OSU STAFF ADVISORY COUNCIL MINUTES

May 14th, 2008, 416 Student Union, Case Study 3


Absent: Allen, Barron, Evers, Hammer, Moorman, Reim, Wieder, A. York

Carey Warner called the meeting to order at 1:15 p. m. and Lynette Venard called roll.

Carey asked for approval of the April minutes. A motion was made to approve the April minutes, seconded and approved by a voice vote.

Carey asked for approval of the agenda. The Treasurer's Report will be added after the Faculty Council Update. Tara will discuss the Scholarship Committee under New Business. A motion was made to approve the agenda as amended, seconded, and approved by a voice vote.

Executive Update – Mr. Albert Colom

Mr. Colom spoke about the decrease in enrollment. There is a flat growth for freshmen and transfer students. There has been an increase in recruiting. His office is increasing the number of visits to high schools in Oklahoma and surrounding states. They are beginning to target younger students; as young as tenth grade and even middle school. In state tuition is approximately $19 to $20,000 including room and board and books. This high amount is also a factor in decreased enrollment. Out of state tuition with room and board and books is approximately $28 - $30,000. There are less high school students graduating which is also a factor in the decreased enrollment. Mr. Colom’s office is increasing the marketing to students in junior college. Scholarships
and financial aid are also being offered to returning students 2 ½ weeks earlier to help increase enrollment. The Enrollment Management office is working with other departments to increase recruiting efforts. One of those departments is Residential Life. Mr. Colom opened the floor for questions. 1) Are you targeting certain demographic areas? The primary market is Oklahoma. Texas is becoming a secondary market. 2) How does out of state tuition at OSU compare? OSU is below average. Our out of state tuition is quite competitive. Legacy scholarships are available to non resident freshman students who are children or grandchildren of OSU graduates. This scholarship does not cover fees, books, or room and board. 3) Why are textbooks so expensive? If the textbook is not required, why is it not available on the internet? According to Mr. Colom, many professors are using Desire to Learn for additional readings.

**Staff Compensation Update – Anne Matoy/Christa Louthan**
The number of OSU-Stillwater employees has increased 1.8%; it's 2.2% for the entire OSU system. Average number of years of service is 9.75 for OSU-Stillwater; 9.13 for the entire OSU system. 58% of the OSU staff are women. The average age of employees for OSU-Stillwater is 42.8; for the OSU system the average age is 43.8. Attendance for training in Stillwater has increased from 2006. The average amount of leave taken during the year was 14.61 days for OSU-Stillwater; 14.33 for the OSU system. The average number of sick days taken was 10.63 for OSU Stillwater; 10.56 for the OSU system. The average pay has increased 4% for OSU Stillwater; 4.2% for the OSU system. 4% of the employees are still paid below market. It will cost OSU more than $3 million to increase the pay of those employees. There are 1,425 employees who make less than $30,000 per year. There is a merit raise program expected to go to the Board of Regents this year. 73% of departments across have been broadbanded. Tight budgets should not affect broadbanding. Some people have refused raises in the past to stay eligible for Sooner Care. The premise of Human Resources is that they will give more and better information to departments in order for them to make better decisions. BCBS rates will probably increase 5% for the next year. This increase is already in the budget. Cost of living is checked once a year.

**Faculty Council Update – Sherrill York**
Highlights include:
- Cornell Thomas gave an update on the diversity initiative. They are working on increasing the affirmative action initiatives, diversity programs for students and the number of minority students majoring in engineering and math. There is also a program to attract students to doctoral programs. The Multicultural Student Center will soon be renamed to the Inclusion Center for Academic Excellence.
- Robin Purdie gave the council a presentation on the Wellness Summit. She also shared the history of the Wellness Program on campus. Wellness funding has decreased since OSU went to the state health insurance program in 1998.
- There was much discussion about the Health Plan and SAC’s “amendment” to the Faculty Council’s recommendation regarding the $34.44.
- A task force was formulated to research an academic brand for OSU.
- Standing committees gave their year end reports.
- Conflict of Commitment – some faculty have been using OSU time to do other consulting.

**Treasurer’s Report – Sherrill York**
The treasurer’s report is included.

**Branch Campus Reports**

**OSU-CHS – David Barron**
David was absent therefore no report was available.
OSU–Okmulgee – Allen York
Allen was absent therefore no report was available.

OSU–OKC – Trisha Turner
Trisha reported that 620 students graduated on May 12th at the Cox Convention Center. The Kilpatrick Foundation has matched $100,000 in scholarships. On Wednesdays, the Chef from the Skirvin Hotel will be choosing produce and products from the OSU-OKC’s farmer’s market and preparing some entrées using Oklahoma grown produce. The walk for Juvenile Diabetes Research Foundation will be held on May 31st.

OSU–Tulsa – Dona Davidson
Dona reported that one of the outstanding seniors is from OSU-Tulsa. Graduation was held May 5th. Glen Johnson was the speaker. OSU-Tulsa will offer shuttle service for Mayfest, a festival held in downtown Tulsa from May 15th thru May 18th. Short term classes for students will be offered this summer.

Report of Standing Committees
Rules & Procedures – Bonnie Gladden, Chair
Bonnie reported that there was an outstanding response during the nomination and voting period. Her committee counted ballots on May 7th. Her election results are included at the end of the minutes. 2,911 ballots were mailed out to staff members. 997 were returned. That is a 34% return; that percentage is doubled from last year.

Awards & Recognition – Becky McIntire, Chair
Becky reported that we raised $178.80 from the bake sale. Any food or water that was not sold was donated to the Homeless Shelter. Per Tara, they were extremely grateful for the donations. Some council members that were unable to work or donate items donated money.

Policies, Benefits and Budget – Leslie Miller, Chair
Leslie made a presentation to the University Budget Committee regarding our amendment to Faculty Council’s recommendation regarding the $34.44.

Public Relations – Katie Reim, Chair
Katie was absent therefore no report was available.

Old Business
Tobacco Free Policy – Per Carey, general questions regarding the policy will be publicized; possibly in the O’Colly. A comment was made that this list should be sent to all current employees, included in the new employee orientation and provided to prospective employees.

SAC Recommendations – Carey reported that the recommendations have been passed on to the Board.

New Business
Scholarship Committee – Tara asked for 2 volunteers (1 each) from the Awards & Recognition committee and the Public Relations committee to serve on the scholarship committee. Pam Ledford and Anthony Perna volunteered.

Announcements
Annual elections for officers will be held at the June meeting. A reminder, that the current officers cannot be re-elected for their offices because they are serving their
second term. The June meeting will be held on June 11th in the Sequoyah Room at noon. Please wear your SAC shirt.

Respectfully submitted,
Lynette Venard, Secretary
2008 SAC Election Results:

1- Academic Affairs - A/P  Depts C & L  3 Seats (4 Seats with Mike Hammer leaving 5/31/08):
   + Danny Darnell
   + Lyn Putnam
   + Gloria Birdine
   + Clayton Moorman

2- Academic Affairs - Classified  Depts C & L  2 Seats:
   + Lora Polson
   * Marsha Chapman re-seated

3- Admin & Finance - A/P  Dept D  1 Seat:
   + Barbara Dobson

4- Admin & Finance - Classified  Dept D  2 Seats:
   + Jeff Sweeden
   * Susan Marshall re-seated

5- Enrollment Mgmt, etc. - A/P  Depts B, F, J & M  1 Seat:
   * Lori Wieder re-seated

6- Student Affairs - A/P  Dept E  1 Seat:
   + Ival Gregory

7- Student Affairs - Classified  Dept E  1 Seat:
   + Heath Hix

Members present: votes counted 05/07/08 2pm
Anise Arterbery
Liz Condit  * = re-seated (3)
Bonnie Gladden  + = new members (9)

Balloting numbers 2008

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