



**STAFF ADVISORY
COUNCIL**

Staff Advisory Council June Minutes

Staff Advisory Council met on

June 18, 2024 @ 11:30 a.m.

Jorns Hall | Nancy Randolph Davis Building

All meetings are open to the public.

- A. **Call to Order:** Michelle Stewart

- B. **Roll Call:** LeAnne Hutchins
 - a. Council members in attendance:
 - i. Kimberly Anderson
 - ii. Molly Battershell
 - iii. Emily Billings
 - iv. Sherri Buntin
 - v. Lisa Crane
 - vi. Sam Cypert
 - vii. Kala Davis
 - viii. Angie Duckworth
 - ix. Casey Enarson
 - x. Janell Hamilton
 - xi. Suni Hertt
 - xii. Kimberly Howerton
 - xiii. LeAnne Hutchins
 - xiv. Mili Jha
 - xv. Kaitlin Little
 - xvi. Aaron Lively
 - xvii. Kimberly Meints
 - xviii. Sam Morse
 - xix. Michelle Munson
 - xx. Natalie Noles
 - xxi. Deidre Parrish
 - xxii. Amy Phipps
 - xxiii. Robert Raab
 - xxiv. Ramitha Raja
 - xxv. Michelle Stewart
 - xxvi. Kristi Wheeler
 - xxvii. Justin Worley
 - b. Guests in attendance:
 - i. Café 33 Steakhouse & Whiskey Bar Catering Team

- C. **Approval of the Minutes:** Michelle Stewart
 - a. Motion by LeAnne Hutchins.
 - b. Second by Sherri Buntin.
 - c. Motion was unanimously approved.

- D. **Approval of the Agenda:** Michelle Stewart
 - a. Motion by Sherri Buntin.
 - b. Second by Justin Worley.
 - c. Motion was unanimously approved.

E. Officer Reports:

- a. **Treasurer's Report:** Sherri Buntin
 - i. No report – special session.
- b. **Secretary:** LeAnne Hutchins
 - i. No report – special session.
- c. **Vice-Chair:** Sam Morse
 - i. **STARs Awards:**
 1. Jennifer Mansell
 2. Tonya Ames
 3. Scott Spencer
 4. Tina Newton
 5. William Whittington
 6. Erin Weaver
 7. Tiers Wells
 8. Charity Zanfardino
 9. Kala Davis
 10. Dustin Means
 11. Jason Robben
 12. Micah Frieze
 13. Jenn Lane
 14. Aaron Moore
 15. Nick Gordon
 16. Joel Jackson
 17. Brenda Hass
 18. Marques McPherson
 19. Jalyssa Brummer
 20. Nichole Fox
- d. **Chair:** Michelle Stewart
 - i. No report – special session.

F. Reports of Standing Committees:

- a. **Rules, Policy, and Procedures:** Kimberly Meints
 - i. No standing committee report; special session.
- b. **Communications Committee:** Kaitlin Little
 - i. No standing committee report; special session.
- c. **Awards and Recognition Committee:** Kimberly Howerton
 - i. No standing committee report; special session.
- d. **Events Committee:** Michelle Munson and Kimberly Anderson
 - i. No standing committee report; special session.
- e. **Access, Community, and Engagement:** Kala Davis
 - i. No standing committee report; special session.

G. Welcome by Chair: Michelle Stewart

H. Special Recognitions: Michelle Stewart

- a. Sam Morse – Certificate of Appreciation for serving as Vice Chair
- b. Sherri Buntin – Certificate of Appreciation for serving as Treasurer
- c. LeAnne Hutchins – Certificate of Appreciation for serving as Secretary
- d. Kim Meints – Certificate of Appreciation for serving as Chair of the Rules, Policies, and Procedures Committee

- e. Kala Davis – Certificate of Appreciation for serving as Chair of the Access, Community, and Engagement Committee
- f. Michelle Munson – Certificate of Appreciation for serving as Chair of the Events Committee
- g. Kim Anderson – Certificate of Appreciation for serving as Chair of the Events Committee.
- h. Kim Howerton – Certificate of Appreciation for serving as Chair of the Awards and Recognition Committee.
- i. Michelle Munson – Certificate of Appreciation for serving the OSU Community since 2022
- j. Kim Anderson – Certificate of Appreciation for serving the OSU Community since 2017
- k. Kristi Wheeler – Certificate of Appreciation for serving the OSU Community since 2017.

I. Honor of Departing Members

- a. Kimberly Anderson - College of Engineering, Architecture, and Technology
- b. LeAnne Hutchins - Campus Life; Student Affairs
- c. Michelle Munson – College of Engineering, Architecture, and Technology
- d. Michelle Stewart – College of Engineering, Architecture, and Technology
- e. Kristi Wheeler – College of Engineering, Architecture, and Technology

J. Welcome of New Members: Justin Worley

- a. Emily Billings – University Counseling Services
- b. Angie Duckworth – Facilities Management
- c. Joshua Hawkins - Wellness
- d. Kegan Herrick – Ferguson College of Agriculture
- e. Deidre Parrish – University Health Services
- f. Amy Phipps – Ferguson College of Agriculture

K. Seating of New Members: Justin Worley

- a. Emily Billings – University Counseling Services
- b. Angie Duckworth – Facilities Management
- c. Joshua Hawkins - Wellness
- d. Kegan Herrick – Ferguson College of Agriculture
- e. Deidre Parrish – University Health Services
- f. Amy Phipps – Ferguson College of Agriculture

L. Seating of Reelected Members: Justin Worley

- a. Sherri Buntin – Fire Protection Publications
- b. Suni Hertt – Ferguson College of Agriculture
- c. Mili Jha – Honors College

M. Appointment of Vacant Positions: Justin Worley

- a. Lisa Crane – Institute for Teaching and Learning Excellence

N. Old/Unfinished Business: Michelle Stewart

- a. None

O. New Business: Officer Elections

- a. **Chair**
 - i. Sam Morse nominated by Kim Howerton.
 - ii. Kimberly Meints nominated by Kala Davis.
 - iii. After a vote of the body, Sam Morse was elected chair by the majority.
- b. **Vice Chair**
 - i. Kimberly Meints nominated by Ramitha Raja.
 - ii. Sherri Buntin nominated by LeAnne Hutchins.
 - iii. After a vote of the body, Kimberly Meints was elected vice chair by the majority.
- c. **Secretary**
 - i. Sam Cypert nominated by LeAnne Hutchins.
 - ii. After a vote of the body, Sam Cypert was elected secretary by the majority.
- d. **Treasurer**
 - i. Molly Battershell nominated by Sherri Buntin.
 - ii. Kimberly Howerton nominated by Sam Cypert.
 - iii. After a vote of the body, Molly Battershell was elected treasurer by the majority.

P. **Announcements:**

- a. **Next Meeting – July 10, 2024 - 1:15 p.m. - 412 Student Union Council Room**

Q. **Adjournment**

- a. Motion by Justin Worley.
- b. Second by Kala Davis.
- c. Motion was unanimously approved.