OSU STAFF ADVISORY COUNCIL MINUTES
March 14, 2001  419 Student Union  1:15 PM

Present:  Anderson, Cameron, Cimino, Curd, Fletcher, Ford, Hayes, Hays, Higgs, Hundley, Hunt, Ingham, Jacobs, Jardot, Jennings, Knight, Miller, Mitchell, Richardson, Riggs, Satterfield, Traynor, Whitney, Zorba

Excused:  Hannah, Payne, Spickler, Swann

Mary Kay Jennings called the meeting to order and Camille Jardot called roll. The February minutes were approved. The February agenda was approved.

Executive Group Update – Natalea Watkins, Asst. Vice President, Communication Services
President Halligan recently toured the crash site in Colorado. They will be returning in August to dedicate the memorial. The memorial will be the same as the one in Gallagher-Iba so if you have seen one, you have seen the other.

President Halligan will be traveling to Asia over Spring Break. He will be visiting a lot of OSU Alumni’s while there.

The word from the legislature is neither encouraging nor discouraging. Our utility bills are about $4 million more then they were last year. We may get supplemental funding from the state but it is still going to be a rough year but it hard to tell since it is so early.

Commencement is coming along fine. Last year there were 25,000 people in attendance. That is comparable to an OSU Football game.

Branch Campus Reports
OSU-COM – No report

OSU-OKM – Devin DeVock
Devin will be the new representative for OSU Okmulgee. He took Homer Breedlove’s place that recently retired.

OSU-OKC – Glenda Cameron
Glenda introduced Trish Greenwood as the President and Sharron Fitzpatrick as the Vice President of OSU-OKC’s Staff Advisory Council.

In January they issued two staff awards- one to a classified employee and one to an A/P.
**OSU-Tulsa – Marcia Hays**

They are in the middle of “Corporate Challenge” which starts with volleyball. They will be competing in the group with less than 300 employees.

**Report of Standing Committees**

**Policy, Benefits, and Budget – Leslie Miller**

There was no University Budget Committee meeting last month, and this month’s meeting has been cancelled as well.

Background checks- because of numerous complaints received by members about the latest draft proposal on background checks, the PB&B committee met to discuss the issues again. Anne Matoy attended the meeting and was of great help. We eventually decided not to make any recommendations concerning background checks until we review the entire document as proposed by Administration, including the list of positions that will require such checks. We have requested that additional information be included with the list of positions, such as where the records will be kept, how long they will be kept, who will be conducting the checks, the name of the specific checks to be conducted (ie. OSBI criminal background check), as well as procedures for adding or subtracting positions from the list.

Staff Salaries- their committee will continue to look at the issue of low staff salaries with the assistance of Personnel Services.

Affirmative Action Policy- A vote was on recommending to Administration to include “sexual orientation” to OSU’s Equal Opportunity/Affirmative Action Policy 1-0101. The recommendation passed with 15 yes votes, 8 no votes and 1 abstaining vote.

**Rules and Procedures – Myra Traynor**

SAC elections are coming up and need to be completed by the end of April. There are two A&P seats available in Academic Affairs and at least one classified seat available in every other division.

The committee will be looking at the constitution & bylaws to review the procedures for proxy voting.

**Public Relations – Melba Knight**

Bonnie and Melba are working on the newsletter and are hoping that it will be completed by Friday.

They are working with Carol Wickstead on the President’s Open House. It is scheduled for April 5th. All SAC members need to show up for 15-20 minutes between 2-3:30 p.m. There is going to be a general drop with University Mailing announcing the open house.

The flyer for carnation sales is ready and will be distributed throughout campus. Administrative Professionals Day is Wednesday, April 25th.

The committee is working on the new members packets.
Awards and Recognition – Leslie Cimino

The total profit from basketball concessions was $1000.31.

They will need as many people as possible to volunteer for carnation deliveries on April 25th. Volunteers will need to meet in the Student Union, Room 412.

Their next meeting will be March 22nd.

Report of University Committees

Faculty Council Update- January – Leslie Miller

There was a presentation by Gary Trennepohl.

Dr. Bob Huss made a presentation on the Faculty Associates program in Residential Life. This is a program where faculty members sponsor a floor in the residence hall and meet periodically with the students throughout the school year.

The recommendation passed that would remove social security numbers from the OSU ID’s.

Old Business

None

New Business

Announcements-

Leslie Cimino will be attending the next Faculty Council meeting scheduled for April 10th.

There being no further business the meeting was adjourned at 2:18 PM. The Staff Advisory Council will meet April 14, 2001, 419 Student Union from 1:15 to 3:00 PM.