Staff ADVISORY COUNCIL
OSU STAFF ADVISORY COUNCIL MINUTES
March 8, 2017 – 412 Student Union-Council Room

“[The council that’s working for you.”

**Guests**: Liz Tarbutton (HR), Joey Keel (HR), Christa Louthan (HR) and Mary Talley (Wellness Center)

Chair Sue Goad called the meeting to order at 1:18 p.m. and the roll call was completed.

**Approval of Minutes**: The February 2017 minutes were approved

**Approval of Agenda**: The agenda was approved

**Guest Speakers**:

Adam Queen, Officer-OSU Police Department: Gave an overview of the trainings they currently offer: Driver Information Class (geared towards international students seeking to get a Driver’s License in the US), RAD (females only training), Alcohol Education and Active Shooter Education. RAD and Alcohol Education can be taught anywhere in Stillwater and Active Shooter Education is exclusive to the OSU Campus. Reviewed Orange Shield App and how it works. Stated that reported accidents are made public after turned in and have gone through the quick investigation process to make sure it needs to be made public. OSU PD always responds to locations where an emergency station button has been pushed. Emergency stations are tested the 15th of every month. Office Queen can be reached at 405-744-4208 or kayle.queen@okstate.edu.

**Treasurer’s Report**: attachment A

**Branch Campus Reports**

OSU-Tulsa/CHS: attachment B

OSU-OKC: attachment C

OSUIT-Okmulgee: no report

**Report of Standing Committees**

Rules & Procedures: Melanie Bayles - attachment D (Toby Tucker read the report in Melanie’s absence)

Policies, Benefits, and Budget: Kristin Henderson – attachment E

Communications: Kaylie Wehr – no report

Awards & Recognition: Karissa Lowe – attachment F

Fund Raising: Michelle Chitwood – attachment G

Events: Sarah Axtell- SAC Celebration Day will be held on Tuesday, May 23rd from 11am-1pm
Report of University Committees

Faculty Council Report: attachment H (Toby Tucker read the report in Melanie’s absence)

Department of Wellness: Mary Talley spoke about Attachment I

Officer’s Reports

Secretary’s Report: Toby Tucker – no report

Vice Chair’s Report: Jovette Dew – no report

Chair’s Report: Sue Goad – Paul Leverington will be seated as a member at the next SAC meeting, working on planning the June luncheon-will release more information once details are finalized.

Unfinished Business - none

New Business – none

Announcements –The next meeting will be April 12, 2017 @ 1:15 p.m. in 412 SU- Council Room

The meeting was adjourned at 2:20 p.m.

Respectfully submitted,

Toby Tucker
# OSU Staff Advisory Council
## Treasurer’s Report
### March 8, 2017

### SAC MAINTENANCE ACCOUNT (Year to Date)

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount</th>
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<tbody>
<tr>
<td>Balance 7/1/2016</td>
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<tr>
<td>General Fund Salary</td>
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<td>University Allocation</td>
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<td>Carry-Over</td>
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**TOTAL**

### SAC SCHOLARSHIP/PROFESSIONAL DEVELOPMENT

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<tbody>
<tr>
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<tr>
<td>Staff Parking Space Fundraiser</td>
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<tr>
<td>Homecoming Fundraiser</td>
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<tr>
<td>SAC Celebration Vendor Tables</td>
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**TOTAL REVENUES**

### SAC SERVICE AWARD ACCOUNT

<table>
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<tr>
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<tbody>
<tr>
<td>Parking Raffle Sign (Facility MGMT)</td>
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<td>Transfer to neg. acc. 1-28520</td>
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<td>Training Lunch in June</td>
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<tr>
<td>End of Year Plaques</td>
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**TOTAL EXPENSES YTD**

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<td>Payroll</td>
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<tr>
<td>SAC Shirts</td>
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**TOTAL**

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<td>SAC Shirts</td>
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<td>Transfers in</td>
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<td>Salaries, Wages &amp; Other</td>
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**TOTAL REVENUES**

### SAC SERVICE AWARD ACCOUNT

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**TOTAL EXPENSES**

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<td>OSU STAFF SCHOLARSHIP FUND</td>
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<td><strong>28-31100</strong></td>
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<td><strong>ACCOUNT TOTAL</strong></td>
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<td>$380.00</td>
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Hi Toby,

We are giving out the Award of Excellence to 2 recipients tomorrow along with 1 Student’s Choice Award.

Chili Cook-Off March 27th in conjunction with March Madness

Valentine’s Bake Sale - $300 raised
Partnered with Pete’s Pet Posse in Tulsa

Thank you,
OSU-OKC Report
March 2017

Staff Excellence Award Winners - Classified Staff is Karla Reiter and Admin and Professional Staff is Janelle Hanson. Upcoming Staff Appreciation events leading to Cowboy Professional Development Days, carrying the superhero theme forward, Friday, April 7 Share Your Inner Superhero, community service on campus, and Friday, April 14th Superheroes on Vacation where we will make capes out of t-shirts and take photos in front of the campus green screen. Our Staff Council nominations will start April 18 through May 12, Voting will be May 16-30.
Report for Staff Advisory Council – March 9

Rules and Procedures Committee

Nominations are now being accepted for the nine seats up for election this year for Staff Advisory Council. Please encourage any interested individuals to complete the nomination packet which is found on the SAC website. Nominations will close on April 7.
Policies, Benefits and Budget Committee

March Report

Past SAC member Scholarship nominations open until April 13th. Scholarship requirements are as follows:
*must be a past SAC member
*furthering your education at OSU

Currently working on the report from the Staff Survey. Have received lots of help from Jamie Payne answering questions from the survey.
Awards & Recognition
March Report

Thanks to everyone who helped with Distinguished Services Awards

Lory Ferguson was the 2016 recipient. She is an admin support specialist for the Electrical & Computer Engineering Department.
Fundraising Committee
March Report

Fundraiser Meeting 3-1-2017

Stephen, John and Shelton all showed up.

April SAC Meeting we will hand out tickets for the Parking Sale - will sell tickets till the drawing on May 23

Wondering what the $5 has been raised in this committee in the past and how we are doing as of this year.

Need to get gifts and tickets from Toby

Can we change the amount on the sale of tickets to one for $5.00

Need to think of some fun ways to raise money – even for next year.
**Faculty Council-February 2017**

The main focus of the meeting was an update on the legislative process. Jessica Russell – Director, State Government Relations, OSU A&M Board of Regents and President Hargis both provided information. Some of the key points they made are summarized below:

- Guns on Campus continues to be an issue – several bills introduced this year, will be monitored
- End of February – bills must be moved out of committees to go forward in the session, this will be key time to see what other issues may affect the university
- Budget outlook does not look good for the upcoming year – state appropriations are down to only 15% of OSU’s budget
- Growing negative perception of higher education at the capitol – not sure why, but the fact that only 23% of the residents in the state have college degrees may contribute the lack of understanding of both the value of a degree and knowledge about what happens on a college campus
- Need within state for MORE college graduates to fill available positions – especially in Engineering related fields
- Really need to have everyone (on their OWN time) advocate their own members of the legislature about the importance of funding higher education

President Hargis mentioned that he has been meeting with African-American groups on campus to see how to improve diversity relations given the recent incidents involving inappropriate behavior by several students.

Joe Weaver reported that they are still working on details for the faculty/staff dependent tuition waiver.

The Faculty Council approved a resolution supporting Oklahoma State University’s International Community and President Hargis’ statement about Trump’s Executive Order restricting re-entry of citizens of certain countries.

The next Faculty Council meeting has been changed to TUESDAY, MARCH 21 due to Spring Break.
**Affordability**

- OSU is named to a variety of national lists for its value; for instance, Princeton Review selected OSU for providing students the "best bang for their tuition buck"

- Oklahoma is third lowest state in average student cost for public four-year universities

- Oklahoma is lowest of the 16 member states in the Southern Regional Education Board for tuition and mandatory fees at public four-year schools

- U.S. Chamber of Commerce ranks Oklahoma *fifth in the nation in overall affordability*

- Tuition and fees as a percentage of per capita personal income in Oklahoma is 16.8%, second lowest among all neighboring states (New Mexico is 16.6%); most of those states top 20%

- **OSU's tuition and fees are 69% of the national average** for land-grant universities; cost of attendance is 78% of the national average

- A recent ranking places OSU among the best universities nationally for providing scholarships that help reduce student debt
Resolution of the OSU Faculty Council

February 2017

Supporting Oklahoma State University's International Community

Whereas, Faculty, staff, and students at Oklahoma State University come from across the globe, including many from the seven countries singled out by the recent Executive Order for restricted entry to the United States; and

Whereas, The Executive Order has caused significant and demonstrable hardship and expense to the OSU international community; and

Whereas, Future changes in immigration policy have the potential to cause harm to the OSU international community and negatively impact our land grant mission; and

Whereas, The faculty of OSU has significant relevant knowledge from advising foreign students, hosting international scholars, conducting global research, and numerous other international activities; and

Whereas, The Faculty Council agrees with and supports President Hargis's statement of January 29th; and

Whereas, The Faculty Council agrees with and supports the current efforts by the Administration to assist members of the international community; and

Whereas, The OSU international community is necessary to the intellectual and economic strength of the University, the state, and the nation;

The Faculty Council resolves that, Oklahoma State University faculty supports all students, staff, faculty, and family members who have been negatively impacted by the Executive Order, and will continue to do so with respect to any future federal policy changes that may negatively affect them; and

Be it Further Resolved, That the University-Faculty makes every effort to communicate to the administration and to the public the impact that changes in federal immigration policy have on the successful operations of the University, including documenting the impact of such changes on the OSU community and advocating for clear communication and meaningful administrative action in response to those impacts.

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1 Executive Order: Protecting The Nation from Foreign Terrorist Entry into the United States, January 27, 2017, Downloaded from www.whitehouse.gov.
2 "Tweets by @harryhargis", January 29th.

President Hargis' Statement

Oklahoma State University is concerned about the recent executive order restricting re-entry into the United States for citizens of certain countries. The order has created confusion as well as anxiety throughout our country and on our campus. Many of our faculty, staff, and students come from across the globe. International diversity provides perspectives, experiences, and opportunities that enrich the classroom experiences at our university and prepare our students to work in a global community.
Our international student center will be reaching out to international students, faculty, and staff who may be affected by this order. We will work with our legal advisors and our Oklahoma political leaders to determine our options to support our international community at Oklahoma State.

As President of Oklahoma State, I encourage all to work together in support of our international community, which through the years has greatly enhanced the OSU land-grant mission and our campus experience.
Higher education is a powerful economic driver for the state of Oklahoma, with the potential for even greater impact. And higher education is a bargain in Oklahoma, ranking among the nation's best in most affordability measures.

Amid much discussion nationally and locally about the cost and impact of higher education, including misinformation and misguided ideas, this document highlights Oklahoma State University's continuing success in providing great value at a great price.

Growth

- OSU has partially offset decreased state funding with record enrollment and record fundraising.
- System-wide, Stillwater-campus, freshman enrollment have all hit record highs in last five years.
- Over the past six years, OSU Stillwater undergraduate enrollment has grown by 3,707 students, an average increase of more than 600 students a year.
- OSU reached its $1 billion Branding Success fundraising campaign goal nearly two years early, raising cash, pledges and estate gifts of more than $1.2 billion.
- OSU student growth has been fueled by more Oklahomans and growth in out-of-state students, who are an important revenue source for OSU and our state.
- Non-resident students pay a higher tuition rate, which has allowed OSU to maintain lower costs for in-state students (even with the increase of out-of-state students, every qualified in-state student has a spot at OSU).
- When combined with federal support for sponsored programs in instruction, research and extension, as well as federal financial aid awarded to students, the annual revenue from outside our state totals $340 million, which is $217 million more than state appropriations to OSU.

Enrollment Records

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<tr>
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<tbody>
<tr>
<td>4,289</td>
<td>37,059</td>
<td>24,511</td>
<td>20,277</td>
</tr>
</tbody>
</table>
Efficiency

- OSU has remained diligent in managing and reducing costs, while continuing to offer great value.

- Despite 10% growth in students the past 10 years, growth in employees has been virtually flat (8 employees, or 0.2%) over the same period; during that decade, employees per 100 students dropped from 20.8 to 19.

- Said another way, OSU's institutional support cost per student of just over $1,000 is 41% of the national average for four-year public institutions.

- OSU's energy management program has been a model for the state; the behavioral-based program has saved more than $35 million since July 2007.

- OSU has gained savings through changes to its purchasing card program, a self-insured health plan, and outsourcing custodial services, waste management and most of its vehicle fleet.

- New work order system uses mobile technology to respond quicker and get more done across campus.

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Employee Growth vs. Student Growth from Fall 2009 to Fall 2014

+2,929 STUDENTS

-235 FULL-TIME EMPLOYEES

Revenue Sources - FY

- Tuition and Fees: 27%
- State Appropriations: 15%
- Other: 13%

Other Income - 4.2%, Endowments/Facilities & Adv
Federal Appropriations - 1.2%
Funding

- State appropriations this year account for 19% of the revenue for all agencies that carry out OSU's land-grant mission of teaching, research and extension across all Oklahoma counties and beyond

- That is a decrease from 19% the previous year; the state-funded portion of OSU's total budget was 33% 15 years ago; the actual dollars directed to higher education have dropped by $37 million over that time

- Tuition and fees account for 27% of the total OSU budget, compared to 15% 15 years ago

- Still, OSU ranks among the most affordable in the region, Big 12 and among land-grant institutions
The Department of Wellness
Employee Programs: March 2017

Certified Healthy Departments
Applications Close: March 10
CHD Announced: March 20
Become a Certified Healthy Department by providing a healthy environment for faculty, staff, students, and visitors, while supporting the culture for an overall healthier OSU. Certification acknowledges a department’s efforts to foster healthy lifestyle choices for individuals while at work. For more information, contact Mary Talley at mary.talley@okstate.edu.

Wellness Wednesday:
How Does Your Garden Grow?
Wednesday, March 22
Noon
Seretean Wellness Center
Registration Deadline: March 17, noon
Free: $10 fee for no-shows
Join Casey Hentges, Host of “Oklahoma Gardening”, for tips on growing healthy herbs and ornamental plants. Learn which plants grow best in our climate and how to improve your garden soil.

Live Active Challenge
Monday, March 20 - Friday, April 14
Online
Register Today!
Join the competition against Baylor University! The goal of this campus challenge against Baylor is to encourage students and employees to increase their activities, improving their health and well-being. The “most active” University will receive a traveling trophy. To register, visit liveactive.challengerunner.com

Family FIT
Saturday, March 11, More Dates TBA
9:30-10:15 a.m.
Colvin Recreation Center, Dance Studio 1
Free
Looking for a way to keep your family active? You and your children, age 6 years and older, can be active together, helping the whole family develop a healthy lifestyle. This 6-week series event will feature different class formats each week—such as yoga, dance party or total fitness.

Run, Rabbit, Run
Saturday, April 1
2 p.m.
Colvin Intramural Fields
Registration to Guarantee Shirt on day of event: Tuesday, March 21, Noon
$7 per person (includes t-shirt)
Wear bunny ears to this family-fun event as you run, walk, hop or trot 1-mile through campus. Stay after the race for an egg toss and other field day activities. The first 200 registrants receive a t-shirt. Register today at the Seretean Wellness Center.

Cowboy Cooking School:
Argentinian Inspired Menu
Friday, March 31
Noon - 12:50 p.m.
Seretean Wellness Center
Registration Deadline: Friday, Mar. 24
$20 for members, $25 for non-members
Join Chef Federico Aime, faculty member of the Spears School of Business at OSU, for an Argentinian Inspired class. The menu includes: seared Galician octopus with Murcia pimenton, Chaco inspired beef tenderloin with potato dominoes & Sharedd tennel and zucchini salad, and Dulce de Leche flan for dessert.