Staff Advisory Council

OSU Staff Advisory Council Minutes
April 11, 2012 - 102 ATRC Building

2011-2012 SAC Members

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*Cumulative absences beginning July 2011 meeting through date of this meeting.

Guests: Terry Baker, Director of University Dining Services; Cassidy Ring, Grant Coordinator – University Dining Services; Sheryl Tucker, Associate Provost and Dean of the Graduate College; Jamie Payne, Chief Human Resource Officer, Sally Asher, O’Collegian Reporter, and K. T. King, O’Collegian Photographer.

Marta Kochenower called the meeting to order at 1:18 pm. The roll call was held until after our guest speakers for this meeting. A quorum was present for voting purposes.

The agenda was approved.

The minutes of the March 14, 2012 meeting were approved.

Special Guest Speaker(s): Terry Baker, Director of University Dining Services and Cassidy Ring, Grant Coordinator – University Dining Services.

Terry and Cassidy brought to the SAC team information on the Healthy Dining program being instituted within the OSU Dining Services. OSU has been awarded two three (3) year grants targeting Nutrition awareness within 18 – 25 year old population and the OSU community at large. Some of the initiatives are:

- Nutrition Fact Labels: UDS is working to provide nutrition labels on all Grab And Go products offered on campus
- Grab and Go: Grab and go coolers are filled with freshly made sandwiches, wraps, salads, organic milk, fresh fruit, vegetable cups and yogurt.
- Farm Fresh: locally grown produce through the Farm Fresh and Farmer’s Market programs. These programs feature local farmers and provide healthy foods packed with refreshing ripe flavors.
- Organic Items: Try organic foods at dining operations and convenience stores campus wide.
- Vegetarian and Gluten free options: UDS strives to meet the needs of many different diets. Schedule a consultation with the nutrition coordinator to learn more.
- Choose Orange: encourages everyone to follow US Dietary guidelines. Look for the “Choose Orange” logo on items across campus.

The Farmers Market will be held the 3rd year on the Student Union Plaza June to October on scheduled Tuesdays and Thursdays.
Nutrition education begins with “My Plate” program. Other following sessions will include: Cooking classes, dining tour, You Tube Videos, Newsletter. UDS is collaborating with SGA, HRS and other student organizations to form focus groups, a survey for assessment of the programs and an Advisory Board.

Question: Are there eating venues open in the Student Union on weekends?  
Answer: Yes, there are locations open on weekends and UDS is planning to extend hours of some locations.

Executive Update: Dr. Sheryl Tucker, Associate Provost & Dean of the Graduate College
Dr. Tucker quickly updated the Dean Searches: College of Education and College of Engineering positions have been accepted. A&S interviews will begin in the next week. The search for Dean of the College of Agriculture will begin in the fall. The position for Director of ITLE search committee will be headed by Dr. Stephen Wilson.

There are several task forces that are continuing their work.

Treasurer’s Report: Mickey Gregg provided the Council a written report. There being no questions or changes; the report was approved as presented. ..\Agendas\Treasurer Reports\03-31-12 Treasurer Report.pdf

Branch Campus Reports
OSU-Tulsa/CHS - Austin McCoy, Chair
Kathie Tanner presented brief highlights from the OSU-Tulsa/CHS report. ..\TULSA UPDATES-MINUTES\Tulsa SAC monthly update March 2012.docx

OSU–OKC – Dawn Bateman, Chair
The OSU-OKC SAC will be accepting officer nominations next week. The nominations will be announced at their next meeting, followed by voting.

Presently they have 100 entrants for their Brick town Heart walk. They are hoping to raise over $7,000. A golf scramble will be held during the week of April 16-20.

They have been working on a Shared Governance document and it has reached the final stages of completion.

They are beginning to work on their Strategic Plans for Fiscal Year 13 – each director will be asked to present his/her request and justification for request. This will be followed by a Q&A – all staff and faculty at OSU-OKC is encouraged to attend.

The Vice President for Student Affairs is resigning and the position will soon be open for applications.

OSU–Institute of Technology – Robbie Vanhooser
The OSU-IT Faculty/Staff Council met on March 20th, Jenny Duncan, Librarian asked Robbie to pass along how much she appreciated receiving the notices from the SAC address group. It helped them with additional ideas as well as keeping them informed of what is happening here. The HR information being valuable to all.

Robbie will be serving on the Policy and Budget committee at OSU-IT.

Other items of interest happening in Okmulgee are:
- Signage around campus is being repaired, replaced and added as needed
- Water and sewer lines are being replaced
- The work on the Chesapeake Energy Natural Gas Compression Training Center is moving forward.
- A group of Chinese delegates will shadowing OSU-IT faculty during May to show them how a successful Technical University is operated in the US
- Dr. Path has completed his 100 day videos – they are posted on the OSU-IT website

Report of Standing Committees

Rules & Procedures – Donna Whitmore
Electronic Voting for open SAC positions will begin on April 16 and end on April 30th. A set of instructions will accompany the email that goes out to all staff along with the ballots. Donna is working with Jenny Gililland and Rick Krysiak to set up
dates, times and locations for Physical Plant employees will have access to computers/laptops and assistance for voting purposes.

**Policies, Benefits, and Budget – Darlene Croci**
The PB&B committee met on March 27th. They continue their work on a recommendation regarding tuition waivers that will affect staff and their families.

**Public Relations – Ray Catalino**
The PR committee met on April 10th. Celebration plans are moving forward and to-date they had 19 vendors signed up for 20 tables.

Ray will be ordering new member SAC shirts with a correction to the logo area noted.

**Awards & Recognition – Nani Pybus**
Nani stated the picnic plans for her committee are also on track. She was collecting any parking raffle tickets and money that was there and encouraged all to sell more. The parking raffle tickets will remain on sale up to and during the picnic (final chance).

The work signup sheet for the picnic was also passed around – there are still many slots open that need to be filled.

**Faculty Council Report – Jenny Gililland**
The FC is reviewing the requirements for the proposed ACT alternative admissions.

Dr. Hargis addressed:
- Flat budget for fy13
- Master Lease program
- Endowed Chairs
- The SSB fundraising is on target
- Seretean Arts Center funding is on track

Remember the Ten Run committee expects to have over 2,000 entrants.

FC will induct new members at their May meeting.

**Officer’s Reports**

*Secretary’s Report:  Kathie Tanner*

*Vice Chair’s Report:  Jean Kerr-Hunter*

Scholarship applications have gone out – Jean encourages everyone to speak to folks they know going to school and ask them complete an application.

*Chair’s Report:  Marta Kochenower*

Marta reported that OSU Foundation website now includes two areas that may be chosen for direct funding:  
- Staff Professional Development – this program will be further defined in the coming months
- Staff Scholarships - used for staff to attend college

The OSU Foundation picnic/fundraiser is next week. Everyone should receive a packet in the mail no later than Friday. Some of the prizes at this event are:  Club level football tickets to the season home opener, 2 $500 visa gift cards, bikes, tailgate packages, and iPad.  Food will be from Johnny Carinos in OKC.

She announced that Nani Pybus has been named to the Library Committee.

The SAC e-team will travel to OKC on May 15th to visit the OSU-OKC campus and attend their Council meeting.

The June meeting will be held in the Vogt Room of the ATRC building. The menu has not been determined at this time.

Marta plans to contact Joe Weaver to seek assistance in encouraging directors/supervisors to name someone to fill any vacancies on the Council following our elections.

Question: Tony asked if what they have heard about the Power Plant and Garbage through the Physical Plant will end at the end of this fiscal year.  Can SAC find out more about this?  What’s in the pipeline?  Why are we doing this?
Answer: Marta will take these questions to Joe Weaver directly and report back to the council.

**Unfinished Business**  
None

**New Business**  
None

**Announcements**

The meeting was adjourned.

Respectfully submitted,

Kathie Tanner, Secretary