Respectfully submitted,

Carey Warner, Secretary