Tara Graham called the meeting to order at 1:15 p. m. and Anise Arterbery called roll.

Tara asked for approval of the August minutes. A motion was made to approve the minutes, seconded and approved by a voice vote.

Tara asked for approval of the agenda. OSU Vice President Gary Clark will provide the Executive Update for President Burns Hargis. A motion was made to approve the agenda as amended, seconded, and approved by a voice vote.

Executive Update
Vice President Gary Clark was not present to provide the Executive Update.

United Way Update
Suzanne Burks spoke to the council about this year’s United Way (UW) efforts. The goal for 2008 is $180,000 which is equal to last year’s goal. The goal was not increased due to economic standing and the fact that last year’s campaign had to be extended in order to reach the goal. Burks passed out registration forms for the Seretean Memorial Wellness Walk which will kick off the UW campaign on September 26. Fundraising will end on November 28. This year’s campaign is seeking greater student support (only $63 raised from students in 2007) by asking them to give up one
meal, approximately $6 and will be taking donations at home football games. Almost 7500 students, faculty, staff, and children and/or spouses thereof were served by UW agencies in 2007. Burks encourages staff to educate themselves on UW agencies and passed out info listing those in the Stillwater area. Gifts can be designated to a specific agency. Burks discussed some of the various fundraising activities and passed out information on other fundraising ideas. Contact Suzanne Burks in her office at 405-744-5458 or by cell at 405-880-0766. Also visit www Stillwaterunitedway.com and www fundraising ideas.org.

Faculty and Staff Fee Waiver – Martinez Antonio Cobb, Celeste Campbell, and Laurie Beets

Staff member and student, Martinez Antonio Cobb shared with the council his experience of being an OSU staff member taking courses through NOC in Stillwater. As the staff fee waiver does not cover fees for NOC classes, he has at one point owed approximately $1000 in OSU fees. Cobb expressed frustration with administration for the lack of assistance in explaining the bursar charges or seeking potential resolution of the issue stating that it seems no one knows the procedure. Jason Pogue suggested that he speak with Celeste Campbell, the Registrar.

Celeste Campbell, Registrar, and Laurie Beets, Bursar spoke to the council in regards to the faculty and staff fee waiver. Campbell shared that the waiver falls under an Administration & Finance policy, is processed by the Registrar, and based on the principle that continued education is professional development. The waiver applies to 100% employed faculty and staff, allows for 50% of tuition to be waived, must be completed prior to the start of each semester, and requires certain signatures depending on the number of hours enrolled. Campbell noted that some fees have been combined into the Student Development Fee, specifically the Cultural & Recreational Service fee, Student Senate/Speaker fee, Living Group fee, and the Campus Life fee. Campbell provided handouts indicating the fees waived for staff and faculty to be: Student Activity fee, Student Activity fee - Athletic, Daily O’Collegian fee, Student Development fee, Health Services fee, Consumable Material fee and Transportation fee.

In answer to a council member’s question, Campbell stated that a system for automatically recognizing a student as a staff member eligible for the waiver is not an option as approval from department heads, supervisors, etc. is required for approval and a student may be an employee one semester but not the next.

Campbell addressed the concern for OSU fees charged to staff taking classes through NOC’s gateway program by informing the council that per the Memo of Understanding between OSU and NOC, NOC must charge the same dollar amount for fees as OSU. She suggested that the council look into amending the policy to allow for OSU fees to be waived for NOC classes.

Faculty Council Update

Danny Darnell attended the September 9, 2008 Faculty Council meeting and reported the following:

NCAA Self Study
General Ed Assessment – Lower than at peer institutions for good educational practices. Purpose of Gen Ed Assessment is to rate students’ learning skills.

osuexperience.com was discussed by the VP of Student Affairs
- Highlights the new six pillars of student success and serves as a gateway for OSU services

Pres Hargis reported that the residency program at OSU-CHS was saved by St Francis of Tulsa offering to house the program
The Faculty Council’s Research Committee is reviewing the animal care policy for animals used in research.

**OSU smoking policy**
- Violators can be reported via ethicspoint.com if you are hesitant to approach them.
- If there is an area where smokers are congregating, you can contact the VP of Student Affairs Office and they will address it.

**Retirement and Fringe Benefits sub-committee:**
- Gathering information to have ready before new enrollment materials come out in November
- Again looking at the tuition assistance program for employees’ families. They will pick up where they left off in 2006 with the information gathered at that time.
- Regarding Health Insurance, they noted that we are only one of three schools in the Big XII that pays employee health coverage.

**SGA Update:**
- Goal this year is to increase communication to students about campus services.
- Wants to be a bridge with the Stillwater community
- Making a great effort to get the word out about Count Stillwater – the campaign to make sure students are counted in the upcoming 2010 census (Residents who live in a community for six months or more can be counted in that community’s numbers)
- Taking part in the SU renovation project to gather input from students

**Emeriti Association:**
- They have updated and written their bylaws and job descriptions.
- They told the Council that they can help offices with things like stuffing mailers. People just need to call them.

**The OSU Academic Logo:**
The Academic Logo Committee reported their recommendations.
- Primarily, the seal will be used, but the word Research is replaced with Scholarship and Extension is replaced with Service. Also, 1890 was moved from the center of the seal to the bottom of the circle between Oklahoma and University, replacing the word System.
- President Hargis expressed some concern with replacing the tenets of the Land Grant University – Research and Extension.
- The discussion ended with the fact that this was just a recommendation. It now goes to the Provost’s Office.

**Faculty Club:**
- The sub-committee is gathering recommendations on how to make it a meaningful club. It is meeting on a weekly basis with committee members and people from the university and community.
- It is suggested to call it the University Club so as to include staff and the community.
- They hope to report their recommendations later in the Fall semester.
- The goal is to have the club in place by Fall 2009.

**United Way:**
- $180,000 goal for OSU this year
- $25,000 goal for OSU students
- The first big fundraiser is a walk Sept 26th.
- The campaign ends in November.
Treasurer’s Report
Lynette Venard was absent so no report was given.

Branch Campus Reports

OSU-CHS – Chad Landgraf (Vice President)
Chad Landgraf reported that the Tulsa residency program will be housed in St. Francis hospital beginning July 1, 2009. UW Day of Caring is Friday, September 12 and will involve clean up at Girl Scout camps and pampering to women in assisted living centers.

OSU–Okmulgee – Allen York
No report at this time.

OSU-OKC – Melissa Woodruff
Fall full-time enrollment closed at 1.8% over last years. Family Safety Day on September 6 was successful with over 1500 people at the event. The kick off for United Way is September 16 at the Staff Council Meeting. OSU-OKC is hosting Metro College Night on September 16, 6-8pm. The OSU-OKC Job Fair is September 25, 10-1:30. The new Veterans Services Center in the Student Services Center will serve as a liaison in certifying veterans for educational benefits and contains a new computer center. Loretta Hatchet is the full time VA rep manning the center. President Hargis will be on campus October 8 for a fundraising kick off.

OSU-Tulsa – Dona Davidson
OSU-Tulsa will be showing a film from the Banff Mountain Film Festival World Tours on Sept 7. OSU Tulsa has declared September “Cowboy Career Month” in which many activities are being planned to help students prepare for getting a job. OSU-Tulsa mechanical and aerospace engineering doctoral student Hrishikesh Bale was recently awarded Best Poster at the Eighth International Conference on Residual Stresses in Denver, Colorado. OSU-Tulsa will host a Volunteer Fair from 3 p.m. to 5 p.m. on Wednesday, September 10 to connect students, faculty and staff with local service organizations in need of volunteers. President Gary Trennepohl says that recent donations to endow faculty positions, when fully matched by the State, will have a total impact of more than $33.6 million at OSU-Tulsa.

Report of Standing Committees

Rules & Procedures – Carey Warner
The member list will be updated again. Refer to Robert’s Rules on the SAC website for council meeting guidelines. R/P will meet on 9/23 to begin discussion of next year’s elections.

Awards & Recognition – Bonnie Gladden
SAC has secured a commitment of two seats in the President’s Suite for the Cowboys vs. Iowa State football game and the Atherton will include a queen room for the night of the game and breakfast from the Rancher’s Club. The Athletic Ticket office has offered two tickets for “really good” stadium seats at $85 each. Bonnie asked for approval from the council to purchase these tickets for fundraising purposes. A motion was made to approve the purchase, seconded and approved by a voice vote. Discussion followed on the price of raffle tickets.
**Policies, Benefits, and Budget – Ival Gregory**

The committee was unable to meet prior to the council meeting. SAC has acquired the use of Survey Monkey in order to poll staff on important matters, such as the 4X10 work week for which Anthony Perna has been developing a questionnaire. The committee plans to look at inequities in policies from dress code to training across divisions. A schedule of meetings will be posted to the SAC website and the public is encouraged to attend. Ival recognized that some staff have had difficulty in opening the staff leave survey; this is being looked into.

**Public Relations – Liz Condit**

The committee did not meet this month. The SAC brochure will be updated and the DSA nomination form for 2008 has been corrected.

**Unfinished Business**

No old business to discuss.

**New Business**

**Health Care Task Force – Carey Warner**

Carey shared that dental and vision coverage will remain with OSEEGIB as the enrollment period has already begun. Information will be distributed to staff via campus mail. Ann Matoy mentioned that the savings in switching providers would have been small. Placed against the turmoil of the change, HR choose to re-evaluate accepting a bid from a new provider. Matoy noted that OSU is the only entity allowed to stay on OSEEGIB while covering only dental and vision and not health care. Ival Gregory mentioned that in the state of Texas, everyone working for state government is considered a single group; wouldn’t this allow for improved coverage plans or lower rates for Oklahomans employed by the state? Matoy responded that Oklahoma is constitutionally formed so we have more choices and that more people does not always mean lower rates.

**Vacant Seat – Tara Graham**

As Lori Wieder has left the University, an A&P vacant seat is available in Enrollment Management. Two individuals are interested in the seat, Glynna Worley and Mickey Gregg. Tara read an email from Glynna discussing her qualifications and interest in serving on SAC; Mickey, in attendance, spoke directly to the council. Ival made a motion to vote on seating a new member and Mickey was asked to leave the room for a moment. The motion was seconded and approved. By voice vote, Mickey was elected to the council.

**Announcements**

Barbara Dobson mentioned the Passport Fair scheduled for September 24. Marsha Chapman announced the Native American Student Association’s Annual Powwow on October 4 at 2pm.

Tara Graham adjourned the meeting.

Respectfully submitted,
Anise Arterbery, Secretary