Guests: Mike Buchert, Director of Long Range Planning; Scott Goodner of Long Range Planning; Jamie Payne, Chief Human Resources Director; and Lorinda Schrammel, HR Director of Development.

Marta Kochenower called the meeting to order at 1:16 pm. The roll call was completed.

Approval of Minutes: The November 14, 2012 minutes were approved as presented.

Approval of Agenda: The agenda was approved.

Guest speaker(s):
Mike Buchert stated that his office is responsible for the Long Range Planning for all of the OSU A&M campuses. He focused his talk on the Stillwater campus and went over many of the plans that in progress currently or under development. A few of those are:
1. There will be a new entrance area for Vet Med located on the west side of the current building.
2. The Information Technology department will be re-located (approx. 110 employees) to a new building. This construction should start in the summer of 2013.
3. The Southwest Parking Garage should be completed after spring break 2013.
4. A new resident hall will be built where the track is currently located. The track is scheduled to move in August or September 2013. Kerr-Drummond will come down soon after.
5. Other projects include: Legacy Walk, removal of Hanner Hall for the first phase of the new Business Building when funding is in place, new Performing Arts Center, completion of Student Union, moving the Civil Engineering lab, and a Math Learning Success Center on the 5th floor of the Library.

Q. Are we planning to keep or replace trees as these new buildings etc take place?
A. Yes

Treasurer’s Report: Mickey Gregg – a copy of the report was attached to the minutes.

Branch Campus Reports
OSU-Tulsa/CHS – Jean Keene, Chair, no report.
OSU-OKC – Kristy Voss, Chair, no report.
OSU–Institute of Technology – Robbie Vanhooser – was unable to attend. Her written report:
1. In November they had their President’s Investiture for Dr. Path and it was a success. There was quite a large crowd that included students, faculty, staff, and community leaders as well as corporate sponsors. The article can be found on this website for those who would like to read it – http://www.osuit.edu/news_stories/777
2. Our Christmas Reception will be held Monday, September 17.
3. Wishing everyone a very Merry Christmas and Happy New Year.

Report of Standing Committees
Rules & Procedures – Donna Whitmore
No report

Policies, Benefits, and Budget – Nate Moorman
They tabled any further discussion on Retirement medical benefits at this time. Jamie Payne advised that the University has hired a consultant to review retirement offerings.

The Physical Plant “standby” issue that was discussed last month has been addressed.

Public Relations – Ray Catalino
No report.
Awards & Recognition – Shawna Goodwin
Shawna presented a recommendation to the Council proposing a new system for Staff Service recognition. The new system would include a catalog service award choice at various levels for the staff member to choose from. Following discussion and the preference from the Council that staff members also be given the choice of selecting a “pin” instead of a catalog item and that the current wording be changed to indicate that this is a conceptual idea the proposal was approved. Shawna will prepare and forward to Joe Weaver for approval.

Lorinda Schrammel took this opportunity the first Staff Development Day will take place on February 22, 2013. Mr. Eric Wahl, a painter/motivational speaker has agreed to come.

Faculty Council Report –
Marsha Chapman reported that the Faculty Council will put forth to Administration a recommendation to increase Graduate Student stipends.

Officer’s Reports
Secretary’s Report: Kathie Tanner
No report

Vice Chair’s Report: Darlene Croci
Darlene announced she is beginning work on the scholarship process and would like for committee chairs to name a representative to the Scholarship committee.

Chair’s Report: Marta Kochenower
Marta and Darlene met with the Physical Plant Council and hope to continue to meet with them occasionally.

Marta then announced that Terrin Williams is leaving the council to pursue her education.

Unfinished Business
None

New Business

Announcements
SAC meeting – January 9, 2013 1:15pm room 408 Student Union

The meeting was adjourned.

Respectfully submitted,

Kathie Tanner, Secretary