



"The council that's working for you."

Staff Advisory Council

OSU STAFF ADVISORY COUNCIL MINUTES

April 9, 2014 – 412 SU, Council Room

Guests: Kyle Wray, Enrollment Management/Marketing; Suzy Harrington, Office of the President; Jamie Payne, Liz Tarbutton, & Joey Keel, Human Resources; Toby Tucker & Daniel Alexander, Physical Plant; and Jessica Martinez, Mailing Services.



Darlene Croci, called the meeting to order at 1:17 pm.

Approval of Minutes: The March 12, 2014 minutes were approved as presented.

Approval of Agenda: The agenda was approved with the change to move the Rules & Procedures Committee report to the after the 'Approval of Agenda'.

Guest Speakers:

Kyle Wray, VP Enrollment Management/Marketing, updated the Council that this year has had record numbers of attendees for campus visits/tours/main events. There have been about 11,500 applications for the 2014-15 academic year. The LASSO program and new student orientation have been combined and Missy Wikle is the Director. Financial Aid Director, Charlie Bruce, will be retiring June 30. 'America's Brightest Orange' will probably remain the OSU marketing campaign as it facilitates promoting various aspects of OSU including outstanding students and faculty. OSU will be marking/celebrating the 100th anniversary of The Smith-Lever Act of 1914 which established the cooperative extension services at land grant universities. VP Wray also discussed the importance of the licensing/trademark area and using only the approved OSU logos. The funds received from the sale of licensed items help the whole institution not just athletics.

Treasurer's Report: Aleigha Mariott presented the Treasurer's report. The expenses for the DSA recipients have been posted. Report attached.

Branch Campus Reports

OSU-Tulsa/CHS: Angelyn Holmes – No report was available

OSU-OKC: Kristy Voss – No report was available

OSU-IT: Kevin Hulett – No report was available

Report of Standing Committees

Rules & Procedures: Kathie Tanner [report presented after 'Approval of Agenda']

Kathie provided a list of candidates for the upcoming SAC elections. (Attached) She noted several persons were not included due to late filing and incomplete nomination. 'Meet the Candidates' information will be provided on the SAC website with email blasts going to the staff prior to the elections. The elections will be April 16-30. The committee is still reviewing the Bylaws regarding vacancies and attendance.

Policies, Benefits, and Budget: Nathan Moorman – No report

Public Relations: Shelley Potter

Shelley reported that the committee has updated the tickets for the Staff Celebration and the tickets will be forwarded to Darlene for printing. Flyers have been prepared for the parking raffle and 'save the date' for the Celebration. The Chamber of Commerce will be sending out an announcement about the picnic in their newsletter which should reach any vendors that might want to participate. The vendor limit will be 40.

Awards & Recognition: Sue Goad

Sue noted the committee will be having a taste testing with a prospective Staff Celebration food vendor on April 17. The committee will be touring the stadium to review the setup. Shelby has the packets available for SAC members to start selling tickets for the parking raffle. The catalog subcommittee has been reviewing the submitted bids and will be scheduling on-site presentations from several of the vendors.

Report of Standing Committees

Faculty Council Report:

March meeting–Mickey Gregg noted guests at the meeting included: President Hargis, VP Mike Holder (athletics), and Vicky Berry (Postal Plaza Gallery). The Council passed two resolutions that were presented regarding: 1) Academic Administrator Appraisal and 2) Guns on College Campuses.

Department of Wellness: Lauren Adams, Wellness Center, noted there are various activities coming up and that are presented on the Wellness handout. (Handout attached) Suzy Harrington further highlighted the activities noting that she is challenging the faculty, students, & staff to see which group will have the largest turnout for the Cowboy Walking Trails Grand Opening on the 15th. Darlene requested/encourage staff council members participating in the walk to wear their SAC shirts.

Officer's Reports

Secretary's Report: Mickey Gregg – No report

Vice Chair's Report: Shawna Goodwin noted that the scholarship applications are due May 9. Information is on the website and will be going out to the staff via email.

Chair's Report: Darlene Croci that Eteam has discussed the possibility of creating a new standing committee to handle SAC's fund raising activities. If the committee is formed, it will decrease the number of members on the other standing committees. If a member has any thoughts/ideas on this, he/she should email Darlene.

Unfinished Business – None

New Business– None

Announcements

The next SAC meeting will be May 14, 2014 in room 412 SU-Council Room and the SAC Celebration Event will be May 22.

The meeting was adjourned at 2:12 pm.

Respectfully submitted,

Mickey Gregg

Staff Advisory Council 2013-14

ATTENDANCE REPORT

		J U L	A U G	S E P	O C T	N O V	D E C	J A N	F E B	M A R	A P R	M A Y	J U N	TOTAL ABSENCES
EXEMPT														
1	Andy Adsit	A	A	X	X	X	X	X	X	X	X			2
2	Kathie Tanner	X	X	A	X	X	X	X	X	X	X			1
3	Melanie Bayles	X	X	X	X	X	X	A	X	X	X			1
4	John Stephens	X	X	X	X	X	X	X	X	X	X			
5	Anna Green-Hicks	A	A	X	X	X	A	X	X	A	Resigned 4/24		4	
	Ray Catalino							Appt 4/27		X				
6	Aleigha Ford-Mariott	X	X	X	X	X	X	X	A	X	X			1
NON-EXEMPT														
7	Darlene Croci	X	X	X	X	X	X	X	X	X	X			
8	Teresa Duston	A	X	X	X	X	X	X	X	X	X			1
9	Meghann O'Harrh	V	X	X	X	A	X	X	X	A	A			3
10	Shelley Potter	X	X	X	X	X	X	X	X	X	X			
11	Emily Snow	X	A	A	A	X	A	X	X	A	X			5-Reinstated
12	Jared Johnston-Cox	X	X	A	X	X	X	X	A	X	A			3
13	Lora Polson	X	X	X	X	X	X	X	X	X	X			
14	Marsha Chapman	A	X	A	A	X	X	X	X	X	X			3
15	Melisa Echols	X	X	A	X	X	X	X	A	X	X			2
16	Sheryl Beeler	X	X	X	A	X	X	A	X	X	X			2
17	Nathan Moorman	X	X	X	X	X	X	X	X	X	X			
18	Donna Whitmore	X	X	X	X	X	X	X	X	X	A			1
AT-LARGE														
19	Mickey Gregg	X	X	X	X	X	X	X	X	X	X			
20	Sue Goad	X	X	X	X	X	X	X	X	X	X			
21	Stephen Meyer	X	X	X	A	X	X	X	X	X	X			1
22	Matt Davis	V	X	A	X	X	X	X	X	X	X			1
23	Shelby Sanders	X	X	X	X	X	X	X	X	X	X			
24	Ray Catalino	X	Resigned 8/7											-
	Victoria Windiate		V	X	X	X	X	X	X	X	X			
25	Vacant	V			V									-
	Jean Kerr-Hunter		X	A	Resigned 9/13									1
	Jovette Dew		Appt 10/14		X	X	X	X	X	X	X			
26	Sharon Irwin	X	X	X	X	X	X	X	X	X	A			1
27	Shawna Goodwin	X	X	X	A	X	X	X	A	X	X			2

**OSU Staff Advisory Council
Treasurer's Report
March 31, 2014**

SAC MAINTENANCE ACCOUNT

	TOTAL
INCOME	
Balance Forward 7/1/13	\$3,431.94
General Fund Salary	9,300.00
Gen Fund Benefit Alloc	3,376.26
Gen Fund Maint Alloc	21,793.00
TOTAL REVENUES	37,901.20
EXPENSES	
Distinguished Svc Awards	12,036.11
Service Awards	3,961.75
Staff Appreciation Day	275.00
SAC Shirts	273.82
Office Supplies	65.20
Fundraising Supplies	19.35
Training Lunch in June	247.33
End of Year Plaquest	-
TOTAL EXPENSES	16,878.56
ACCOUNT TOTAL	\$21,022.64

SAC FUNDRAISING ACCOUNTS

	TOTAL
INCOME	
Balance Forward	\$4,938.12
Homecoming Fundraiser	980.95
Erik Wahl Paintings	2,115.40
Staff Parking Space Fundraiser	-
SAC Celebration Vendor Tables	50.00
TOTAL REVENUES	8,084.47
EXPENSES	
Tfs to Foundation (Sch or Prof Dev)	-
Eric Whal Shipping	\$98.39
TOTAL EXPENSES	98.39
ACCOUNT TOTAL	\$7,986.08

**Funds Deposited with OSU Foundation
February 28, 2014**

OSU STAFF SCHOLARSHIP FUND

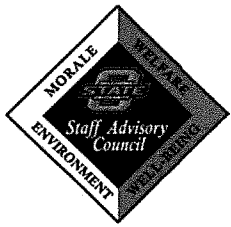
Cash	
Balance Forward 7/01/13	\$10,491.04
Fiscal Year to Date Activity	3,037.06
Balance	13,528.10
Endowment	
Balance Forward 7/01/13	107,124.02
Fiscal Year to Date Activity	\$3,052.35
Balance	110,176.37
ACCOUNT TOTAL	\$123,704.47

OSU STAFF PROFESSIONAL DEVELOPMENT FUND

Cash	
Balance Forward 7/01/13	\$365.00
Fiscal Year to Date Activity	140.00
Balance	505.00
ACCOUNT TOTAL	\$505.00

SAC 2014 CANDIDATES FOR ELECTION

<i>(1 seat available)</i> EXEMPT 1YR TERM	<i>(1 seat available)</i> EXEMPT 2YR TERM	<i>(1 seat available)</i> ATLG 2YR TERM	<i>(3 seats available)</i> EXEMPT 3YR TERM	<i>(1 seat available)</i> NON-EXEMPT 3YR TERM	<i>(3 seats available)</i> ATLG 3YR TERM
Robin FitzGerald		Beth Petrashek	Terrin Williams	Jennifer Craig	Jovette Dew (incumbent)
Pamela Stokes			Ray Catalino		Victoria Winidiate (incumbent)
Sherry Warden			Jim Gardner		Daniel Merkle
			Josh Bernard		Toby Tucker



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OSU STAFF ADVISORY COUNCIL ANNUAL PARKING PERMIT RAFFLE

OSU-STW "BENEFITS ELIGIBLE STAFF"

YOU CAN HAVE YOUR OWN PARKING
SPACE FOR ONE YEAR!

NO MORE SEARCHING – LEAVE FOR LUNCH AND
HAVE A GUARANTEED SPOT IN THE LOT CLOSEST
TO YOUR OFFICE WHEN YOU RETURN



TICKETS \$1.00 EACH OR 6 FOR \$5.00

Available from your SAC representatives listed at
<http://sac.okstate.edu>

**Drawing to be held at the
Staff Celebration Day - May 22, 2014**

Tickets available until the time of drawing

**** You need NOT be present to win ****

ALL PROCEEDS BENEFIT THE SAC STAFF DEVELOPMENT FUND

**Special Thanks to Parking and Transit for donating the permit and
to the Physical Plant for donating and setting the sign post.**

**NOTE: If the winner plans to purchase a permit to the Monroe Street or Wentz Lane Garages,
your permit will be reduced by \$120 providing space is available. Permits are non-transferrable
should the winner leave OSU during the permit period. All other parking rules apply.**

**IRS REGULATION - Non-Cash prizes won by employees from random drawings at employer sponsored events are taxable under IRS regulations;
therefore, the value of this item will be added to the recipient's payroll records as a taxable benefit and reported on the recipient's Form W-2. OSU
SAC will gross up the value of the benefit to cover the applicable taxes incurred.**

Wellness Wednesday with Dr. Suzy Harrington

Join Chief Wellness Officer Suzy Harrington, DNP, RN, MCHES, and learn about what it means to be "America's Healthiest Campus".

"Wellness is the harmony and synergy of our physical, emotional, spiritual, social, professional and financial health." -Dr. Harrington



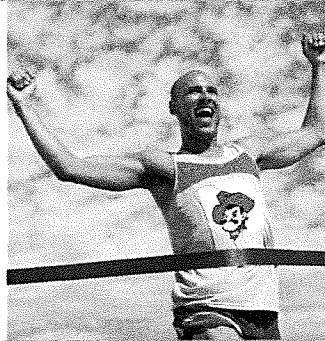
Free Employee/Member Luncheon*
April 16, Noon - 12:50 p.m.
Seretean Wellness Center

Registration Deadline April 9 at Noon *No shows will be billed \$10



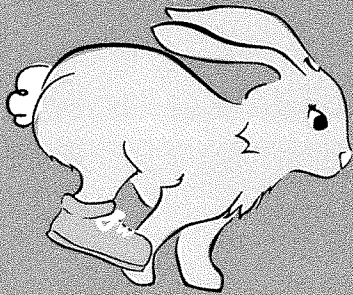
Simply Nutrition

5:30-6:30 p.m., 007A Willard, free*
April 29 - Healthy Restaurant Options, Cooking Tips, and Healthy Snacks
Register for each class individually.
*No shows will be billed \$10.



SPORTS NUTRITION WITH JENNY GRAEF, M.S.

Free* Classes, 5:30 p.m.
Seretean Wellness Center
April 10 - Nutritional Supplements, Nutrient Timing, Race Day Preparation
Register for each class individually.
*No shows will be billed \$10.



Run Rabbit Run

1 mile fun run for the whole family!

April 12, \$5/person
Intramural Fields

(located directly west of the Seretean Wellness Center)

Run begins at 4 p.m.

Stay after the run for sack races, egg toss and other fun activities

Register soon! First 200 registrants will receive a t-shirt. Registration forms are available at the Seretean Wellness Center front desk, or online.

Cowboy Walking Trails GRAND OPENING

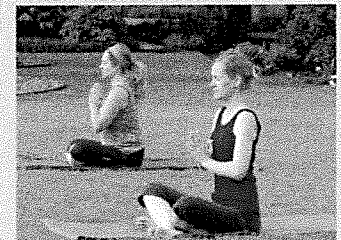


April 15, 11:45 a.m.

Corner of Hester St. and Legacy Walk
(sidewalk south of Civil Engineering Lab)

Yoga in the Garden

April 3-May 29
Thursdays
5:30-6:30 p.m.
OSU's Botanic Garden



YOGA ON THE LAWN

APRIL 23, 5:30-6:30
COLVIN FRONT LAWN



For more information or to register for an event call 405-744-WELL (9355), email wellness@okstate.edu or visit wellness.okstate.edu.

