



STAFF ADVISORY COUNCIL

Staff Advisory Council Minutes

Staff Advisory Council will meet on

October 12, 2022 @ 1:15pm

412 Student Union Council Room and via Zoom

All meetings are open to the public.

Guests: We had several guests via Zoom and in person.

Call to Order: Michelle Stewart called the meeting to order at 1:15 pm.

Roll Call: Of our 27 current members, we had 15 present in-person, 10 present via Zoom, and 2 absent.

Approval of the Minutes: Cara Eubanks made a motion to approve the September minutes and Aaron Moore seconded the motion. September minutes were approved.

Approval of the Agenda: Aaron Moore made a motion to approve the agenda with revisions and Kimberly Meints seconded the motion. Agenda was approved.

Special Guest Speakers:

Rachael Condley, Executive Director of Our Daily Bread

Jennifer Moody, Senior Director of Total Rewards

- Provided an overview of upcoming Annual Enrollment changes.
- Employees can attend information sessions. Please enroll through the Learning Management System.
- Annual Enrollment is to be held from October 31 – November 11.

Officer Reports:

Treasurer Report: Sherri Buntin

- Reminder to work with Sherri on any purchases using SAC funds.

Secretary: Jenna Rutherford

- Polos have arrived for new members.

Vice-Chair: Mary Mach

- Reminder to nominate people through the Stars awards.

Chair: Michelle Stewart

- Reminder to members that they share feedback received from campus so it can be addressed appropriately.

Reports of Standing Committees:

Rules, Policy and Procedures: Chris Pivinski

- No report.

Communications Committee: Lacey Quadrelli

- Request to interact with SAC on social media, especially sharing on Facebook and saving posts on Instagram.

Awards and Recognition Committee: LeAnne Hutchins

- Moving through the DSA interviews and getting the event coordinated through the Events Committee.
- Members should be available on November 30, 2022, at 2:00 pm.

Events Committee: Michelle Chitwood

- Will not be hosting a food drive this fall but are looking at a spring food drive instead.
- There will be a toy drive that will run through December 14.

Diversity, Equity & Inclusion Committee: Cara Eubanks

- Finished helping the Awards and Recognition Committee with ensuring the awards selection process is an anonymous read by redacting names and pronouns within applications.

Branch Campus Reports:

OSU-Tulsa: Alicia McClendon for Candace Jackson

- Campus cupboard is restocked from their successful food and supply drive.
- O-S-Boo Tulsa celebrations are upcoming.

OSU-CHS: Diana Sanders

- No report/absent.

OSU-OKC: Kristen Rowan

- Looking at a Dependent Tuition Waiver for their campus.
- Staff Excellence Awards are upcoming.
- Website revamp is underway.
- Halloween celebrations and holiday party preparation are ongoing.

OSUIT-Okmulgee: Lindsay Glazier

- No report/absent.

Reports of University Committees:

Faculty Council: Kristi Wheeler

- Ron Tarbutton, Chief Facilities Officer gave an update on current projects underway at OSU.
- Dr. Randy Kliver, Dean of Global Studies and Partnerships introduced us to the group of Ethiopian Delegates who were visiting OSU for a Leadership series. Dr. Solomon, CEO of Governance & Infrastructure, reported on the current status of Ethiopian Higher Education Institutions.
- Kyle Wray, Senior Vice President, discussed the strategic plan rollout.
- Dr. Jeanette Mendez, Provost, discussed recommendations that are moving forward for approval and employee travel.

- Reports were given by Emeriti Barabra Miller, Women’s Faculty Council, Staff Advisory Council, Graduate Council, Student Government Association, Graduate & Professional Student Government Association, and special committees.
- No unfinished business or new business.

Human Resources: Christa Louthan

- OSU HR welcomed the Director of HR Consulting Services and HRIM Analyst. With these positions filled, HR is now fully staffed.
- UKG onboarding system is in the pre-implementation phase.
- Updates regarding staff recruitment initiatives from Talent Development and Recruitment.

GPSGA: Marcia Sun

- GPSGA 2022 Welcome Reception
 - The Welcome Reception/Second General Assembly Meeting of Fall 2022 in the SU Ballroom on September 28 welcomed and engaged over 120 in-person and online attendees. The previous in-person reception was held in the Fall of 2019.
- General Assembly Meeting Information
 - The GPSGA General Assembly Meetings for Fall 2022 are scheduled to be held at 5:30 pm CDT on the following dates. An online option will be provided for Tulsa and OKC representatives/liaisons.
 - August 31, 2022 – online via Zoom
 - September 28, 2022 (Welcome Reception/Meeting) – Student Union Ballroom
 - October 19, 2022 (SSH 035)
 - November 16, 2022 (SSH 035)
- Committee Signup Form
 - All GPSGA representatives/liaisons are requested to complete the committee signup form. The link is provided on the [GPSGA Canvas page](#).
- Second General Assembly Meeting Minutes
 - The second general assembly meeting minutes are available via the [GPSGA Canvas page](#).

Department of Wellness: Kim Beard

- See attached flyer.

Student Government Association: Riley Pritzlaff

- No report/absent.

Unfinished Business:

- Language in the Bylaws changed to reflect an annual food drive, rather than a specific food drive. We will present this change again in November, then vote in December.

New Business: None

Announcements:

- Next Meeting – November 9, 2022 1:15 PM 412 Student Union Council Room (also available via Zoom).
- Strategy announcement from President Shrum was this morning. More information can be found [here](#).

- November 8 is National First Gen Day. There will be a celebration on the Student Union Patio. Students, staff, and faculty who identify as First Generation are invited to a tie-dye event on November 4.

Adjournment: Kimberly Meints made a motion to adjourn the meeting and LeAnne Hutchins seconded the motion. Meeting was adjourned.