



Staff ADVISORY COUNCIL

OSU STAFF ADVISORY COUNCIL MINUTES

January 14, 2015 – 412 SU

“The council that’s working for you.”

Guests: Gary Clark, Senior Vice President & General Counsel, OSU; Anthony Ungaro, EQuAL Chair; Dr. Suzy Harrington, OSU Chief Wellness Officer; Dang Dang, Chief Wellness Office Intern; Jamie Payne, Assistant VP of Admin and Finance (HR); Lorinda Schrammel, Liz Tarbutton, Joey Keel, Human Resources; Mary Talley, Dept. of Wellness; and Sarah Stacy.

Nathan Moorman, Chair, called the meeting to order at 1:14 pm and the roll call was completed. Jenny Gilliland, Energy Management, was approved and appointed as a new member for the Exempt 2012-15 position.

Approval of Minutes: The December 10, 2014, minutes were approved after the following changes: Faculty Council Report Darlene Croci reported for the “December” meeting; OSU IT- Okmulgee Report the holiday reception took place “December 16, 2014”; and Fund Raising Report the correct spelling is “Teresa Duston”.

Approval of Agenda: The agenda was approved with the addition of Dr. Suzy Harrington as a Guest Speaker and the Faculty Council Report was given by Meghann O’Harrah.

Guest Speakers:

Gary Clark, Senior Vice President & General Counsel, gave an executive summary report to the Council. He noted one of the main focuses this year is to increase retention and graduation rates at OSU. He mentioned there has been a favorable response regarding the new Block Tuition program. The Budget Outlook shows that the State of Oklahoma may have a decrease in revenues of \$300 million. Mr. Clark also reported OSU is making a tremendous effort to keep utility costs down on campus by conserving energy. Facilities Management (Physical Plant) is now using mobile technology to improve the efficiency of the work orders. He noted the Branding Success Campaign ended December 31, 2014, exceeding the goal by 20%, totaling \$1.2 billion. The Council was also given an update on the various current construction projects.

Anthony Ungaro, EQUAL Chair, introduced himself to the Council. He noted this is a rebuilding year to focus on recruitment and increasing awareness on campus. EQuAL stands for Employee Queers and Allies League. This group is for people who are passionate about LGBT issues. All employees are welcome to attend the meetings. Some things they are working on are getting more single occupancy restrooms around campus. They are also developing an ally campaign with the graduate student organization, ARC, and the undergraduate organization, OSQA, to promote the various welcoming organizations on campus. Anthony also asked about list serve abilities to be more present on campus.

Suzy Harrington, Chief Wellness Officer, reported OSU is system wide for employees, students and the community, including all dimensions of wellness. She reported the new Innovator Training is starting next week to help infuse wellness throughout each department on campus. There will be another training in April on the Tulsa campus. You can sign up to be an Innovator at www.americashealthiestcampus.com. The new Wellness website will be launching next week. Dr. Harrington also noted this is the 5th year to participate in the Certified Healthy Department. She mentioned they are rebuilding the Wellness Council and asked there be a representative from SAC. They will also be putting out Pewter Pete’s on various trails to get people active and aware of different landmarks throughout campus. She mentioned the Pet Therapy Program currently includes 13 dogs, and may be opening up to other animals in the future. Wellness Wednesday is next Wednesday. There is a free Mental Health and Stress Screening event taking place in the Student Union Ballroom on January 22, 2015. This is open to all students and employees. There will be a movie showing the night before the event on January 21st, 2015.

Treasurer’s Report: Donna Whitmore – There has been one invoice paid for the Staff Service Awards Program. (Attached)

Branch Campus Reports

OSU-Tulsa/CHS: No Report.

OSU-OKC: Chris Malcom – No Report.

OSUIT-Okmulgee: Claudette Butcher

Claudette reported OSUIT will be hosting the Board of Regents meeting this month. She also noted they will be having their Super Saturday event on April 11, 2015. There is a free concert that night performed by the December 2014 Voice winner, Craig Wayne Boyd, for all who would like to attend.

Report of Standing Committees

Rules & Procedures: Melanie Bayles - No Report.

Policies, Benefits, and Budget: Meghann O’Harrah

Meghann reported the committee is discussing presenting a recommendation for AED machines but this has not been finalized yet. Also, the committee is continuing to work with Faculty Council to address sick leave issues and tuition waivers for dependents.

Public Relations: Ray Catalino

Ray reported the committee is currently programming the new SAC Facebook page to automatically publish upcoming events and announcements. He requested that any ideas and/or information from Council members be given to him as soon as possible to be put on the page.

Awards & Recognition: Jennifer Craig

Jennifer reported that the new service awards list for the months of December and January will be sent out to be processed. Toby Tucker also mentioned the funding for the Staff Picnic has been approved. The menu was also discussed and approved by the E-team.

Fund Raising (Special Committee): Jovette Dew

Jovette reported there will be door prizes given away at Staff Development Day and asked Council members to donate items to be used for the prizes. These should be turned in to Jovette at the next SAC meeting [February].

Report of University Committees

Faculty Council Report: Meghann O’Harrah

Meghann reported the Faculty Council had Dr. Stephen McKeever as their guest speaker. He is the Director of the National Energy Solutions Institute (NESI). He informed Faculty Council that the group uses research to come up with practical energy solutions. He encouraged the Faculty to share any ideas on the NESI website. Tim O’Neil, Scholarship Development and Undergraduate Research, reported on the importance of mentoring and getting freshman involved in research. The Faculty Council also approved changes to the language within the Academic Integrity Recommendation. There is also a program offered to students on campus that allows them to store any guns or weapons at the OSU Police Department.

Department of Wellness: Mary Talley, Assistant Director Employee Wellness, reviewed the Wellness handouts (Attached).

Officer’s Reports

Secretary’s Report: Mickey Gregg – No Report.

Vice Chair’s Report: Sue Goad

Sue reported there will be a DSA meeting in the next couple of weeks to discuss the DSA presentation at Staff Development Day. She noted that she met with Ray to discuss advertising options. The awards will be presented at noon this year.

Chair’s Report: Nathan Moorman – No Report

Unfinished Business

Lorinda Schrammel, Human Resources, reported Staff Development Day will be Wednesday, February 25, 2015. A ‘Save the Date’ notice was sent out last week via the SAC List Serve. The registration link will become available around January 26th. Lorinda noted the committee attended the lunch vendor bidder presentation (3 vendors) with samples of boxed lunches. The committee has not announced which vendor has been selected. She also asked the Council members to sign up to volunteer at Staff Development Day.

New Business - None

Announcements - The next meeting will be February 11th @ 1:15 pm in 412SU-Council Room.

The meeting was adjourned at 2:43 pm.

Respectfully submitted,

Mickey Gregg

Staff Advisory Council 2014-15

ATTENDANCE REPORT

		J	J	A	S	O	N	D	J	F	M	A	M	J	TOTAL
		U	U	U	E	C	O	E	A	E	A	P	A	U	ABSENCES
		N	L	G	P	T	V	C	N	B	R	R	Y	N	
EXEMPT															
1	Andy Adsit	X	A	A	X	X	X	X	X						2
2	Kathie Tanner	X	X	X	A	A	X	Resigned	11/14						2
	Jenny Gililand	-	-	-	-	-	-	-	X						
3	Sherry Stanley	X	X	X	X	X	A	X	A						2
4	Melanie Bayles	X	X	X	X	X	X	X	A						1
5	John Stephens	X	X	X	A	X	X	X	A						2
6	Ray Catalino	X	X	X	X	A	X	X	X						1
7	Terrin Williams	X	X	X	X	A	X	X	A						2
8	Jim Gardner	X	X	X	X	Resigned	9/14								
	Drew Hill	-	-	-	-	-	-	X	X						
9	Margaret Denzler	X	X	A	X	X	A	A	A						4
NON-EXEMPT															
10	Darlene Croci	X	X	X	X	X	X	X	X						
11	Teresa Duston	X	X	X	X	X	X	X	X						
12	Meghann O'Harrah	X	X	X	X	X	X	X	X						
13	Shelley Potter	X	A	A	X	X	X	X	X						2
14	Emily Snow	A	A	Resigned	8/14										2
	Michelle Chitwood	-	-	-	X	X	X	X	X						
15	Aaron Moore	-	-	-	X	X	X	X	X						
16	Nathan Moorman	X	X	X	X	X	X	X	X						
17	Donna Whitmore	A	X	X	X	A	X	X	X						2
18	Jennifer Craig	X	A	X	X	X	X	X	X						1
AT-LARGE															
19	Mickey Gregg	X	X	X	X	X	X	A	X						1
20	Sue Goad	X	A	X	X	X	X	X	X						1
21	Stephen Meyer	X	A	X	X	X	X	X	A						2
22	Matt Davis	A	Resigned	7/14											1
	Josh Barnard	-	X	X	X	X	X	X	X						
23	Shelby Sanders	A	X	X	X	X	X	A	X						2
24	Beth Petrashek	X	X	A	X	Resigned	9/14								1
	Joseph Dunnigan	-	-	-	-	X	A	X	X						1
25	Victoria Windiate	X	X	X	X	X	X	X	X						
26	Jovette Dew	X	X	X	X	X	X	X	X						
27	Toby Tucker	X	X	X	X	X	X	X	X						

**OSU Staff Advisory Council
Treasurer's Report
December 31, 2014**

SAC MAINTENANCE ACCOUNT (December Report)

	TOTAL
Balance Forward 7/1/14	\$6,772.17
General Fund Salary	9,300.00
Gen Fund Benefit Alloc	-
Gen Fund Maint Alloc	41,793.00
TOTAL REVENUES	57,865.17
EXPENSES	
Distinguished Svc Awards	30.03
Service Awards	-
Staff Appreciation Day	-
SAC Shirts	159.81
Office Supplies	-
Fundraising Supplies	-
Training Lunch in June	-
End of Year Plaquest	-
TOTAL EXPENSES	189.84
ACCOUNT TOTAL	\$57,675.33

SAC FUNDRAISING ACCOUNTS

	TOTAL
INCOME	
Balance Forward	\$8,218.35
Homecoming Fundraiser	1,054.00
SAC Awards Catalog	30,000.00
Staff Parking Space Fundraiser	-
SAC Celebration Vendor Tables	25.00
TOTAL REVENUES	39,297.35
EXPENSES	
Parking Raffle	-
Erie Wharf Shipping <i>MTM Staff Awards</i>	\$4,283.29
TOTAL EXPENSES	29,650.00
ACCOUNT TOTAL	\$9,647.35

**Funds Deposited with OSU Foundation
November 30, 2014**

OSU STAFF SCHOLARSHIP FUND

Cash	
Balance Forward 7/01/14	\$0.00
Fiscal Year to Date Activity	6,190.00
Balance	6,190.00
Endowment	
Balance Forward 7/01/14	115,200.86
Fiscal Year to Date Activity	(\$7,662.21)
Balance	107,538.65
ACCOUNT TOTAL	\$113,728.65

OSU STAFF PROFESSIONAL DEVELOPMENT FUND

Cash	
Balance Forward 7/01/14	\$625.00
Fiscal Year to Date Activity	-
Balance	625.00
ACCOUNT TOTAL	\$625.00

The Department of Wellness

Wellness Wednesday

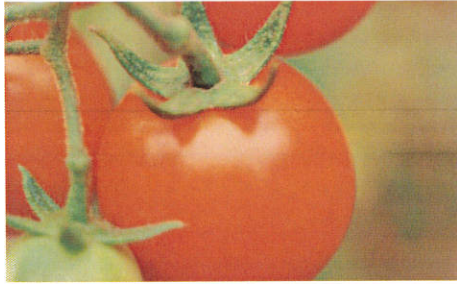
Jump Start Your Garden

Jan. 21

Noon - 12:50 p.m.

Seretean Wellness Center

Learn how to plan for three seasons of production in your vegetable garden and which crops can be pushed to produce outside of the traditional planting time.



Cowboy Boot Camp

Push the Limits of metabolic conditioning

Jan. 6 - Apr. 30

M/W/F - 5:45 a.m. & 6:45 a.m.

T/TH - 5:30 pm

The Colvin Center - Inside 4 Gym North

Come enjoy high intensity bodyweight strength & polymetric exercise.



Phone 405-744-WELL (9355)

Web wellness.okstate.edu

Email wellness@okstate.edu

Cowboy Cooking School

Southern Fare the Healthy Way

Feb. 12

Noon - 12:50 p.m.

Seretean Wellness Center

Menu:

Southern Fried Chicken,
Sweet Corn Succotash,
Sauteed Greens, &
Raspberry Trifle

Wellness Wednesday

Enhancing our Relationships

Feb. 18

Noon - 12:50 p.m.

Seretean Wellness Center

Dr. Brandt Gardner will discuss approaches to maintaining our marital & romantic relationships.

[Facebook.com/OSUWELL](https://www.facebook.com/OSUWELL)

[Twitter @OSUWELL](https://twitter.com/OSUWELL)

[Instagram @OSUWELL](https://www.instagram.com/OSUWELL)

Wellness Workshops

Wellness Workshops are provided free of charge by the Department of Wellness and are perfect for staff meetings and in-service training sessions. A variety of topics are available, including:

- Live the Active Life
- Deskercise
- Fitting in Fitness
- Fitness Myths
- Dining Out Survival Guide
- Moving to Moderation
- Mindful Eating
- Serving up Healthy Meetings
- Surviving & Thriving at Work & Beyond
- Intro to MBSR
- Welcome to Wellness

MENTAL HEALTH AND STRESS MANAGEMENT FAIR

THURS, JAN. 22

10 AM - 2 PM

STUDENT UNION BALLROOM

COME ENJOY

- FREE STUDENT & EMPLOYEE FAIR
- ASSESS YOUR STRESS EVALUATION
- ON-SITE COUNSELORS AVAILABLE
- PETE'S PET POSSE
- CHAIR MESSAGES
- MEDITATION CLASSES
- RELAX, RECHARGE, REFOCUS, REBOOT

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