



Staff Advisory Council Minutes

March 17, 2020 @ 1:15 pm

Via Zoom

STAFF ADVISORY COUNCIL

Guests: Lynn Burgett (OSU-OKS), Christa Louthan (HR), Kristen Rowan (OSU-OKC), Megan Berg (GPSGA), Olivia Woody (OSU-Tulsa), Sherrita Sweet (OSU-CHS), Angela Cross (VPFA), Kim Beard (Wellness), Liz Tarbutton (HR), Joyce Crawford (guest)

Call to Order: *Tashia Cheves* called the meeting to order at 1:15 pm

Roll Call: We had 22 members present.

Approval of the Minutes: *Christ Pivinski* made a motion to approve the December minutes, *Elaine Johns* was second. January minutes were approved.

Approval of the Agenda: *Elaine Johns* made a motion to approve the Agenda, *Kristi Wheeler* was second. Agenda was approved with minor changes.

Guest Speaker: Joe Weaver- Senior Vice President for Administration and Finance

- Wellness days were targeted to only students due to the fact that spring break was removed from the calendar for the 2021 Spring semester. Staff and faculty are free to use annual leave on those days but will not be granted administrative leave for time off work.
- Vaccinations
 - We are on track to administer approximately 10,000 doses by the end of March.
 - At time of meeting we have secured 400 doses of the Johnson & Johnson version and they are all used.
 - Working closely with Payne County Health Department to get a private company to come to campus and hold a mass vaccination clinic open to all students/faculty/staff and community members.
- Return to Campus
 - Plan to have full strength campus work force by June in preparation for 2021 Fall Semester
 - Vaccination is strongly encouraged but not required to return to work.
- Presidential Search
 - Narrowed down to 4 candidates
 - Will be performing on campus interviews in a couple weeks.
- Construction Projects
 - College of Agriculture will break ground in April
 - Wrapping up Music School soon
 - Will begin on Engineering South renovation
 - Vet School building is completed
 - Post office will be moving to either Student Union or Facility Maintenance.

Officer Reports:

Treasurer Report: *Mary Mach*

- See Attachment A

Secretary: *Ashleigh Hall*

- No Report

Vice-Chair: *Melanie Bayles*

- Now launching OSU Stars – Employee recognition program

Chair: *Tashia Cheves*

- No report

Branch Campus Reports:

OSU-Tulsa: *Olivia Woody*

- See Attachment B

OSU-CHS: *Sherrita Sweet*

- Updated rules and procedures in regards to handling money.
- April 5, 2021 all staff will return to on campus work.

OSU-OKC: *Lynne Burgett*

- See Attachment C

OSUIT-Okmulgee: *Na-komas Blackford*

- No Report

Reports of Standing Committees:

Rules, Policy and Procedures Committee: *Kimberly Meints*

- No Report

Communications Committee: *Kaylie Wehr*

- No report

Awards and Recognition Committee: *Elaine Johns*

- 22 completed applications for scholarships.
- Winners will be announced in the fall after the 2nd drop/add day.

Events Committee: *Michelle Chitwood*

- No Report

Reports of University Committees:

Faculty Council: *Tashia Cheves*

- VP Sandefur attended his last meeting. He will be retiring on March 31st.
- President Hargis said enrollment numbers are looking promising for the semester.

GPSGA:

- See Attachment D

Department of Wellness: *Kim Beard*

- See Attachment E
- No update on indoor/outdoor pools
- Summer guest passes/community passes will be available for summer 2021
- Group wellness classes will begin in summer including F45.

Unfinished Business:

None

New Business:

- Gun Law Reconciliation – See Attachment F
 - A motion was made to move from discussion to vote by *Kimberly Meints* and 2nd by *Raquelle Parli*.
 - A motion was made for vote by *Elaine Johns* and 2nd by *Gary Lawson*.

- Adjustment to By-Laws to include Diversity, Equity and Inclusion Committee to our standing committees
 - A motion was made to move from discussion to vote by *Elaine Johns* and 2nd by *Michelle Chitwood*.
 - A motion was made for vote by *Jenny Cundiff* and 2nd by *Ashleigh Hall*.

Announcements:

Next Meeting – **April 14, 2020.** 1:15 PM, via ZOOM

Adjournment: Motion was made to adjourn meeting by *Elaine Johns*. Second was made by *Jenny Cundiff*.
Meeting was adjourned.

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Attachment A

	A	B	C	D	E	F	G	H	I
1	OSU Staff Advisory Council								
2	Treasurer's Report								
3	February 2021								
4	SAC MAINTENANCE ACCOUNT				OSU STAFF SCHOLARSHIP FUND				
5	1-128520						20-31100		
6	University Allocation				\$ 28,579.00		Balance Forward	\$ 5,723.16	
7	Balance Forward				\$ 41,042.04		Spending Policy	\$ 4,858.00	
8	TOTAL REVENUES (Beg. July 2020)				69,621.04		Endowment		
9							Balance Forward 07/01/2019	\$ 121,173.38	
10		Budget	Expense	Expense YTD	Total Left		Balance	\$ 121,173.38	
11									
12	2/4/2021 CREDIT		\$ 103.98				AVAILABLE ACCOUNT TOTAL		\$ 5,723.16
13									
14									
15									
16	Previous Month Bal				\$ 56,664.64				
17	Total Credits								
18	Total Expenses		\$ 1,500.00						
19	ACCOUNT TOTAL				\$ 56,786.60				
20									
21	SAC SCHOLARSHIP/PROFESSIONAL DEVELOPMENT								
22	1-995137								
23	Balance Forward				\$ 16,330.07				
24	YTD Deposits				\$ -				
25									
26	Activity:	Budget	Expense	Expense YTD	Total Left				
27	02/02/21		\$ 103.96						
28	02/04/21		\$ 60.00						
29	Previous Month Bal				\$ 10,519.92				
30	Total Credits								
31	Total Expenses				\$ 43.98				
32	ACCOUNT TOTAL				\$ 10,475.96				



Attachment B

OSU Tulsa Report – Olivia Woody, OSU-Tulsa SAC President

March 17th, 2021

1. OSU-Tulsa has announced Spring Graduation will be held in person. The event will take place in downtown Tulsa at the ONEOK Field on Monday, May 10th. All 2020 graduates have been invited to participate as capacity allows. Students will be required to register in advance and will receive up to 4 tickets for guests to attend.
 - OSU plans to bestow first honorary degree to Dr. John Whittington Franklin, the son of John Hope Franklin, the renowned scholar and author.
2. The OSU Tulsa campus has been approved to offer the following new programs.
 - BS – Strategic Communications
 - BS Industrial Engineering and Manufacturing
 - Truth and Reconciliation in the Americas (minor)
3. Enrollment numbers for OSU-Tulsa has increased by over 20% and credit hour statistics have also increased this semester.
4. Saturday School, another project, which works in conjunction with the Tulsa Public Schools to assist students as online learning continues to be a challenge.
5. The 100 Points of Truth and Transformation project continues with many projects and events leading up to the anniversary of the Tulsa Race Massacre. Projects and events include:
 - The establishment of a healing garden on campus.
 - Discussion and seminars for staff, faculty and the public.
 - Possible historical tours of the area around the campus.





Staff Advisory Council Meeting

Mar 17th, 2021

OSU-OKC Vice-Chair Report

Wellness Center announcements:

Cardio Pound is an exercise class that uses drumming, cardio and strength training along with some Yoga and Pilates. Classes available on Mondays, Tuesdays and Thursdays.

To help employees and students manage stress, the Wellness Center will offer a dedicated quiet room where we can engage in deep breathing exercises with the use of dim lighting and tranquil sounds. Space is limited to 10 people at a time. Masks must be worn at all times.

On March 15th, the Wellness center will sponsor a 60 second free throw challenge. Please register your team of two. One to shoot the basketball, and one person to rebound. Make as many free throws as you can in 60 seconds. Prizes will be awarded.

Fall 2021 we expect to have 60% of courses online vs. 87% currently online. J. Fronheiser said we are in the planning stages of our "Carmencement" car/commencement ceremony May 16.



Graduate & Professional Student Government Association (GPSGA) Announcements

Announcements

- Take the opportunity to sharpen your leadership skills by becoming a GPSGA officer! Elections will be held March 24. Nominate yourself for a position in GPSGA through [campuslink](#) or email us at gpsga@okstate.edu.



Spring GPSGA Awards and Application Deadlines

Spring semester awards from GPSGA are due today.

[Phoenix Awards \(Masters, Doctoral, Faculty\)](#) - Mar 15, 2021

[Outstanding GTA Award](#) - Mar 15, 2021

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The Department of Wellness EMPLOYEE PROGRAMS



Certified Healthy Departments

As healthy employees, we are happier, more engaged, resilient, confident, and successful. We are better prepared, both physically and mentally, to achieve our personal and professional goals. By becoming a Certified Healthy Department you are providing a healthy environment for faculty, staff, students, and visitors, thereby supporting the culture for an overall healthier OSU.

Please fill out the online application at okla.st/CHD by March 26 at 5 p.m.

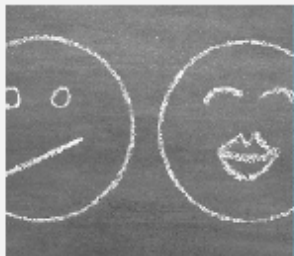


Virtual Scavenger Hunt / Apr. 6, 7pm

Join OSU Employee Wellness for a scavenger hunt adventure! This virtual event can be enjoyed from the comfort of your own home, and we encourage the whole family to participate. Each person will take a turn choosing an item in their own home that they want everyone else to find. You must be quick if you want to be in the running for a prize!

Registration/cancellation deadline: April 2.

To register, complete the [registration form](#) online at wellness.okstate.edu.



Emotional Intelligence/COVID / Apr. 13, 12pm

This presentation will explore some of the different factors that impact our emotional intelligence and discuss some ways in which improving our emotional intelligence can help us better navigate this difficult time. Virtual and in-person option available.

Registration/cancellation deadline: April 8 at 12 p.m. Lunch is provided for in-person participants.

To register for in-person option, call 405-744-WELL (9355) or email wellness@okstate.edu.

To register for virtual option, complete the registration form online at wellness.okstate.edu.



Mental Health Resources

It's ok to ask for help! Many adults are juggling a variety of personal, family, and work obligations on a day-to-day basis. Trying to keep up with the daily grind can be stressful and sometimes even feel quite overwhelming, especially when compounded with a mental health struggle. We want you to know that you are not alone. If you are feeling overwhelmed, lonely, depressed or exhausted, we encourage you to take advantage of the resources available to you.

Find a list of resources available to you at wellness.okstate.edu/employee-wellness



**STAFF ADVISORY
COUNCIL**

Memorandum

Date: March 17, 2021
To: President V. Burns Hargis
From: Tashia Cheves, Staff Advisory Council (SAC) Chair 2019-2021
Subject: Resolutions Opposing Weapons on Campus

Dear President Hargis:

At its March 17, 2021 meeting, the Staff Advisory Council (SAC) passed the above referenced Resolution. A copy of the Resolution is attached.

In brief, the OSU Staff Advisory Council support maintaining the current law regarding weapons on campus, in which the President has the discretion to allow individuals to carry weapons on campus when the individual circumstances warrant it. We strongly oppose any changes to state law regarding weapons on college and university campuses.

If you should have questions or concerns, please let me know.

Respectfully,

A handwritten signature in black ink that reads "Tashia Cheves".

Tashia Cheves

2019 – 2021 Chair

cc: Glen D. Johnson, Chancellor – Oklahoma State Regents for Higher Education
Gary Clark, VP & General Counsel

Joseph B. Weaver, Sr. VP Administration & Finance

Christa Louthan, Asst. VP Human Resources

Ashleigh Hall, SAC Secretary

LeeAnna McNally, Office of Oklahoma Regents for Higher Education

(attachments: 1)

Oklahoma State University Staff Advisory Council

Resolution Opposing Weapons on Campus

March 17th, 2021

WHEREAS, the indefinite and unproven benefits of the carrying of firearms by faculty, staff or students can be clearly contrasted with the potential risks for accidental and intentional misuse of weapons in the environment of a college campus; and

WHEREAS, the safety and security of an entire campus community outweigh the needs of the individual implicit in the definition of self-defense; and

WHEREAS, the policies of the university that provide safety to all of its constituencies, and the specific actions of its security team could be severely compromised by untrained and uncoordinated individual action for which the institution would bear the ultimate responsibility;

THEREFORE, BE IT RESOLVED that the members of the Oklahoma State University Staff Advisory Council support maintaining the current law regarding weapons on campus, in which the President has the discretion to allow individuals to carry weapons on campus when the individual circumstances warrant it. We strongly oppose any changes to state law regarding weapons on college and university campuses.

Tashia Cheves
Staff Advisory Council Chair
Accepted by Staff Advisory Council on March 17, 2021