



Staff Advisory Council Minutes

June 9, 2021 @ 1:15 pm

Via Zoom

STAFF ADVISORY COUNCIL

Guests: Lynne Burgett, Tara Alexander, Liz Tarbutton, Amber Coker, Briana Buck, Cara Eubanks, Johnathon Johnson, Kim Beard, Kim Southworth, Lacey Quadrelli, LeAnne Hutchens, Marcia Sun, Sherri Buntin, Tom Joyce, Kristin Rowan

Call to Order: *Melanie Bayles* called the meeting to order at 1:15 pm

Roll Call: *We had 21 members present.*

Approval of the Minutes: *Aaron Moore* made a motion to approve the May minutes, *Michelle Chitwood* seconded. May minutes were approved.

Approval of the Agenda: *Elaine Johns* made a motion to approve the Agenda, *Michelle Stewart* was second. Agenda was approved.

Officer Reports:

Treasurer Report: *Mary Mach*

- *No Report*

Secretary: *Ashleigh Hall*

- *No Report*

Vice-Chair: *Melanie Bayles*

- *presented list of STARS award winners for May*

Chair: *Tashia Cheves*

- *No Report*

Branch Campus Reports:

OSU-Tulsa: *Olivia Woody*

- *No Report*

OSU-CHS: *Sherrita Sweet*

- *No Report*

OSU-OKC: *Lynne Burgett*

- *No Report*

OSUIT-Okmulgee: *Na-komas Blackford*

- *No Report*

Reports of Standing Committees:

Rules, Policy and Procedures Committee: *Kimberly Meints*

- *Attachment A*

Communications Committee: *Gary Lawson*

- *Setting up time for new office and new council member portraits*

Awards and Recognition Committee: *Elaine Johns*

- *Attachment B*

Events Committee: *Michelle Chitwood*

- *No Report*

Reports of University Committees:

Faculty Council: *Melanie Bayles*

- *No meeting*

Human Resources: *Christa Louthan*

- *No Report*

GPSGA:

- *No report, still transitioning to new officers*

Department of Wellness: *Kim Beard*

- *Colvin pool is open!*
- *Fruit/Veggy challenge starting next month! Attachment C*

Unfinished Business:

None

New Business:

- *Seating of appointed council members for 2018-2022 term*
 - *Tara Alexander*
 - *Gary Lawson*
- *Seating of appointed council member for 2019-2023 term*
 - *LeAnne Hutchins*
- *Seating of elected council members for 2021-2024 term*
 - *Kimberly Anderson*
 - *Brianna Buck*
 - *Sherri Buntin*
 - *Amber Coker*
 - *Cara Eubanks*
 - *Jonathan Johnson*
 - *Tom Joyce*
 - *Lacey Quadrelli*
 - *Kristi Wheeler*
- *Election of 2021-2022 Officers*
 - *Chair- Melanie Bayles*
 - *Vice-Chair- Kristi Wheeler*
 - *Secretary- Michelle Stewart*
 - *Treasure- Tammy Ratcliff*

Announcements:

Next Meeting – **July 14, 2020.** 1:15 PM, via ZOOM

Adjournment: *Motion was made to adjourn meeting by Chris Pivinski. Second was made by Michelle Chitwood. Meeting was adjourned.*

Rules, Policy, and Procedures Committee Update

Staff Advisory Council, Wednesday, June 9, 2021

Kimberly Meints, kimberly.meints@okstate.edu

- **Current SAC Recommendations —**
 - Introduce and review Diversity Committee Description; motion to open the floor for discussion
 - Motion to table and vote on Bylaw update at next meeting

DRAFT

Attachment B

June Agenda items and progress:

1. Going over the revised scholarship rubric

- a. The committee will discuss and finalize the new grading rubric and guidelines for the scholarship process.
- b. Review the current scholarship form and discuss where the approved guidelines need to go in the application so the person applying understands what information is expected.

Progress: The committee changed the scoring rubric to define wording and score values. A current rubric is in the SAC A&R Committee folder for access.

A guideline for applicants will be put on the Scholarship form so they clearly understand what is expected.

2. Go over the timeline for the A&R Committee

Progress: The committee looked at the updated Procedures and Timeline for the A&R Committee and agreed the additional details work much better. The document is still in draft and will be finalized by the new Chair.

3. Emails need to go out to the people not awarded a scholarship. That was placed on hold by Tashia while we looked at another option. Those letters need to still go out.

Progress: Elaine will work with the next chair to make sure the emails are sent out in a timely manner.

4. New Business -None
5. Announcements-None
6. Adjourn meeting
7. Next meeting July TBD by the new A&R Chair

DK

Eat the Rainbow Challenge information:

Challenge Dates: July 5 - 30

Registration Deadline: June 30 at 5 pm

Join OSU Employee Wellness for a virtual 'Eat the Rainbow' Challenge during the month of July!

Why is it so important that we "Eat the Rainbow?" Fruits and vegetables contain phytonutrients that help them thrive and defend themselves against predators. These phytonutrients also provide a wide range of health benefits according to their different colors. It is important that we eat a wide variety of colors so that our bodies get the phytonutrients we need!

The goal of this challenge will be to try at least five different fruits or vegetables from each category of colors. We will encourage participants to try some of the veggie/fruit options that they have never had before. Each week will focus on a different color category, and we will provide the different types of fruits and veggies within that color category, the health benefits related to that particular category, and a few recipes using the fruits and/or vegetables within the color category.

Participants will have the opportunity to win weekly prizes and grand prizes while getting healthy and having fun!

Register using the following link: <https://form.jotform.com/211405227561144>

V/r,

