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## STAFF ADVISORY COUNCIL

## Staff Advisory Council Minutes

Staff Advisory Council will meet on  
**January 11, 2023 @ 1:15pm**  
**412 Student Union Council Room and via Zoom**  
All meetings are open to the public.

**Guests:** We had several guests via Zoom and in person.

**Call to Order:** Michelle Stewart called the meeting to order at 1:17 pm.

**Roll Call:** Of our 25 current members, we had 19 present in-person, 2 present via Zoom, and 4 absent.

**Approval of the Minutes:** Sherri Buntin made a motion to approve the December minutes and Sam Morse seconded the motion. December minutes were approved.

**Approval of the Agenda:** Sherri Buntin made a motion to approve the agenda. Aaron Moore seconded the motion. Agenda was approved.

**Special Guest Speakers:** Kim Beard, Assistant Director of Wellness.

### **Officer Reports:**

**Treasurer Report:** Sherri Buntin

- November and December treasurer reports were sent out.

**Secretary:** Jenna Rutherford

- No report.

**Vice-Chair:** Mary Mach

- No report.

**Chair:** Michelle Stewart

- Resignations of Cara Eubanks and Beth Powers. Appointments to come in February.
- Sam Morse will head the DEI Committee moving forward. Discussion about the foundation
- Update on the special committee assigned by President Shrum.

### **Reports of Standing Committees:**

**Rules, Policy and Procedures:** Chris Pivinski

- No report.

**Communications Committee:** Kaitlin Little for Lacey Quadrelli

- SAC newsletter to be rolled into campus-wide communications.

**Awards and Recognition Committee:** LeAnne Hutchins

- Thanks for DSA assistance.

- Beginning review of the scholarship process.

**Events Committee:** Michelle Chitwood

- Beginning to plan the May event (May 24).
- Toy Drive update.

**Diversity, Equity & Inclusion Committee:** Sam Morse

- No report.

**Branch Campus Reports:**

**OSU-Tulsa:** Candace Jackson

- Working on funding for the council, and potential bylaw revisions.
- Mobile hot chocolate bar to come.

**OSU-CHS:** Anna Woodell

- Growth is happening on campus.
- Innovation on campus.

**OSU-OKC:** Kristen Rowan

- In-person Christmas party update.
- Planning for the year.

**OSUIT-Okmulgee:** Lindsay Glazier

- No report/absent.

**Reports of University Committees:**

**Faculty Council:** None.

**Human Resources:** Christa Louthan

- New HR employees.
- Reminder to check paystubs.
- BCBS/SMC update.

**GPSGA:** Lauren Haygood

- **About GPSGA:** The GPSGA serves as the representative voice of the graduate and professional student community at the Oklahoma State University system. All relevant information and access to forms and applications for awards and funds are available through the Canvas Community.
- **Upcoming General Assembly Meeting:** The upcoming general assembly meeting will be held at 5:30 p.m., Wednesday, January 25, in Social Sciences and Humanities (SSH) 035. An online option will be provided for Tulsa and OKC representatives/liaisons. The invited guest speaker of the meeting will focus on career readiness and resources for graduate students.
- **General Assembly Meeting Information - Spring 2023**
  - All meetings are conducted at 5:30pm CDT in SSH 035.
  - 5th Meeting: January 25, 2023
  - 6th Meeting: February 22, 2023
  - 7th Meeting: March 29, 2023

- 8th Meeting: April 26, 2023
- **GPSGA Awards -Spring 2023:** More information regarding GPSGA awards for Spring 2023 will be shared during the general assembly meeting.

**Department of Wellness:** Kim Beard

- See attached flyer.

**Student Government Association:** Riley Pritzlaff

- No report/absent.

**Unfinished Business:**

- Language in the Bylaws was changed to reflect an annual food drive, rather than a specific food drive.

**New Business:** None.

**Announcements:**

- Next Meeting – February 8, 2023 1:15 PM in 412 Student Union Council Room (also available via Zoom)
- Upcoming MLK Celebration and events.

**Adjournment:** Sherri Buntin made a motion to adjourn the meeting and Kala Davis seconded the motion. Meeting was adjourned.