OSU STAFF ADVISORY COUNCIL MINUTES

September 9, 2009, 416 Student Union


Absent: Cragun, Herron, Moorman, Pogue, Venard

Tara Gladden called the meeting to order at 1:15 p.m. and Carey Warner called roll.

Tara asked for approval of the August minutes. Corrections were made to the backpack announcement. A motion was made to approve the minutes as amended, seconded, and approved by a voice vote.

Tara asked for approval of the agenda. A motion was made to approve the agenda, seconded, and approved by a voice vote.

Executive Update – No update was given.

2009 United Way Campaign – Dr. Lee Bird, Vice-President for Student Affairs

Dr. Bird thanked those who participated in Alpha. Next year the Student Union will be under renovations/construction and plans are underway to determine what can be done for Alpha next year. The 2009 United Way Campaign has begun and our goal is to raise $880,000. Last year OSU exceeded its campaign goal and needs to do it again this year by Thanksgiving. With the economic shortfalls, we need to reach out and help those in need – by giving more. The annual Day of Caring will take place on September 17,
2009. Dr. Bird also discussed the Behavioral Consultation Team (BCT). The BCT is made up of several of individuals that once served on the Threat Assessment Team created in the late 1980’s. Dr. Bird took a few moments to update the Council on administrative issues such as furloughs and the “hiring freeze”. Administration is waiting for the September reports from the State Treasurer’s office before making a decision on furloughs. At this time, furloughs are nothing more than discussion. The “hiring freeze” is more of a “hard chill”. Departments are still reviewing positions as they become vacant and must seek approval from the vice president level before recruiting to fill. The goal is to save money by delaying or not filling vacant positions at this time. Murray Hall should be opening in mid-October. University Avenue should be opening soon as well.

**Faculty Council Update, September 2009 – Barbara Dobson**

The September Faculty Council meeting was the first one for this fiscal year. President Hargis discussed the university budget. So far, the budget shortfalls have been covered by federal stimulus funds. Howard Barnett is the new president of OSU-Tulsa. Faculty Council committees have not met yet this year. The Women’s Faculty Council is discussing daycare issues and the possibility of partnering with an outside daycare provider to reduce cost for OSU employees. OSU had approximately $9 billion in energy cost savings this past year.

**Treasurer’s Report - Lynette Venard**

Lynette was not present, so Tara Gladden informed the Council that we collected $25.34 in the August piggy bank. The president’s office has deposited $1500 for staff scholarships into our account.

**Branch Campus Reports**

**OSU-CHS – Chad Landgraf**

United Way Day of Caring is this Friday. Fundraising for staff scholarships has begun. CHS will be raffling off 3 sets of football tickets. The football tickets were donated by the Foundation.

**OSU-Institute of Technology – Allen York**

The Allied Health Center building went online last Tuesday. Class have begun and enrollment is up 16%. Nursing doubled the number of enrollees with new building.

**OSU-OKC – Melissa Herron**

Melissa was not present therefore no report was given.

**OSU-Tulsa – Brett Niland**

After only four months, the presidential search has ended. Howard Barnett will be OSU-Tulsa’s new president. The United Way kickoff is scheduled for September 15th.

**Report of Standing Committees**

**Rules & Procedures – Barbara Dobson**

Committee plans to meet this month.

**Awards & Recognition – Bonnie Gladden**

Committee met September 1st and discussed fundraising ideas for this year. Football ticket raffle seems to be a favorite and the committee is trying to get tickets donated to the Council for raffle. The PR committee suggested homecoming mums as a
fundraiser. Plans are underway for the Walkaround fundraisers (bake sale/homecoming mums). Staff Awards Day is scheduled for November 4, 2009.

**Public Relations – Susan Marshall**

Committee met last month to discuss fundraising and Walkaround. Walkaround is scheduled for Friday, October 16th and signup for working booths will occur during next month’s meeting. Susan is currently updating the SAC website and would like feedback from Council members. A motion was made to vote on three drafts for a SAC brochure and seconded. The third draft was approved unanimously. See end of minutes for copy of new SAC brochure.

**Policies, Benefits, and Budget – Daniel Darnell**

Committee met last month to set goals for this year. Of last year’s discussions, committee will continue to work on: (1) Daycare – possibility of partnering with Renaissance. Committee will contact and provide more details to Council in future. (2) Elder Care – Committee researching possibilities of using Flex to coverage medical expenses on parents of OSU employees if employee claims parents on tax return. (3) Drug Free Campus Policy – Committee tabling issue until further notice. (4) Insurance – Employees currently opting out of health insurance receive the full cost of premium in Flex account. Researching possibility of using this money to cover increase in 2011 premiums.

**Unfinished Business**

**Emergency Disaster Housing – Daniel Darnell and Nathan Moorman**

Danny is meeting with Directors of undergraduate housing and VIP housing to discuss and will provide Council with recommendation at a future meeting.

**University Club**

Ival discussed University Club – see end of minutes for details/application.

**New Business**

**Fringe Benefit Tax (SAC Shirts) – Tara Gladden**

Due to recent restrictions placed on purchasing uniforms, Council questioned as to if SAC could continue to purchase shirts for new members. After much discussion, a motion was made to have Tara and Carey discuss issue with Kathy Elliott’s office and for the PR committee to research the cost of name tags. If shirts are found to be non-taxable, then Council will continue purchasing them for new members as done in the past. If shirts are found to be taxable, then Council will vote on whether to continue to purchase shirts or name tags during next meeting. The motion was seconded and approved by a voice vote.

**DSA Recommendation**

The ad-hoc committee charged with restructure of the DSA recommended that the Council change the DSA so that SAC awards one individual in each of the following categories with the DSA Recipient plaque and $750.00 check award: Facilities (non-exempt); Customer Service (non-exempt); Administrative (non-exempt); Skilled Craft (non-exempt); Technical/Paraprofessional (non-exempt); Administrative (exempt); and Technical/Paraprofessional (exempt). In addition, it was recommended to continue to recognize two individuals in each of the following categories with the DSA Finalist plaque. The motion was seconded and approved by a voice vote.
Announcements

Tara reminded everyone that next month’s meeting will be held 250 Student Union and the Presidential Social will be held on October 8, 2009. Tara also advised everyone that she is currently working on scheduling a tour of the west end zone.

Respectfully submitted,
Carey Warner, Secretary