



Staff Advisory Council General Meeting Minutes

Staff Advisory Council will meet on

November 12, 2025 @ 1:15pm | 412 Student Union (Council Room).

**STAFF ADVISORY
COUNCIL**

All meetings are open to the public. Virtual attendance links are available upon request.

A. **Call to Order:** Sam Morse

B. **Roll Call:** Kimberly Howerton

- **In Person:** Emily Billings, Sherri Buntin, Sam Cypert-Worley, Justin Cypert-Worley, Angie Duckworth, Peyton Duncan, Janell Hamilton, Austin, Hayes, Kimberly Howerton, Aaron Lively, Roxanne Maynard, Kimberly Meints, Samuel Morse, Natalie Noles, Shawn Parli, Kara Peters, Amy Phipps, Robert Rabb, Ramitha Raja, Crystal Wilson
- **Teams:** Olivia Long

C. **Approval of the Minutes:** Approval for October meeting minutes has been moved to December.

D. **Approval of the Agenda:** Sam Morse

Justin Cypert-Worley moved with to approve the agenda with amendments; Sam Cypert-Worley seconded the motion; motion approved.

E. **Special Guest Speaker(s):**

- a. Will Joyce, Mayor, City of Stillwater, Stillwater Comprehensive Plan and ongoing City Projects
- Comprehensive plan is in the process of being adopted for the city of Stillwater
 - Invision Stillwater 2025 part of process accomplished about every 10 years; it is the city's high level planning document where they look ahead, the next 20 years of life in our community; it reviews the needs, growth, and guide development over the next 20 years; not specific
 - Area for growth in housing and development to guide policy; does not necessarily mean it will be, it's a guidance document
 - Transportation and mobility
 - Where expand capacity; hard to do as example western road, not ready for the development that happened and that is what we try to meet demand
 - Campus folks, realtors, developers, housing are involved because Stillwater is a bit unique; we are an island not a suburb in terms of housing; more space for housing, more affordable housing allow more development of the housing we need; higher density housing options; pocket neighborhoods; first floor commercial and residential up; our housing code doesn't allow for that in between mixed used housing for higher density uses; we will be updating codes; 10-11th and Duncan will take former single family to row house in that area turned down for Jardot and McElroy high density because city residents didn't want it
 - Economic development industry wise, USA red earth, slow start really kicked off
 - Several other industrial prospects and supporting them so looking to come; how regulate and zone; Same with data and Kingspan
 - Community character arts and culture about community art plans; art on utility boxes and new mural on Chris' Third and Knoblock and bring more public art into the life of the city

- Culture events block 34 so far drawing community events how maintain it and activate to be impact for community and how deal with growth
- Infrastructure and facilities power and water and sewer and all underground infrastructure only worry when lights don't come on or water rationed; biggest involved water system; all city of Stillwater water over 100,000 people from Kaw Lake pipeline that is 40 years old; effective and efficient but it leaks; it's always leaked built oil pipeline but needs some upgrades; cannot turn it off to turn it off any point 7-8 million gallons water a day; Only store 4 million so less than half daily need stored; Working on funding for upgrade to the pipelines for water over the next five years and will be 3-4 years before it's done
- Stillwaterok.gov type Invision it will pull up the draft plan now
- When asked about the city limits expanding; annexation doesn't matter to the city; does not generate property tax off housing; If annex, required state law you have to provide all city infrastructure to that part after 5-10 years; builders build outside because outside of city; no oversight of standards of build; we don't want take over maintenance of facilities that don't meet our standards
- Trying forward thinking; forward looking

F. Officer Reports:

a. Treasurer: Natalie Noles

- Set September and October financial out for meeting; some charges pending for DSA awards; will hit in November and get it updated

b. Secretary: Kimberly Howerton

- No report this month

c. Vice-Chair: Sam Cypert-Worley

- STAR Awards for November

1. Clint Clausing
2. Darrell Hawkins
3. Steven Fagan
4. Darian Perry
5. Mary Hammack
6. Kaitlyn Henry
7. Vanessa Walls
8. Brittany Epperley
9. Tara Alexander
10. Justin Duval
11. Chelsea Schafer
12. Riley Messman
13. Marlene Tornakian
14. Sarah Palmer
15. Julie Carter

- SNAP benefit recipients are a concern with funding bill not being passed; Pete's Pantry expanded their hours; groceries and hot meals at lunch; Grab and go
- Student volunteer center angel tree, hot cocoa and live reindeer, Nov. 19 angle tree open students, faculty and staff

d. Chair: Sam Morse

- Introduced Josh Engle and Monica Santillan will be nominated for vacancies later.
- Roxanne asked step away Events Chair and Payton Duncan will be stepping up to take over.
- Next month there is a small change in location; most councils moved over to ITLE, we are going to try that for a month so December meeting pilot the meeting change to ITLE, Room 126.

G. Reports of Standing Committees:

- a. **Rules, Policy, and Procedures:** Justin Cypert-Worley
 - Nominations for vacant positions for two 2024-27 terms
 - Committee started groundwork for the current tuition assistance policy; and try to build a way to best assist staff members; excited to see where go from here; currently 50 percent but the committee would like to see it increase.
- b. **Communications Committee:** Aaron Lively
 - Please fill out the get to know your SAC member if you have not
- c. **Awards and Recognition Committee:** Sherri Buntin & Angie Duckworth
 - There were 27 nominees for awards; Dr. Hess scheduled to attend on Dec. 11, (Thursday)
 - Scholarships in February; only paid out two of the scholarships for 2025-26
- d. **Events Committee:** Roxanne Maynard now Payton Duncan
 - Still doing canned food drive; notice boxes to put at locations listed as well but moving box to in front of student store increased; due by Nov. 12 for extra food for staff and students for the holidays
 - SAC cares event for Nov 15 will do cookies for student Union custodial staff; like to bake volunteer after the canned drive ends
- e. **Access, Community, and Engagement:** Kimberly Meints
 - Started requesting links added for Caregiving Resources site added to existing OSU pages: added in Student Slate Portal
 - Working on a few other projects, but please let us know if anything else comes up
- f. **Staff Salaries:** Robert Raab
 - No update for today; committee meets Thursday, Nov. 13

H. Branch Campus Reports:

- a. **OSU-Tulsa:**
 - i. No rep
- b. **OSU-CHS (Center for Health Sciences):**
 - i. No rep
- c. **OSU-OKC (Oklahoma City):**
 - i. No rep
- d. **OSUIT-Okmulgee (Institute of Technology):**
 - i. No rep

I. Reports of University Committees:

a. Faculty Council:

Faculty Council (10/14/2025) Kimberly Meints reporting

- HR reviewed Healthcare plan changes shared at the SAC meeting; faculty were concerned about if there should be one more tier at the top end
- Admin will be hiring a new provost for OSUIT; Dr. Vanderslice will stay at OSU-OKC.
- Dr. Hess made comments following the news articles about the SGA 1st Amendment incident. He said that the student spoke freely and without interruption at a recent meeting. OSU is committed to the 1st Amendment. Staff were given clarification on relevant policies.
- Dr. Mendez spoke about H-1B visa changes. New, first-time petitions are subject to a \$100,000 fee. If there are questions, talk to Gaylan Towle in Legal. A representative from the International Advisory Council spoke. He warned that there are also changes to student visa lengths and that all of these changes will have a cultural impact on student desire to study in the US. We may expect fewer international students, which will spill over to a negative cultural impact (jobs, spending, etc).
- Concerns were shared about cancelling low-enrollment sections and if the minimum enrollment numbers are appropriate.
- Mark Weiser is leading a special committee on university governance. He also highlighted parking changes for retirees (now given for 20 total years of parking and not consecutive years).
- Todd Misener spoke about a mental health climate survey for employees. It will report aggregated data that the university already has and will not be something that staff need to complete.
- I presented on Caregiving Resources.

b. Human Resources:

i. Jennifer Moody

- On behalf of Christa; main update open enrollment; finished up last week
 - Check in with benefits if not elected
- Little over 400 individuals' enrollments are ofnot complete; less than in the past but with changes important everyone go through
- Going through the issues brought up; good payroll file for Jan 1
- Spousal – once done, didn't go check their medical to ensure the spouse was covered; intend to cover but not on enrollment; going to make sure people have what they need
- Expect challenges
- Encourage to check benefit summaries; make sure confirm; if something looks off, call our office to investigate
- do have some exceptions can't allow; only make change if there is a life event; section 125 of IRS code because of pre-tax benefits, sooner get in contact; more likely able to correct for plan year

c. GPSGA:

- No update; online; fourth general meeting next Wednesday; last general assembly meeting of this semester

- Exception early this month; until other students apply; application information will be released by next Wednesday
- Plan spring, development and progress in graduate student college to connectivity to resources on campus
- Housing concerns and financial impact on international students when no increase in stipend was provided has some graduate students asking questions

d. Department of Wellness:

- No rep

e. Student Government Association:

- i. No rep

J. Unfinished Business:

- None

K. New Business:

- Dr. Brent Marsh has joined us; like give him opportunity to address the group if you'd like
 - Happy be here as Vice President of Student Affairs; two months and a couple of weeks in; link university and serve alongside you and faculty colleagues to enhance the student experience
 - Appreciate work that staff council does advocating for staff at university; unsung heroes; step into the role as volunteer with time, talents and expertise, look forward to seeing what you do and engage in some of the events you put on
 - Grew up Kansas, career has taken him from Kansas, Texas, Ohio, Texas, Old Miss but not Oklahoma; glad to be back in Oklahoma.
- Two candidates introduced for vacancies on the SAC, Josh Engle and Monica Santillan.
 - Vote for election – all ayes, ayes have it; appointed
- Luncheon last month; next week heartland theme and then brunch dead week; Ramitha Raja will send invite for both

L. Announcements:

a. Next Meeting:

- i. **Date:** December 10, 2025; 1:15 – 3 p.m.
- ii. **Location:** ITLE Room 126

M. Adjournment

- Motion adjourn was made by Justin Cypert-Worley; motion was seconded by Sam Cypert-Worley; Motion passed unanimously; meeting adjourned.