STAFF ADVISORY COUNCIL

“The Council that’s working for you”

OSU STAFF ADVISORY COUNCIL MINUTES

February 9, 2000 416 Student Union 1:15 p.m.

Present: Bales, Bateson, Breedlove, Carlile, Cimino, Fletcher, Ford, Foust, Hundley, Jardot, Jennings, Knight, Magness, Mann, Miller, Payue, Satterfield, Shoffstall, Swann, Taynor, Whitney

Excused: Anderson, Hayes, Hays, Mitchell

Absent: Howard, Overton, Razook

Mary Kay Jennings called the meeting to order and Louisa Payne called roll. The December and January minutes were approved. The February agenda was approved.

Executive Group Update – Dr. Tom Collins: When Dr. Halligan first came to OSU there was a big push to improve the employment figures. It worked very well. We now will apply the same formula to increase scholarship at OSU.

Counter-terrorism institute. The funding for the Oklahoma City Federal Building Bombing Memorial has three parts: the memorial itself; a library and clearinghouse; and the Counter-Terrorism Institute, a joint venture with OU and Tulsa University. The initial funding is about 15 million a year. There is hope to increase that to about 100 million over the next five years. The institute will not only research the prevalent dangers in the world but also utilize the resources of the university in developing counter measures to these threats.

Technology park. Set up under 501C3, the park is legally at “arm’s length” from the university. A building is planned in the park that will house an electron microscope. Different entities will be put in the park that both the faculty and staff can use, as well as the people in the park. A technology training program will be developed with Meridian Technology Center to train technologists trained on the latest equipment. The university has contracted to build a “clean room”.

New student housing. The apartments currently under construction should be completed and ready for occupancy by Fall 2000. They are only the first wave of building projects.

New construction. The OSU Foundation is starting construction on Monroe Street. On Hester Street, the Alumni Association will probably begin construction in the fall depending on fund-raising efforts.

OSU Tulsa. The governor’s budget includes a bond issue. 40-60 millions dollar should be available for construction at OSU Tulsa. The facility will probably be dedicated to very high end networking, making use of local companies such as Williams Company, MCI WorldCom, etc.

Intellectual Properties Symposium will be hosted by OSU at the Meriad in Oklahoma City. Many of the intellectual properties held by OSU will be demonstrated there.
State Legislature. On March 20 OSU representative at the state capitol talking with state legislators about the current projects and plans. In the past, universities were traditionally apart from the commercial world. With the economic pressures today, this is no longer feasible. The current trend is for state universities to move from total financial dependency on the state legislature to simply being state located. The state university system that OSU would like to emulate is Georgia. Georgia has something call a Hope Scholarship. If a student maintains a B average out of high school, tuition is essentially free.

Branch Campus Reports

OSU-COM – No report

OSU-OKM – Homer Breedlove The demolition of the two buildings begun in December has been accomplished and the clean up has been completed.

OSU-OKC – No report

OSU-Tulsa – No report

Report of Standing Committees

Public Relations – Diane Bateson No report

Awards and Recognition – Nancy Swann Plans have been finalized to work the concession stands at 6 Big-12 home baseball games as a fund-raising project for the SAC scholarship fund. Sign up sheets were passed around for the games. Council members were urged to recruit volunteers from their departments to work these games. There will be a mock run through Feb. 20, 2000 at 2:00 p.m. Diamond Dolls will be the runners for the stands. Swann states that we have been asked to commit to working some of the smaller games. Discussion followed. It is felt that we should be sure to have enough volunteers before volunteering to cover more games. Swann will be contacting each volunteer by phone and e-mail before the game.

Flower sales on April 26 for National Secretary’s Day. The committee will need a great deal of Council participation for delivery

Policy, Benefits, and Budget – Tonya Magness The background check meetings continue. The administration is creating one policy that will govern both faculty and staff hiring practices. The committee is concerned with the idea of doing criminal history checks on everyone with a building master key. When master keys were mentioned in the meeting as a way of identifying potential risks, the intent was a grand master key not a building master key.

A response has been drafted to the administration’s response to the council’s Ombudsman recommendation. It will be posted electronically and if there is no objection it will be sent to President Halligan. The council asked Dr. Warde to ask Faculty Council for its support in this matter.

Magness asked the council to read OSU policy #3-0708. The committee will be looking at Personnel’s guidelines to the FMLA. A committee will be working on a recommendation.
Rules and Procedures – Myra Traynor  The annual elections are coming up soon.  The nomination requests should be mailed out the first week of March.  They will be due back by March 24.  Ballots will be mailed out the first week of April.  The voting deadline will be April 28.  The winners will be notified, the results will be announced in May and the new members will be seated in June.  The nomination requests forms were distributed to the membership.  According to the bylaws, anyone on council who is eligible for re-election and who does not inform the committee to the contrary will automatically be put on the ballot.

Report of University Committees
Space & facilities – Myra Traynor  The committee has been relatively busy this year.  Space has been reallocated in the first floor of Whitehurst due to the registrar’s and the bursar’s offices moving to the new Student Center.  Several proposals have been studied.  It was available only to departments in Whitehurst that reported directly to a Vice President.  The final decision was that Personnel Services will get most of the space.

A sub-committee with formed to govern the collecting of public art on campus.

This committee is also charge with naming new buildings on campus.  They have been working on a decision about what the new apartments and the new student suites will be named.

There are plans for a gazebo at the edge of the formal gardens to be donated by the Foundation.

Faculty Council Update – Tonya Magness  Faculty Council met on February 8.  Magness reported SAC’s fund-raising activities to Faculty Council including T-shirt sales and the upcoming concessions sales at OSU baseball games and the flower sales for Secretary’s Day.

The Academic Appeals Board reported to the Council.  Most cases involved first year and/or International students.  Most students appeal grades and attendance policies.

Kathryn Jones, Director of OU/OSU Research and Graduate Education Center in Tulsa was present and distributed a brochure to the Council about the center.  Discussion followed about the breakdown of funding.

Dr. Hallgren reported on the new Alumni Association building.  It will also house emeritus faculty.  The association would like to raise 60% of the 10 million dollars needed for construction through private donations before going public about the building.

Dr. Edgley reported on the second meeting with Dr. Birdwell about criminal background checks.

There was some discussion about the promotion and re-appointment process.  Perhaps the administration has too strong a role in the faculty/tenure decision.

A report was made on retirement fringe benefits.  They are working on a document that will outline the benefits available upon retirement.
The annual election of officers will be held soon. Nominations for Vice/Chair were Carol Moder and Chuck Edgley.

**Old Business** Satterfield reported that he had brought a copy of the complaint filed by Rev. Gary Owen (Preacher Bob), as promised, as anyone wished to read it.

**New Business** The SAC sponsored Staff and Faculty blood drive will be held March 8 on the Star Light Terrace from 9:00 – 2:00. Anyone wishing to volunteer to work at the blood drive or to schedule a donation time please contact Carolyn Lunsford. The next SAC sponsored blood drive will be in June.

There being no further business the meeting was adjourned at 2:55 p.m. The Staff Advisory Council will meet March 8 at 1:15 in 416 SU Case Study 3.

Minutes Approved:

Mary Kay Jennings, Chairperson

Craig Satterfield, Vice-Chairperson

Rita Hundley, Treasurer

Louisa Payne, Secretary