Marta Kochenower called the meeting to order at 1:20 pm. Kathie Tanner took roll call and declared a quorum present for voting purposes. Marta introduced Aleigha Ford, the new A/P council representative for the Students Affairs division. Marta also announced the resignation of Tara Gladden from the council leaving a vacancy in the Academic Affairs division.

The agenda was approved.

The minutes of the January 11, 2012 meeting were approved.

**Executive Update:** **Mr. Joe Weaver, Vice President for Administration and Finance**

Mr. Weaver stated that we are having a very busy spring; an increase in enrollment is expected. This creates exciting challenges around campus. Many of the new students are from all over the country including California.

The Student Union remodeling project continues. They hope to see lots of use in the common plaza on the north side of the building.

Monroe Street reconstruction will begin this summer. They will try to phase the project to maintain access allowing all to get where we need to be. It will take on the feel of a pedestrian plaza with a “bricktown” feel.

Budget news indicates that more funding is not likely from governmental sources and we are not expecting budget cuts for next year.

**Questions:**

Will the Monroe Plaza allow for through traffic? Yes, the gates will stay in place and drainage will be addressed. There will be a tremendous amount of infrastructure underneath to address the drainage issues.
Will Hanner Hall be coming down soon? The building is projected to come down for the new business building. This is not scheduled, as not all of the funding is in place for the business building yet.

Will Cleveland Street become a through street? In the future, it will help to ease the traffic flow on Monroe. The east-west street by PIO is not in consideration any more.

**Human Resources Update: Jamie Payne, Chief Human Resources Officer**

Jamie Payne reported that Air Ambulance contract is getting close. They are in constant contact with AirMedCare and BCBS. The end of February is the anticipated date for finalization of a contract. Employees are encouraged to notify HR as soon as possible if they use any air ambulance service prior to a contract being signed. HR is working with BCBS on honoring any continuing cases. Gap people are still in the talks.

The $4.00 generic prescriptions are in place. Blue Cross suggested all generics at the low cost. It was offered in December and a database glitch in January created some problems. This has been fixed. Let Human Resources know if it is not working. Under Blue Option/Choice, there is 200-pill maximum on one copay.

**Treasurer’s Report:** Mickey Gregg provided the Council a written report. There being no questions or changes; the report was approved as presented. The February report will include a report on the Sweetheart raffle. [01-31-12 Treasurer Report.pdf](#)

**Branch Campus Reports**

**OSU-Tulsa – Austin McCoy, Chair**

Marta shared the written report from Austin in his absence.

**OSU-OKC – Dawn Bateman, Chair**

Dawn stated the OSU-OKC campus hosted the State Regents for last month’s meeting. OSU-OKC is in need of a parking garage. Their President issued a challenge for the Heart Walk in April – 7k goal. Next month the OKC Council activities include: 1) March 12, the Inauguration of the OKC-OSU President; 2) Master Plan unveiling; 3) Branding Success event for their 50th Anniversary.

**OSU–Institute of Technology – Robbie Vanhooser**

Robbie reported that Dr. Bosserman is now fully retired. The new President’s focus is on highlighting OSU-IT – keeping it out in front of the public. There is not enough lighting on campus so there are plans to provide a new path with more public lighting for safety and security. They are also working on obtaining a water line work grant.

**Report of Standing Committees**

**Rules & Procedures – Donna Whitmore**

Donna reported that the Council will be moving to online voting this election year. Paper nomination form will continue to be required. Verbiage in our by-laws will need to be changed. This will be on the March agenda. Donna will email out the proposed change in by-law language and we vote next month.

Donna will notify all current members who are eligible for re-election. The election timeframe: the elections should be completed by April 30 and results will be announced at the May meeting. New members will be seated at the June meeting.

**Policies, Benefits, and Budget – Darlene Croci**

Darlene stated the PB&B committee has tabled the shared leave issue as Human Resources are looking into it.

The PB&B committee talked about BCBS infertility drugs not being covered, weight loss & smoking support groups. Based on the survey comments regarding these topics it appears these may be awareness issues. We suggested that OSU HR inform staff regarding this. Jamie said that she has planned to have an Administrative Officer meeting similar to the Fiscal Officers meetings where each college will send their HR person as a representative.

The committee talked about policy interpretation related to leave and specifically FMLA. College and departments translate policy differently and we would like to see standardization and policy training to prevent misinterpretation.
Public Relations – No report

Awards & Recognition – Nani Pybus
Nani reported that the picnic food bids have come in and the vendor will be announced soon. Parking and transit have again donated a parking permit for the spring raffle. The order for bricks to honor 30, 35, and 40 years of service have been ordered and will be laid before the spring picnic. The committee is exploring ideas for service pins that differentiate 30, 35, 40 and 45 year service periods in the future. The staff service list generated by HR also contains faculty/administration; this needs to be taken into account when using the list in future mailings, etc.

The Valentines raffle brought in a preliminary profit of $411.

Faculty Council Report – Lora Polson
They meet next week – no report this month.

Officer's Reports
Secretary’s Report:  Kathie Tanner
Jason Pogue and Dr. Challenger will join us in March to speak about the “Remember the 10 Run” to be held in April.

Dr. Sternberg will be our Executive update representative.

Vice Chair’s Report:  Jean Kerr-Hunter
Gearing up for staff scholarships – contact your respective committee chair if you want to serve on the selection committee. Each committee sends one person to serve on the Scholarship committee. They hope to meet March 1st – hope to convene end of February.

There was a low response to the DSA application process this year. An ad-hoc committee is being formed to look at revamping the DSA application and process. If you are interested in serving on this committee contact Jean Kerr-Hunter.

Chair’s Report:  Marta Kochenower
Marta stated the OSU Foundation picnic would be held on May 8.

She announced a vacancy for an Academic Affairs seat on the council.

Marta reported that she and Kathie Tanner now have access to the website and updates will occur soon.

She also announced that Joe Weaver has named her to a “Retirement Task Force”.

Unfinished Business
None

New Business
None

Announcements
Debbie Stump announced that Wayne Prater, Manager University Food Service was injured. Student Affairs is setting up an emergency fund to help the family with medical expenses. They will send an e-mail to all staff (via the SAC list) with information on the fund.

The meeting was adjourned.

Respectfully submitted,

Kathie Tanner, Secretary