Call to Order: Melanie Bayles called the meeting to order at 1:15 pm

Roll Call: We had 24 members present.

Approval of Minutes: Michele Stewart made a motion to approve minutes, Elaine Johns was second. December 2018 minutes were approved.

Approval of the Agenda: Kimberly Meints made a motion to approve the Agenda, Elaine Johns was second. Agenda was approved.

Guest Speaker: Carly Conklin from the Theatre Department was our guest speaker. She spoke about the shows her department is presenting this year. They typically present 4 shows each calendar year- 2 in the fall and 2 in the spring. Last fall they presented The Three Musketeers by Ken Ludwig and Doubt: A Parable by John Patrick Shanley. This spring they will be showing True West by Sam Shepherd- a play about sibling rivalry and the well-known musical Rodgers and Hammerstein’s OKLAHOMA!. The entire performance is student focused, from costume construction, prop construction, building sets and even running the sound board during the show. The students are involved with every single aspect of every show. The department tries to offer a diverse slate to appeal to everyone each year. Each performance is held in the Seretean Center for the Performing Arts or Gundersen Hall. Season tickets can be purchased in mid to late summer. Visit their website www.theatre.okstate.edu for more information.

Officer Reports:

Treasurer Report: Mary Mach
- No Report

Secretary: Ashleigh Hall
- No Report

Vice-Chair: Tashia Cheves
- No Report

Chair: Melanie Bayles
- Desk plaques are not finished, hope to have them by February meeting.
- Passing along information the E-team received about the raise program- The raises were to be a merit based raise program. Enrollment dropped causing a drop in the economic outcome of our budget, therefore administration cannot allocate funds to each department to satisfy the raises at this time. Administration is very committed to a raise program, they have just shifted the timeline a little bit. Select colleges have raised fees to offset the proposed raise and that has allowed them to move forward with handing out merit based raises at this time. We will pass on any new information we receive when we can.

Reports of Standing Committees:

Rules, Policy and Procedures Committee: Michelle Stewart
- No report

Communications Committee: Kaylie Wehr
- No report

Awards and Recognition Committee: Elaine Johns
They will be discussing the scholarship timeline at their next meeting.
The survey for the DSA awards is set to go out in the January newsletter.

Fund Raising Committee: Aaron Moore
- They are currently looking for vendors for tables and/or donations at the Staff Celebration Day
- Still collecting flower card money

Events Committee: Shelby Sanders
- All tastings are set up for the catering of the Staff Celebration Day. Everything is moving right on schedule.

Branch Campus Reports:
OSU-Tulsa/CHS: David Juergens - No Report
OSU-OKC: Keri Smith - No Report
OSUIT-Okmulgee: Briana Johnson – No Report

Reports of University Committees:
Faculty Council Report: No Report
GPSGA: No report
Department of Wellness: No report

Unfinished Business:
None

New Business:

Announcements:

Introductions were made for our new council members to be aware of the various guests we have at each SAC meeting.

Liz Tarbutton is the financial partner for the Staff Advisory Council. Her role is to assist the treasurer each year with budgeting and dispersing funds to each account appropriately.

Angela Cross is the Executive Administrative Assistant for Vice President Joe Weaver. She is here on a support staff basis. She helps with communication between Administration and Council.

Next Meeting – February 13, 2019. 1:15 PM in the Student Union – Room 412, Council Room.

Adjournment: Motion was made by Aaron Moore and 2nd by Elaine Johns. Meeting was adjourned.