Guests: Dr. Theresa Brown, Applied Health & Educational Psychology Department; Dr. Lee Bird, Vice President of Student Affairs; Jamie Payne, Chief Human Resources Director; Lorinda Schrammel, HR Director of Development; Kent Bunker, Director of Wellness Center; and Zach Cole, O’Collegian Reporter.

Marta Kochenower called the meeting to order at 1:17 pm. The roll call was completed.

Approval of Minutes: The October 10, 2012 minutes were approved as presented.

Approval of Agenda: The agenda was approved with the addition of Dr. Theresa Brown presentation of proposed survey.

Guest speaker(s): Dr. Lee Bird began by introducing Dr. Theresa Brown, of the Applied Health and Educational Psychology Department. Dr. Bird then made the following announcements:

a. The regents have voted to take down Kerr-Drummond resident hall in the near future. Students have requested a more traditional style of housing replace them as long as better baths are included.

b. The new parking garage located behind Murray Hall should be completed by spring break 2013 or very soon after.

c. Student Affairs is hosting a chili cook-off. The funds will donated to Wayne Prater, employee who was severely injured, to help in completing the construction on his home.

d. There will be no Madrigal dinner this year. There will be a “Fanfare of Lights” Christmas lighting on the library lawn, November 27th at 8pm.

Q: Will they attempt to keep the Kerr-Drummond mezzanine when they knock the buildings down?
A: Yes they are going to try.

Q: What are they going to do with the rubble?
A: They will be required to recycle it like they did the other buildings.

Kent Bunker then addressed the members to update them on the remodeling of the Wellness Center. He stated that there will be no disruption of Faculty/Staff classes and they will not have to take them with students. You can if you want to, but will not have to. They will be scheduled in the Colvin Center. Currently they have about a 20% usage of regular users.

Q: What constitutes regular users?
A: 5-7 times a month.

There are 30-35 folks use personal trainers at $50/semester.

Please be sure to do your HRA’s. This will give you $250 break on your insurance deductible. “A Health Risk Assessment (HRA) is a great tool to help you recognize if you might be at risk for certain health conditions. HRA’s are provided at no charge to all benefits eligible OSU-STW employees as part of the university-paid Wellness Program. Additionally, employees and spouses enrolled in Blue Option who complete the BCBS HRA will receive an annual deductible credit of $250. The $250 credit applied against your $750 calendar year deductible will reduce your annual deductible to $500. The HRA must be completed prior to filing a claim - for 2013 credit...” (Excerpt from HR website)

Dr. Theresa Brown, College of Education, Applied Health and Educational Psychology. Dr. Brown stated that she is planning a study that is based on the question: “What motivates a person to exercise? Why/Why not?” OSU has been invited to be involved in an inaugural conference on Wellness at the Ohio State University. Dr. Brown would like to take the results of this survey with her. She is hoping to have a small drawing as an incentive to participate. She would like to have the backing of the Staff Advisory Council and the use of their SAC list serv for distribution to Staff members. The council will consider this under new business and Chair, Marta Kochenower will provide Dr. Brown with response following this meeting.

Q: Will the survey include just the OSU Stillwater facilities?
A: Not exactly – she would like to know what you do for exercise even if it is off campus.

Q: What is your hope – what do hope to find out?
A: Are you intimidated; how can we make it more comfortable; what would it take for you to be able to participate here?

Treasurer’s Report: Mickey Gregg – a copy of the report was attached to the minutes.

Branch Campus Reports

OSU-Tulsa/CHS – Jean Keene, Chair, no report.

OSU-OKC – Kristy Voss, Chair, stated that they will be holding their staff excellence awards soon. They have move their garage ground breaking ceremony to December.

OSU–Institute of Technology – Robbie Vanhooser – was able to attend. She had no report.

Report of Standing Committees

Rules & Procedures – Donna Whitmore
No report

Policies, Benefits, and Budget – Nate Moorman
They met on 10/16 and discussed the following:
   A. Having the medical premium paid for retirees:
      1. New information – paid benefits up to the age of medicare eligibility. If the employee gains benefits elsewhere then OSU benefits would cease to be paid for.
      2. Will continue at their next meeting.
   B. Pooling of Leave – decide that we would let the faculty council continue their discussion over shared leave before we make our final recommendation. Will bring up our recommendation to the SAC for approval or change at the next meeting. The PB&B committee recommended that the SAC discontinue any further discussion of shared and/or pooled sick leave. The motion was made, seconded and approved.
   C. The PB&B committee made a motion asking the council if they should review short-term disability as a possible option for OSU staff? A show of hand votes: Yes – 12 No – 4 Abstain – 8
   D. They are looking into the “stand-by” policy of the Physical Plant. More information is being sought before it is brought before the Council.

Public Relations – Ray Catalino
Ray stated they met last week and distributed new SAC shirts.

Awards & Recognition – Shawna Goodwin
Reported that picnic plans are underway.

Faculty Council Report –
Teresa Duston reported the following items from the November Faculty Council meeting.
   A. The Assistant Provost for Online Learning position had some considerable discussion. Online education is an area of growth in education and OSU is behind. It is expected the additional staff may be needed. The search will be nationwide.
   B. Joe Weaver announced that we are hiring 50 new faculty this year and expect to hire an additional 50 next year.
   C. Long Range planning committee is looking into copyright issues, syllabus attachments, all need to visible to instructors too.
   D. Safe Walk Committee is looking into the feasibility of a late bus being available.
   E. Faculty Committee – Task Force that includes ITLE and providing quality teaching?
   F. Women’s Faculty group – seeking research rewards.

Officer’s Reports
Secretary’s Report: Kathie Tanner
No report

Vice Chair’s Report: Darlene Croci
Darlene announced that the DSA awards have been completed and are ready for the Fall Convocation announcements.

Chair’s Report: Marta Kochenower
Announced that the Harvest II award once again went to the IT department.
Marta has several Public Relations work orders to give to Ray for Staff Stories. Jamie stated that she could find room in the HR newsletter to highlight a story about staff member(s) too.

The SAC Redistricting Task Force is making progress. They hope to complete this before the time for the next elections.

Lorinda Schrammel is working very hard to have the first Staff Development Day set for February 22, 2013.

**Unfinished Business**
None

**New Business**
Darlene Croci made a motion the Staff Advisory Council allow Dr. Theresa Brown to use the SAC list serve to distribute her survey seeking information on the use and satisfaction of the Wellness Center/Colvin Center, etc on Campus. The motion was seconded.

The motion was made and approved.

**Announcements**
SAC meeting – December 12 2012 1:15pm room 408 Student Union

The meeting was adjourned.

Respectfully submitted,

Kathie Tanner, Secretary