STAFF

ADVISORY COUNCIL

OSU STAFF ADVISORY COUNCIL MINUTES

Oct. 13, 2010 - 280 Student Union


Absent: Gladden, Marshall, Potter

Guests: Anne Matoy, Dr. David Bosserman and Jim Shaw

Ival Gregory called the meeting to order at 1:15 p.m. and roll was taken by Debbie Stump.

Ival asked for approval of the August minutes. A motion was made to approve the August minutes, seconded and approved by a voice vote.

Ival asked for approval of the agenda. A motion was made to approve the agenda, seconded and approved by a voice vote.

Executive Update: Dr. David Bosserman

Dr. Bosserman mentioned his retirement that will take place at the end of June 2011. The Tobacco Free Policy with fines will be sent to the Board for approval. Citations will be given to those that use tobacco on campus. Dr. Bosserman also mentioned that OSU employees need to be good neighbors to the businesses around campus by picking up our trash and using the trash cans that are provided. The budget for next year is on hold until the results of the 744 vote is known, which is on November 2. Dr. Bosserman reminded us that OSU employees cannot be for or against a political issue as a representative of the university. He also stated that pay raises will be high on the priority list for next year after all mandatory expenses have been met. Monroe street from University to Hall of Fame will be closed this summer (May-Aug) to fix the drainage system.
Special Guest: Jim Shaw
Jim spoke about Habitat for Humanity. Currently they are seeking qualified applicants for their housing. An application can be found at stillwaterhabitat.org or by calling 377-0407.

Treasurer’s Report - Lyn Putnam
Lyn passed around the Piggy Bank. A copy of the Treasurer’s Report was sent out to all Council members prior to the meeting and is attached.

Branch Campus Reports

OSU-CHS – Ronda Shouse
CHS is currently installing new software in the clinics. They are also working to integrate the Tulsa campus into their Staff Advisory Council.

OSU–Institute of Technology – Curtis Miller
Their current president will be retiring so there will be a search for a new president. The will be holding their staff picnic and they have wrapped up the United Way campaign on their campus.

OSU-OKC – Tonia Byers
Currently they have 7647 total headcount on campus with 4400 being fulltime students. They are surveying the staff on having Jean Pride Fridays. If it is supported the council will take the proposal to administration.

OSU-Tulsa – Bret Niland
Brett is working with CHS on a combined SAC. United Way campaign is complete and they met their goal.

Report of Standing Committees

Rules & Procedures – Donna Whitmore
Donna and her committee are working on electronic elections with Marie Basler.

Awards & Recognition – Kim Sweeden
Awards and Recognition have found a new idea to honor those employees with 30, 35 and 40 years of service. We will now provide a commemorative brick in the formal gardens for them. Kim held the Homecoming raffle. First prize went to Keith Shields and second prize went to Reba Tucker. The raffle will bring in more than $800 for our scholarships.

Public Relations – Tara Gladden
Kathie Tanner reported for Tara and the Public Relations committee. They are currently working on the brochure for the Staff Awards day.

Policies, Benefits, and Budget – Mickey Gregg
Mickey handed out a report on how different departments handle educational attainment stipends/raises. The committee is currently working on getting physical plant certifications to be included in these attainment stipends/raises.

Secretary’s Report: Debbie Stump
No report

**Vice Chair’s Report**

Marta reported that 52 nominations were submitted for the Distinguished Service Awards. They committee is currently interviewing the candidates.

**Chair’s Report**

Ival made appointments to campus committees those are as follows:
- Jason Sullivan—Space and Utilization Committee
- Darlene Croci and Debbie Stump—Holiday Calendar Committee
- Sue Moore—Student Media Board
- Anthony Perna and Jean Kerr-Hunter—Conservation and Optimal Utilization of Financial Resources Committee

**Human Resources: Anne Matoy**

Anne made two announcements to the group. All employees should log into the Web for Employees site and make health care insurance decisions for next year. Also there is a new “nursing room” for mothers to use. The room is located in the 3rd floor women’s restroom in Whitehurst.

**Unfinished Business**

No unfinished business.

**New Business**

Ival addressed some concerns that have been sent to the Staff Advisory Committee. One concern dealt with leave options and other benefits. The PB & B committee will work with Human Resources to send out a survey to employees about benefit options. Another concern addressed was a question sent asking if the administration was considering tuition waivers for spouses and children of employees. According to Dr. Bosserman, that is not a high priority on the budget list. Administration would rather work towards raises than develop a fee waiver for employees’ spouses and children.

**Announcements**

**Landscape Workshop #2**— Oct. 27 Display Board Dot Exercise at the Library from 11:30 to 3:00 pm
Oct. 28 meeting with depts. 8:30 to 11:30 am

Tobacco Policy—fines begin on November 1, 2010

Respectfully submitted,