OSU STAFF ADVISORY COUNCIL MINUTES

Jan. 12, 2011 – Starlight Terrace, Student Union


Absent: Byers, Croci, Moore, Moorman, Niland, Shouse, Tanner

Guests: Gary Clark and Anne Matoy

Ival Gregory called the meeting to order at 1:15 p.m. and roll was taken by Debbie Stump.

Ival asked for approval of the December minutes. A motion was made to approve the minutes, seconded and approved by a voice vote.

Ival asked for approval of the agenda. One amendment was made to the agenda. A motion was made to approve the agenda, seconded and approved by a voice vote.

Executive Update: Gary Clark

Gary Clark began by stating that he felt that there was a positive attitude on campus. Student recruitment is going well and applications have increased 20% from last year. The university is working on new ways to help students be successful through First Year Experience. Also a new task force is being created on how we can be a more service friendly environment. Mr. Clark mentioned that the new governor, Mary Fallin, is an OSU graduate. In the next fiscal year, the university may see more cuts due to the loss of stimulus money. The university is
currently searching for a new Dean for the College of Education, Dean of CEAT, Dean of Vet Med and Dean of the Graduate College. Joe Weaver has been named the VP for Administration and Finance. The Branding Success Campaign is going well—currently at $700 million. Our energy savings have been $13 million. The fall athletics shined with a football trip and win to the Alamo Bowl, Women’s Soccer making it to the Elite Eight and the Cross Country team winning another national championship.

**Special Guest: Pat Arden**
Pat did not attend the meeting.

**Treasurer’s Report - Lyn Putnam**
A copy of the Treasurer’s Report was sent out to all Council members prior to the meeting.

**Branch Campus Reports**

**OSU-CHS – Ronda Shouse**
No report

**OSU–Institute of Technology – Curtis Miller**
Dr. David Bosserman has taken over as the new interim president and things are going well.

**OSU-OKC – Tonia Byers**
Report was sent by email:
1. Our headcount enrollment for Spring 2011 is 6,705 and our full-time enrollment is 3,920.
2. The OSU-OKC Presidential Search Committee has been formed and is underway. I am serving as one of the members on the committee.
3. Our Staff Council does not meet this month; we don’t meet on the months that the semesters start.
4. We will be planning a Silent Auction in the next month or two.

**OSU-Tulsa – Bret Niland**
No report

**Report of Standing Committees**

**Rules & Procedures – Donna Whitmore**
Donna and her committee are working on electronic elections with Human Resources and IT. They are getting the list of names prepared.

**Awards & Recognition – Kim Sweeden**
Kim handed out the Valentine’s Raffle tickets for member to sell. Her committee is beginning to plan for the picnic on Thursday May 19, 2011.

**Public Relations – Tara Gladden**
The SAC website is continually being updated. They developed the flyer for the Valentine’s Raffle. This committee is also working on the door prize list for the May picnic.
**Policies, Benefits, and Budget – Mickey Gregg**

The committee is continuing to work on the employee benefits survey. They are working on an educational incentive resolution.

**Faculty Council Report:** Anthony Perna attended the Dec. meeting and reported that an update on the budget was given by Joe Weaver. They discussed previous recommendations: the recommendation for awarding minors to graduate and undergraduate students was accepted by the administration as was the recommendation for providing positive incentives for faculty to seek and obtain outside research support. Two recommendations were approved by faculty council: one on the Care and Use of Animals in Research and also on term limits for faculty council.

Lora Polson attended the January meeting and reported that that a special report was given by Dr. McKeever and Dr. Price about research. The recommendation on animal use is pending and the recommendation on term limits was approved. The faculty council and Dr. Sternberg are seeking individuals for honorary degrees. The president discussed the budget. The council also discussed a phase retirement plan. Standing committees gave their reports. Also discussed was a possible $10 charge for the O’Colly online, for those individuals outside the university.

**Secretary’s Report**

No report.

**Vice Chair’s Report**

Spring scholarships will be distributed in the next couple of weeks.

**Chair’s Report**

Ival introduced the new members of the staff advisory council: Jamaica Cannon and Susan Mathew. Ival also appointed members to the following committees: Mickey Gregg to the Search Committee for the Dean of CEAT and Marta Kochenower for the Search Committee for the Dean of the College of Education.

**Unfinished Business**

For the Branding Success Campaign, the foundation would like for the council to come up with some ideas that would benefit staff. Please email any ideas to Ival Gregory.

**New Business**

a. Constitutional Amendment – developing a new office of Treasurer Elect—tabled
b. Piggy Bank funds—tabled
c. Resolution for university-wide educational incentives – tabled
d. Karin and Robert Sternberg Award—council needs to develop criteria for the award. A committee was developed to develop the criteria -- Jenny Gililland (chair), Marsha Chapman and Nani Pybus.
e. Administrative Leave—an email was sent to the chair inquiring about Administrative Leave when the electricity went off twice in a large part of the campus during the week of January 3-7. Administrative Leave is very restrictive and includes the following: Jury Duty, Funeral Leave, Catastrophic Event, and Inclement Weather. Anne Matoy discussed the policy. She mentioned that during times such as that, it is the supervisor’s responsibility to make accommodations for employees such as finding another place on campus to work or using flex time.
f. Insurance Concern—there have been a few transitional issues with the new health insurance. There was some miscoding on the co-pay for specialists, but this has been corrected. The new insurance cards did not get sent, but they were mailed out on Friday, January 7, so all employees should receive those anytime. If you need a card, please call HR or go online to BCBS to print one out. The card for the Blue Edge members has the wrong telephone number listed, so those employees will receive another card soon. The top 50 drug list has been updated and applied to all employees.

Announcements
None

Respectfully submitted,

Debbie Stump, Secretary