OSU STAFF ADVISORY COUNCIL MINUTES

November 8, 2000          419 Student Union          1:15 PM

Present: Anderson, Breedlove, Cimino, Curd, Fletcher, Ford, Hannah, Hayes, Higgs, Hundley, Hunt, Ingham, Jacobs, Jardot, Jennings, Knight, Miller, Mitchell, Payne, Richardson, Riggs, Spickler, Swann, Traynor, Whitney, Zorba

Excused: Satterfield

Absent: Cameron, Hays

Mary Kay Jennings called the meeting to order and Camille Jardot called roll. The October minutes were approved. The November agenda was approved.

Executive Group Update — Jerry Gill, Executive Director, Alumni Association

There is no new information regarding the background checks. Dr. Birdwell’s office has made some revisions to the proposed policy and it is currently in the Legal Council office. After they are through with it, the proposed policy will be redistributed for further evaluation.

The Alumni Center planning is well underway. It will be across from the Student Union and next to Old Central. Approximately $3.6 million has already been raised. There will be around 52,000 sq. ft. with over two-thirds being public space and only one-third being office space.

The ring ceremony will be held on November 29th.

Branch Campus Reports
OSU-COM – No report

OSU-OKM – Homer Breedlove- They are still waiting on Capstone to start construction on the new dorms. Construction should start in December.

OSU-OKC – No report

OSU-Tulsa – No report
Report of Standing Committees

Policy, Benefits, and Budget – Leslie Miller
The recommendation that this committee was going to present this month regarding the wage increase has been put on hold. After receiving some statistics from Personnel Services, the committee decided that they were not comfortable making a recommendation due to not having a strong enough case. Multiple handouts were distributed to the counsel members. Each handout was covered briefly.

OSU’s minimum hire was has been changed to $6.00 official November 7th. The only exceptions would be people who are on workman’s compensation or any other form of leave. Once they return, their wage will go up to the higher rate. Leslie made an official thank you to Administration for the minimum wage base being raised to $6.00.

Rules and Procedures – Myra Traynor
The ballot went out with the SAC Brochures on November 7th. The deadline will be December 1st. Anyone that is a permanent, 50% or more employee will be eligible to vote.

Public Relations – Melba Knight
Melba contacted the Stillwater Newspress concerning the absence of a photographer at Staff Appreciation Day. She was notified that there was a photographer there and he did take one picture. The committee is going to write an article listing the recipients of the Distinguished Service Award and submit it for publication to the Stillwater Newspress. Additionally, the AV photographer did not show up.

The organizational brochure has been inserted into the SAC brochure and is currently at University Mailing.

The cost for koozies went up from our original price quote so the committee has decided that it would not be worth their time since the football games are almost over.

Dearinger’s has offered to give SAC a 20% discount if we order 1000 pens. Their normal price is $.59 each but our cost would be $.48 each. The committee suggested that they could be put in the New Employee Orientation packets. This charge could be paid through SAC’s operating account. Nancy Swann made a motion to table order the pens until all other operating expenses are in and we know what our budget looks like. Wes Higgs seconded. Motion passed.

Awards and Recognition – Leslie Cimino
The Dip-N-Dot fundraising has earned $402.76 profit to date. Their committee needs people to sign up for the upcoming basketball games. It is estimated that eight people per game will be needed to work concessions each game. There will be a total of 12 home games. Everyone is encouraged to contact associates in their departments to volunteer also.

There were 1108 lunch tickets used for Staff Appreciation Day (SAD). There have been many complaints regarding the poor food quality and lack of vendors. Their committee is currently working on a complaint letter to give to Denise Lawson regarding the catering. The tentative date for next years SAD is November 1st, 2001.
**Report of University Committees**

*Faculty Council Update – Holly Hannah*

Jerry Gill gave a presentation about the Alumni Center. They are hoping that it will be finished in 2004.

Faculty Council is looking into the security of student and faculty social security numbers. SAC may want to make sure staff’s social security numbers are also a concern.

The Martin Luther King Day Symposium will be here again this year. If there is not a good turn out, it may be moved to Tulsa next year.

*Treasurer’s Report - Sherry Curd*

The Treasurer’s Report was handed out. There are still many invoices not yet received. Sherry will give another report at next month’s meeting to give the Council a better idea of where we stand.

**Old Business**

*Distinguished Service Awards - Nancy Swann*

There were 32 staff members nominated for the Distinguished Service Award. The committee interviewed 13 people in only three days. Nancy announced that there were more applications then last year and there was a considerable amount of letters from Administration.

**New Business**

*Announcements*

The next Staff Advisory Council meeting will be held December 13th in the Starlight Terrace. There will be a Brown Bag Lunch with John Houck as the guest speaker. He will be presenting a Virtual Campus Tour. Everyone is encouraged to attend. The Brown Bag Lunch will be held from 12:00-1:00 PM in the Starlight Terrace.

All SAC members are encouraged to bring a dessert item to be distributed to the council during next month’s regular meeting. This will kind of be like SAC’s Christmas Party.

There being no further business the meeting was adjourned at 3:11 PM. The Staff Advisory Council will meet December 13, 2000, Starlight Terrace, Student Union from 1:15 to 3:00 PM.