OSU STAFF ADVISORY COUNCIL MINUTES

February 10, 2010 - 408 Student Union


Absent: B. Gladden, Herron, Kochenower, Landgraf, Marshall, Moore, Pogue, Polson, York

Tara Gladden called the meeting to order at 1:15 p. m. and Carey Warner called roll.

Tara asked for approval of the January minutes. Corrections to some mis-spelled words were made. A motion was made to approve the January minutes as amended, seconded and approved by a voice vote.

Tara asked for approval of the agenda. Additions to the agenda included drawing for the Valentines raffle and seating of two new members. A motion was made to approve the agenda as amended, seconded and approved by a voice vote.

Executive Update – Gary Shutt, Director of Communication

Mr. Shutt asked how the inclement weather notification went for each of us this past month. Great technology allows for prediction of weather and allows them to get notification of campus closing to employees and students out sooner.

Mr. Shutt stated OSU has been able to handle the budget cuts so far by using reserves and conducting a soft hiring freeze. FY11 is not looking so great for OSU.
Plans are to use stimulus monies and the rainy day fund as well as continue to hold back costs without affecting education.

Mr. Shutt stated SU renovations have begun. The cost of this renovation is approximately $65 million, but may be upwards of $80 million if additional funding is received. Students have been paying for the majority of this renovation through student fees. The SU Bookstore and Food Court will be relocated in May and will not return to the SU until August 2011. SU HVAC systems are in need of updates and the goal is to move key areas from the basement.

Mr. Shutt discussed HB 2748 by Rep. Lee Denney. This bill will take the current ‘25 foot rule’ and expand it to all of campus, allowing police to enforce. OSU-Stillwater became a Tobacco-Free campus almost two years ago.

On February 26th, a major gift announcement during the unveiling of OSU’s Capitol Campaign will take place. Half of the funds raised will go towards student scholarships.

ESPN approached OSU about having another Thursday night game. Plans are underway for the Texas A&M game to be on a Thursday. Mr. Shutt asked for feedback. Lyn Putnam suggested the offer for discounted tickets occur earlier than it did in 2009. This will allow staff to plan ahead and attend the game. The Council supported this suggestion.

Faculty Council Update, February 2010 – N/A

No Council member was able to attend the February meeting; therefore no report was given.

Treasurer’s Report - Lyn Putnam

Lyn stated the piggy bank totaled $27.28 for January. She will get the treasurer’s reports to the Council at a later date.

Branch Campus Reports

OSU-CHS – Chad Landgraf

Chad was not present; however, Tara read the following email:
I regret to inform you that I will not be able to make the meeting today. I listed below, the items I was going to present at today’s meeting. Please feel free to share them. Thanks for understanding.
- Chad
  OSU CHS SAC Activities:
  1. Completed Valentines Day fundraiser
  2. Working on two other fundraisers: Flapjack breakfast at Applebee’s (March 13) and a OSU CHS Yard Sale (April or May)
  3. Created an OSU CHS SAC Facebook page

OSU–Institute of Technology – Allen York

Allen was not present; therefore no report was given.

OSU-OKC – Melissa Herron

Melissa was not present; however, Tara read the following email:
I am not going to be able to make the trip to OSU today. I now have two unexpected meetings and my boys have a makeup basketball game at 4. Below is a summary of our month:
NCA Accreditation visit is February 22-24. We are ready for the team to arrive and hope that our preparation ends in a positive manner. I have no doubts that we will be successful.

Enrollment at census date was increased 20.6% in head count and 22.1% in FTE. Really excited about the second semester of such an increase.

We have purchased a system called Spin 360. It is a virtual tour that can be accessed through the OSU-OKC site to give students and the community a virtual tour of the campus. All of the pictures have been processed and several of the buildings are live on the site now.

Staff Council itself is reviewing the bylaws this month and getting ready for the staff interview process through NCA.

**OSU-Tulsa – Bret Niland**

Bret stated Tulsa campus has a 10% increase in enrollment.

**Report of Standing Committees**

**Rules & Procedures – Barbara Dobson**

Barbara presented the following recommendations to the Council:

1. The Rules and Procedures Committee recommends the time period of March 1-19, 2010 be designated as the nomination period in accordance with the SAC Constitution and Bylaws.
2. The Rules and Procedures Committee recommends the two week period of April 19-30, 2010 be designated as the annual election period in accordance with the SAC Constitution and Bylaws.
3. The Rules and Procedures Committee has determined that the following terms are expiring.
   - **Academic Affairs**
     - Marta Kochenower (AP) – eligible for re-election
     - Carey Warner (C) – not eligible for re-election
     - Bonnie Gladden (C) – eligible for re-election
   - **Admin/Finance**
     - Sue Moore (C) – eligible for re-election
     - Anthony Perna (C) – eligible for re-election
   - **Enrollment Mgmt, ETC.**
     - Jason Pogue (AP) – eligible for re-election
   - **Student Affairs**
     - Pam Ledford (C) – eligible for re-election

Both recommendations passed unanimously.

**Awards & Recognition – Bonnie Gladden**

Bonnie was not present; however, Tara read the following email:

First, let me say thanks so much to all those SAC Representatives who have worked to sell tickets for our Valentine’s Day Get Away. I believe this will be another successful fundraiser for our Staff Scholarship fund. A big thanks also to my committee members and to the PR Committee.

Second, we will getting with our SAC HR contact soon to get the catering bid going for the Staff Appreciation Day picnic being held on May 20, 2010. We will make every effort to make this meal as “healthy” as possible.

Third, I am very happy to announce that thanks to Kim Sweeden’s persistence and proposal to her boss, Joe Weaver, who is ultimately over the Transportation and Parking Department, we have been given the go-ahead to proceed with our Picnic Raffle of
“Reserved Parking Permit in Staff Parking Lot closest to employee’s work location.” There are some logistics to work out, but basically, we believe this fundraiser has the potential to be the best yet! … As well as help to improve staff morale. (please let Kim speak to this if she wishes.)

Kim stated that if 25% of the staff purchased at least $3.00 in raffle tickets, then we could potentially raise $3300. Annual costs would include $365 permit and moving the sign each year. Initial costs will also include creating the reserved parking space sign.

Public Relations – Susan Marshall
Susan was not present; therefore no report was given.

Policies, Benefits, and Budget – Daniel Darnell
Danny stated that he recently interviewed with the O’Colly in regards to the childcare recommendation.

Unfinished Business
There was no unfinished business.

New Business

Seat New Members – Tara Gladden
Darlene Croci was selected to fill the vacant classified seat in Academic Affairs with the term ending in 2012.
Jenny Gilliland was selected to fill the vacant administrative/professional seat in Administration and Finance with the term ending in 2012.

Valentine’s Day Get Away – Tara Gladden
Tara gave thanks to Bonnie for the $50 gift certificate to Red Lobster, Danny for the $25 gift certificate to the Carmike Cinemas, and Lyn Putnam for the one night stay at the Atherton Hotel. Tara was able to get tickets to the OSU v. OU Men’s Basketball Game on February 13th for $100. A total of $917 was raised and after purchasing the basketball tickets, the Council raised a total of $817!
Congratulations to Melissa Gingle – winner of the Valentine’s Day Get Away!

Announcements
Debbie Stump announced that Dr. Bird and Dr. Brown sent their support of the Disaster Housing Recommendation to President Hargis. The Physical Plant utilized this plan for their employees during the recent inclement weather.

Respectfully submitted,
Carey Warner, Secretary