Ival Gregory called the meeting to order at 1:15 p.m. and roll was taken by Debbie Stump.

Ival asked for approval of the January minutes. A motion was made to approve the minutes, seconded and approved by a voice vote. No February meeting due to inclement weather.

Ival asked for approval of the agenda. One amendment was made to the agenda. A motion was made to approve the agenda, seconded and approved by a voice vote.

Executive Update: Gary Shutt

Gary began by discussing the process for campus closings. Gary also mentioned the O’Colly article about racial slurs in dining services and a situation that had been experienced by an OSU professor and his wife. The professor’s wife has been told at least 3 times out in the community that she cannot speak Spanish. Gary asked that as staff and community members, that we are aware of these statements and try to make people feel more welcome. There will be 3 undergraduate graduations held again this spring. Enrollment is going well with nearly 9,000 applications. President Hargis is still emphasizing retention and they are working on
programs to increase those number. A new Academic Success Center is being developed and will be housed temporarily in the Student Union. In the next fiscal year, the university may see more cuts due to the loss of stimulus money. The current estimate is about a 3% cut for higher education. The university is currently searching for a new Dean for the College of Education, Dean of CEAT, Dean of Vet Med and Dean of the Graduate College. Energy program has been very successful. Gary also discussed the new Suggestion Box that is on the OSU website. This is a place for employees as well as students to make suggestions on how to make the campus better. They are looking for pro-active ideas.

**Special Guest: Pat Arden**
Pat is from Investment Advisors International. She did a short presentation on retirement investments and active management of those funds.

**Treasurer’s Report - Lyn Putnam**
A copy of the Treasurer’s Report was sent out to all Council members prior to the meeting. Lyn mentioned that she did transfer money from our fundraising account to the scholarship account.

**Branch Campus Reports**

**OSU–CHS – Ronda Shouse**
No report.

**OSU–Institute of Technology – Curtis Miller**
We recently hosted “An Afternoon with Pete,” an event for high school seniors and their parents to help them understand and apply for financial aid. We also hosted around 2,500 participants in the Business Professionals of America (BPA) State Leadership Conference on March 8th (yesterday). And, for the second year in a row, OSUIT has received the “Healthy Business” award from the Oklahoma Certified Healthy Business Program.

**OSU–OKC – Tonia Byers**
Dawn Bateman attended the meeting for Tonia and reported:
Enrollment at OKC is up by 5% and OSU–OKC is growing in all areas. They have narrowed the search for the new president down to 3 candidates. The Branding Success campaign began and OSU-OKC will have a spring job expo soon.

**OSU–Tulsa – Bret Niland**
No report.

**Report of Standing Committees**

**Rules & Procedures – Donna Whitmore**
Donna and her committee are working on electronic elections with Human Resources and IT. They will be getting the nomination forms out soon.

**Awards & Recognition – Kim Sweeden**
The Valentine’s Raffle made approximately $600. The Staff picnic will be held on May 19 at Boone Picken’s Stadium on the south side. Sliced brisket with all the fixings will be served. They will also be selling tickets for the designated parking space.

**Public Relations – Tara Gladden**

PR met with Awards to work on the picnic. They are developing signage for the picnic outside the stadium. They will put all employees’ names in the drawing for door prizes this year. The committee will try to get community newspaper coverage as well.

**Policies, Benefits, and Budget – Mickey Gregg**

The committee is still working with HR on the Daycare RFP that has gone out for a second time.

**Faculty Council Report:**

Sue Moore attended the March meeting and reported that she reported on upcoming events and agenda items for Staff Advisory Council. Discussed at Faculty Council was the budget, SU construction, searches for deans across campus, the new Academic Success Center, Remember the Ten Run, energy conservation, and phased retirement. The faculty council also made a recommendation to add a line on “What Would Pete Do?” site that it was developed by students and is not necessarily endorsed by faculty.

**Secretary’s Report: Debbie Stump**

Discussed new SAC shirts. The council can get short sleeved polo shirts for $19 each. Old members who have already received a shirt paid for by the council would have to purchase the new shirt themselves. There was a significant interest in the shirts. Tara Gladden will get shirts for member to see for the April meeting and we will place an order then. Also Debbie reminded members that it is important for members to attend their committee meetings during this busy time.

**Vice Chair’s Report**

Marta is working on getting the Distinguished Service Awards up and running for the fall. She has also been appointed to the Health Care Benefits Committee and has been doing some research on Blue Cross and Blue Shield.

**Chair’s Report**

1. Tobacco Free – Ival receives the weekly police report and the first citation for smoking on campus was listed on the report in March.
2. Policy on Administrative Leave – There appeared to be a conflict between information on OSU website to OSU Policies regarding administrative leave. This should be resolved in the near future.
3. Ival echoed Gary Shutt’s statement on the great job that Physical Plant did during inclement weather.
4. Monroe Street will close the Monday after graduation. The street will be closed from University to Farm Road.
5. The Student Union construction is reported to be completed by the fall of 2012; however, Ival stated he believes that is the basement, 1st floor, and 2nd floor only. There will be ongoing work for the other floors and the outside between the SU and Classroom building.
6. The question was presented if we would like speakers at our meeting other than the Executive Update. The Council did not feel it was necessary at the monthly meetings if there is
a profit to be made by the individual. If the speaker can benefit staff at OSU (example – Habitat for Humanity) then we would welcome the speaker.

Unfinished Business
Due to time constraint Branding Success ideas, Treasurer-Elect position, Piggy Bank funds and the sub-committee report on the Sternberg award were tabled until the April meeting. Mickey Gregg presented a resolution on University-wide educational incentives (see attached). This resolution brings standardization of incentives across campus. The resolution was passed with 14 in favor, 1 opposed and 1 abstained.

New Business
Concealed Carry – Ival polled the council to see if we were interested in making a statement for or against this issue. After much discussion, it was decided not to make a statement at this time. It was decided that each individual is encourage to contact their Representative/Congressman on their own feelings toward the bill. Also, the council did feel we should continue discussion depending on if the bill is passed.

Announcements

Respectfully submitted,

Debbie Stump, Secretary