



## Staff Advisory Council General Meeting Minutes

Staff Advisory Council will meet on

**January 14, 2026 @ 1:15pm | ITLE Building, Room 126**

*All meetings are open to the public. Virtual attendance links are available upon request.*

### STAFF ADVISORY COUNCIL

A. **Call to Order:** Sam Morse

• **Attendance:**

- In Person: Melanie Bayles, Emily Billings, Justin Cypert-Worley, Peyton Duncan, Janell Hamilton, Austin Hayes, Nicole Hendricks, Kim Howerton, Aaron Lively, Olivia Long, Roxanne Maynard, Kimberly Meints, Samuel Morse, Shawn Parli, Kara Peters, Robert Raab, Ramitha Raja, Crystal Wilson, Joshua Engle
- TEAMS: Adam Barnes, Angie Duckworth

B. **Roll Call:** Kimberly Howerton

C. **Approval of the Minutes:** Sam Morse

- Motion Melanie Bayles
- Second Justin Cypert-Worley
- Approved

D. **Approval of the Agenda:** Sam Morse

- Motion Melanie Bayles
- Second Justin Cypert-Worley
- Approved/Denied

E. **Special Guest Speaker(s):**

- None for January

F. **Officer Reports:**

- **Treasurer:** Natalie Noles, Sam Morse provided update: Natalie will meet with Joy Beth White to talk about budget with Sam Morse.
- **Secretary:** Kimberly Howerton – nothing to report this month
- **Vice-Chair:** Sam Cypert-Worley, not attending, report of STAR awards will be emailed
- **Chair:** Sam Morse  
Discussed the recognition plans for the council based on drifting to more policy focused and Justin will help

**Reports of Standing Committees:**

- **Rules, Policy, and Procedures:** Justin Cypert-Worley

- Policy review for change tuition assistance to 100 percent has been sent to ACE for view from effect on human equable for all staff members; once done and with their approval, will take the request to HR
- They will receive it back in February and then once ACE recommendations are incorporated, they will discuss it with HR
- Then go with the council meeting and will incorporate Christa suggestions; hope to vote in in April or May
- **Communications Committee:** Aaron Lively
  - We have Linked In account now; End of report
- **Awards and Recognition Committee:** Sherri Buntin & Angie Duckworth
  - Scholarship applications will be open from February 2 to March 6 and there will be widest dissemination of process when opens
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- **Events Committee:** Peyton Duncan and Roxanne Maynard
  - Staff Celebration Day will be May 20, 2026; working to narrow down the caterer
  - Do shifts like Ramitha did; and help with set up on the 19<sup>th</sup>
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- **Access, Community, and Engagement:** Kimberly Meints
  - Caregiving Resources (<http://caregiving.okstate.edu>)
    - Link added to the Student Wellness and the Employee Wellness pages.
    - Featured in Friday's Headlines email! 60 unique visitors went to the site that day.
    - As we're thinking about next year, I would like to identify someone who is interested in taking the lead on this project so that I can provide training while I'm still on SAC. Since some of you may want to serve on the ACE committee next year, I wanted to make sure everyone had the opportunity to talk to me about what all is involved. I'll also work on creating documentation.
  - Reviewing RPP's edits to Staff Tuition Waiver policy and providing feedback.
  - Investigating ideas on supporting staff around campus.
- **Staff Salaries:** Robert Raab
  - Meeting Thursday, Jan. 15 about proposal for staff salaries
  - Three prong approach; those below poverty; those below \$70K for salary increased; final, ongoing 2-3 percent for annual increases when the budget is stable and allows

#### G. Branch Campus Reports:

- **OSU-Tulsa:**
  - No rep
- **OSU-CHS (Center for Health Sciences):**
  - No rep
- **OSU-OKC (Oklahoma City):**
  - No rep
- **OSUIT-Okmulgee (Institute of Technology):**

- Robert Sloan, faculty staff appreciation lunch Dec, 17, culinary practice venue; results very good

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## H. Reports of University Committees:

- **Faculty Council:**

Faculty Council-Roxanne

Big topic, strategic plan; introduced by OSU President Dr. Jim Hess and Dr. Marsh/Morgan presented (and will present to SAC in February)

Six phases, of the process

Phase 1 deans and administrators

Survey sent January 20

Then recreate working groups to assess and analyze (around Feb. 2-3)

Made staff, faculty and students where a

Recommendations finalized in June

Braded with code calls; recommended tie in we are land grant

Provost office talked about faculty on career track not

Robin Fusca, OLLI program, talked about classes offered; generally, retirees; looking for instructors and are paid to teach

Retirement and fringe benefits committee of the Faculty Council reported there have been complaints for facility fee charge when making appointments ask if there is facility fee attached to the procedure

Someone suggested member staff advisory committee, but extension was not represented; working groups is where all-inclusive but it's step three and will have five weeks

- **Human Resources:**

No report; no questions

- **GPSGA:**

No report

- **Department of Wellness:**

No report

- **Student Government Association:**

Josh later this semester the regents host a leadership conference at OSU

## I. Unfinished Business:

### **December motion**

Motion: The executive committee drafts a statement for publication after reviewing and voting on its approval or rejection. If not ready for review, it requires an extension to the next general meeting, according to RPP chair Justin Cypert-Worley

- Sam Morse said he talked with President Hess and President Hess said he had taken it to heart; followed up with detailed email; thanked bringing forward and had others bring concerns;

- Big was launch, paid Foundation, so perspective of Foundation and its actually much larger-about what connected with Aaron for response in newsletter and brand management will reach out and reach out to staff about incorporating staff experiences and make sure staff feel that component and being mindful of have impacts staff; a bit more ongoing, collaboration he wants staff to be involved in and use our venues to connect to staff with the purpose of what they are going with the Code Calls. It will ramp up over semester; appreciates our willingness to assist in addressing staff concerns and sharing information.

Justin Cypert-Worley made a motion to table this unfinished business indefinitely until staff advisory council deems it necessary to bring it back

Second by Robert Raab

Motion carried with Ayes only

**J. New Business:**

- No new business

**K. Announcements:**

- **Next Meeting:**

- **Date:** February 11, 2026; 1:15 – 3 p.m.
- **Location:** Room 126, ITLE

**L. Adjournment**

- Motion Justin by unanimous consent
- Second Melaine
- Approved/Denied