



# Staff Advisory Council Minutes

May 12, 2021 @ 1:15 pm

Via Zoom

## STAFF ADVISORY COUNCIL

**Guests:** Lynn Burgett (OSU-OKS), Christa Louthan (HR), Kristen Rowan (OSU-OKC), Marcia Sun (GPSGA), Angela Cross (VPFA), Liz Tarbutton (HR), Brenda Kindschi (guest), Jeanne Parks (Guest), Sherri Buntin (guest), Joyce Crawford (guest), Aleigha Mariott (SCC), Kim Southworth (guest), Kim Beard (Wellness), Stephanie Moore (guest), President Hargis

**Call to Order:** Tashia Cheves called the meeting to order at 1:15 pm

**Guest Speakers:** President Hargis expressed his appreciation to the staff and gave his farewell to SAC. Aleigha Mariott talked about Supporting Students in Distress and introduced [sss.okstate.edu/support](https://sss.okstate.edu/support) for resources

**Roll Call:** We had 18 members present.

**Approval of the Minutes:** Elaine John made a motion to approve the April minutes, Michelle Chitwood seconded. April minutes were approved.

**Approval of the Agenda:** Gary Lawson made a motion to approve the Agenda, Elaine Johns was second. Agenda was approved.

### Officer Reports:

**Treasurer Report:** Mary Mach

- will send to Council when it is received, April's report will include purchases for STARS award program

**Secretary:** Ashleigh Hall

- No Report

**Vice-Chair:** Melanie Bayles

- presented list of STARS award winners for April

**Chair:** Tashia Cheves

- Howard Shipp Inclusion Award- Nominations are being accepted for the Dr. Howard Shipp Jr. Inclusive Excellence Staff Award. This award will recognize a staff member who exemplifies the values of diversity and inclusion. The winner will receive \$750 and will be recognized at the 2021 Staff Advisory Council Distinguished Service Award ceremony. Deadline for applications is Friday, May 14. For inquiries contact the Office of Institutional Diversity at [OSUdiversity@okstate.edu](mailto:OSUdiversity@okstate.edu)

### Branch Campus Reports:

**OSU-Tulsa:** Olivia Woody

- No Report

**OSU-CHS:** Sherrita Sweet

- No Report

**OSU-OKC:** Lynne Burgett

- No Report

**OSUIT-Okmulgee:** Na-komas Blackford

- No Report

### Reports of Standing Committees:

**Rules, Policy and Procedures Committee:** Kimberly Meints

- *working on description for Diversity Committee*
- Communications Committee:** *Gary Lawson*
- *please send him STARS information*
- Awards and Recognition Committee:** *Elaine Johns*
- *still working on scholarship awards*
- Events Committee:** *Michelle Chitwood*
- *No Report*

**Reports of University Committees:**

**Faculty Council:** *Tashia Cheves*

- *Two resolutions were passed by Faculty Council – thank you to President Hargis for service, and thank you to Administration for COVID response*

**Human Resources:** *Christa Louthan*

- *working on getting campus back to normal; updated travel guidelines will be coming out; ongoing discussion about masks*

**GPSGA:**

- *new officers have been elected (need written report)*

**Department of Wellness:** *Kim Beard*

- *sign up for Cooking demon!*

**Unfinished Business:**

*None*

**New Business:**

- *Kimberly Meints gave an update on elections and announced new members. She made a motion to seat the new members – motion carried*
- *Motion to extend appointments for empty seats – motion carried*

**Announcements:**

Next Meeting – **June 9, 2020.** 1:15 PM, via ZOOM

**Adjournment:** *Motion was made to adjourn meeting by Elaine Johns. Second was made by Aaron Moore. Meeting was adjourned.*