**Staff Advisory Council Minutes**

Staff Advisory Council will meet on

**March 8, 2023 @ 1:15pm**

**412 Student Union Council Room and via Zoom**

All meetings are open to the public.

**Guests**: We had several guests via Zoom and in person.

**Call to Order**: Melanie Bayles called the meeting to order at 1:15 pm.

**Roll Call**: Of our 25 current members, we had 15 present in-person, 8 present via Zoom, and 2 absent.

**Approval of the Minutes**: Amber Coker made a motion to approve the February minutes and Aaron Moore seconded the motion. February minutes were approved.

**Approval of the Agenda:** Sam Morse made a motion to approve the agenda. Chris Pivinski seconded the motion. Agenda was approved.

**Special Guest Speakers**: Alane Zannotti, President & CEO, Stillwater Chamber of Commerce, discussed the role of the Chamber, Stillwater infrastructure updates, and the importance of the Chamber to OSU and SAC.

**Officer Reports**:

**Treasurer Report**: Sherri Buntin

* February report to come.

**Secretary**: Jenna Rutherford

* No report.

**Vice-Chair**: Mary Mach

* No report.

**Chair**: Melanie Bayles for Michelle Stewart

* No report.

**Reports of Standing Committees**:

**Rules, Policy and Procedures**: Chris Pivinski

* No recommendations or reports.
* Preparing for the upcoming election cycle.

**Communications Committee**: Kristi Wheeler

* SAC business cards have been ordered. Will be used for marketing, tabling, etc.

**Awards and Recognition Committee**: LeAnne Hutchins

* No report.

**Events Committee**: Michelle Chitwood

* Preparing for Staff Celebration Day (May 24)
* Participation for SAC members is mandatory.
* Will look into updating the OSU logo on signage for the event.

**Diversity, Equity & Inclusion Committee**: Sam Morse

* Tapping the shoulders of other groups/sub-councils who may be interested in participating in the SAC and our upcoming elections.
* Will look into hosting a table at Staff Celebration Day.

**Branch Campus Reports**:

**OSU-Tulsa**: Alicia McClendon for Candace Jackson

* Mardi Gras event held.
* Coffee Cart for staff is upcoming.
* Working on recruitment of new SAC members.

**OSU-CHS**: Becca Floyd

* No report.

**OSU-OKC**: Kristen Rowan

* Currently working through their fundraising cycle.

**OSUIT-Okmulgee**: Lindsay Glazier

* No report.

**Reports of University Committees**:

**Faculty Council**: No report.

**Human Resources**: Liz Tarbutton for Christa Louthan

* Upcoming Staff Development Day
* BCBS/SMC update
* UKG (onboarding program) update
* Life insurance audit

**GPSGA:** Lauren Haygood

* Upcoming General Assembly Meeting: The upcoming general assembly meeting will be held at 5:30 p.m., Wednesday, March 29, in Social Sciences and Humanities (SSH) 035. An online option will be provided for Tulsa and OKC representatives/liaisons.
* GPSGA Initiatives and Updates: Based on feedback and meetings with members of the general assembly, a list of initiatives was proposed by the GPSGA President. The advisor and the current board approved the proposals. These initiatives will be implemented in the Spring 2023 semester.
	+ Perfectly Present Award Program for the General Assembly
		- recognize and promote engagement and attendance for the general assembly meetings
		- reps/Liaisons who attend all 8 GPSGA meetings in the academic year will be eligible
	+ Exemplary Committee Member Award Program
		- recognize and promote participation in the GPSGA committees
	+ GPSGA Engagement Program
		- motivating participants to make connections and get involved with campus activities
		- fostering friendship and social engagement
		- available through GroupMe
		- Friends Pairing Form (optional for students)
	+ GPSGA Travel Awards Application and Submission Instructions
		- instructional slides will be uploaded to Canvas for clarification of the application process, and further explanation will be presented at the next general meeting
* Additional GPSGA Awards – Spring 2023
	+ Applications for Travel Award, Research Material Award, and Co-Sponsorship Award are available on Canvas, the due date is April 3.
	+ GPSGA Phoenix Awards are currently open on Canvas and due April 3. Self-nominations and nominations of others are accepted.

**Department of Wellness**: Kim Beard

* Flyer shared.

**Student Government Association**: Riley Pritzlaff

* No report.

**Unfinished Business**: None.

**New Business**: None.

**Announcements**:

* Next Meeting – April 12, 2023, 1:15 PM in 417 Student Union (also available via Zoom)

**Adjournment**: Sam Morse made a motion to adjourn the meeting and Chris Pivinski seconded the motion. Meeting was adjourned.