



STAFF ADVISORY COUNCIL

Staff Advisory Council General Meeting Minutes

Staff Advisory Council will meet on

July 9, 2025 @ 1:15pm at

412 Student Union (Council Room)

All meetings are open to the public. Virtual attendance links are available upon request.

A. **Call to Order:** Sam Morse

B. **Roll Call:** Kim Howerton

Members attending: Aaron Lively, Adam Barnes, Amy Phipps, Angie Duckworth, Austin Hayes, Crystal Wilson, Janell Hamilton, Justin Cypert-Worley, Kara Peters, Kim Howerton, Kimberly Meints, Melanie Bayles, Natalie Noles, Nicole Hendricks, Olivia Long, Peyton Duncan, Roxanne Maynard, Sam Cypert, Samuel Morse, Shawn Parli, Sherri Buntin

Guests attending:

Nicole Stevenson, Robert Sloan

C. **Approval of the Minutes:** Sam Morse

- a. Motioned by: Justin Cypert-Worley
- b. Seconded by: Sherri Butin
- c. The motion passed with unanimous vote.

D. **Approval of the Agenda:** Sam Morse

- a. Motioned by: Justin Cypert-Worley
- b. Seconded by: Nicole Hendricks
- c. The motion passed with unanimous vote.

E. **Special Guest Speaker(s):** Black Faculty and Staff Council, Nicole Stevenson

F. **Officer Reports:**

a. **Treasurer:** Natalie Noles

i.

b. **Secretary:** Kimberly Howerton

- i. Shirts and SAC plates for your office are available today. Please come up after the meeting if you are a new member needing them.

c. **Vice-Chair:** Sam Cypert-Worley

- i. STAR Awards

June 2025:

Richard Hoge

Laken Pruitt

Clifford Richardson

Jarrett Schwarz

Justin Haley
Blayklee Freed
Andrew Breshears
Hudson Harden
Corian Zacher
Rob Duckworth
Kobe Blackwell
Chad Tucker
Elisabeth Walker
Joy Garling Prud'homme
Danielle Wolfberg

d. **Chair:** Sam Morse

G.

Reports of Standing Committees:

a. **Rules, Policy, and Procedures:**

Justin Cypert-Worley talked about the committee and their time requirements

The committee focuses on policies and runs the elections for the council each spring

b. **Communications Committee:**

Sam Morse explained this committee provides information for the council to the staff and OSU community through social media, newsletters, etc.

SAC members are welcome to serve on two committees

Could be a solid second committee if open to serving on two committees.

c. **Awards and Recognition Committee:**

Natalie Noles, past chair shared:

Committee has two big times of the year.

Fall staff awards applications come in a go through and grade (32 in 2024) all are graded

Top twelve are interviewed face to face

Put ceremony together

Spring Scholarships

Make sure have all documentation

Go through nomination and grading

Spring is lighter than fall

Very rewarding

Sheri Buntin added, the value of winner of DSA is \$3000; monetary awards are given for the top 10

All student nominated are acknowledged

Committee met once a month after SAC meetings during 2024-25 year.

d. Events Committee:

Events Committee summary provided by Ramitha Raja:

Two major events:

Fall - Local charity to see what needed during holidays/all staff and OSU can donate

Spring – Staff Celebration Day

A little time consuming' go to local vendor and ask for donations

If you like planning events, it's a good committee

Take a day off to go to ask for donations

Taste testing for the food served at the Staff Celebration Day

e. Access, Community, and Engagement:

Sam Morse and Kimberly Meints shared information about the committee from last year:

Little newer, focus on making sure staff members from a variety of backgrounds have what they need

One of big projects was mapping bathrooms on campus, including baby changing stations and types of facilities in each building

Inclusive events guide and care givers support resource

Less aggregated by timeline, they get to schedule their busy times, tend to be more project focused

Benchmark with other universities

H. Branch Campus Reports:

a. OSU-Tulsa:

i. No report

b. OSU-CHS (Center for Health Sciences):

i. No report

c. OSU-OKC (Oklahoma City):

i. No report

d. OSUIT-Okmulgee (Institute of Technology):

i. Robert Sloan OSU IT Okmulgee

ii. No report/summers are slow trimester

iii. Good to see you guys back so we can start communicating again

I. Reports of University Committees:

a. Faculty Council:

- i. No report
- ii. Sam Morse did brief:
SAC does send someone to their meetings to attend FAC and report back to the SAC; if SAC has a report for FAC, Sam will send it beforehand; sometimes duplicate our speakers, sometimes gets ideas for the SAC meeting guest speakers in the future (Current sign up is added at the bottom of the minutes)

b. Human Resources:

- i. No report

c. GPSGA:

- i. No report

d. Department of Wellness:

- i. No report

e. Student Government Association:

- i. No report

J. Unfinished Business:

- a.

K. New Business:

- a. Sam Morse said Keep eye out for email this week; Link faculty council sign-up sheet
- b. Kim Howerton explained she had a member of the OSU Emeritus Group reach out and ask about having a representative from their organization be an ex-officio member of Staff Advisory Council. They have ex-officio members on other boards, including the Faculty Advisory Council. The group agreed it would be beneficial to include them and after verifying there would not be a conflict with the bylaws of the organization, Sam Morse directed they be invited.

L. Announcements:

a. Next Meeting:

- i. **Date:** August 6, 2025; 1:15 – 3:30 p.m.
Location: 412 Student Union (Council Room)

M. Adjournment

- a. Motioned by: Justin Cypert-Worley
- b. Seconded by: Sherri Buntin