



*"The council that's working for you."*

# Staff Advisory Council

## OSU STAFF ADVISORY COUNCIL MINUTES

August 6, 2014 – 416 SU

**Guests:** Dr. Gary Sandefur, Provost & Sr VP of Academic Affairs; Chief & Director Michael Robinson, Chief Public Safety Officer; Dr. Suzy Harrington, Chief Wellness Officer; Christa Louthan & Lorinda Schrammel, Human Resources; Mary Talley, Dept. of Wellness; Daniel Alexander, Physical Plant; Jessica Martinez, Mailing Services; Mickey Fuller & Leigha Nottingham, OSU-OKC; and Sarah Stacy.

Nathan Moorman, Chair, called the meeting to order at 1:16 pm. The roll call was completed noting that Emily Snow had resigned her 2013-16 Non-Exempt position.

**Approval of Minutes:** The July 9, 2014 minutes were approved as presented.

**Approval of Agenda:** The agenda was approved as with addition of Teresa Duston under New Business.

### **Guest Speakers:**

**Dr. Gary Sandefur**, Provost & Sr VP of Academic Affairs, introduced himself to the Council. He noted that the Administration is discussing the possibility of a fall pay plan. Other items noted included: the VPRTT search will be restarted with a new committee, chair and search firm; undergraduate retention and increased enrollment remain important; and the LASSO center will probably be renamed. Provost Sandefur stressed the importance of open communication and is available to meet with SAC if/when necessary.

**Michael Robinson**, Chief & Director OSU Police Department & Chief Public Safety Officer, introduced himself to the Council and discussed the departments and staff that report to him. He also noted: that there is a difference between campus safety and campus security; the Safe Walk program is available from 7pm-3am (744-6523) for an on campus escort; and his department is reviewing a new 911 Cellular application which would provide better emergency coverage to the OSU area. Campus Safety also has a website [safety.okstate.edu] which has safety information.

**Dr. Suzy Harrington**, Chief Wellness Officer, discussed OSU's Wellness Strategy (draft attached). Other initiatives are to have a wellness resource portal; specific wellness innovators/ambassadors in each of the Certified Healthy Departments; and Wellness Wednesday Messaging to complement Wellness Wednesday programs or other on campus activities.

**Treasurer's Report: Donna Whitmore** – No report.

### **Branch Campus Reports**

**OSU-Tulsa/CHS: Angelyn Holmes** – No report was available

**OSU-OKC: Chris Malcom** introduce Leigha Nottingham, who accompanied her and Mickey Fuller. Leigha is the Treasurer of the OSU-OKC Staff Council. Chris reported that OSU-OKC is getting ready for the fall semester and had 275 people at its Orange Crush orientation.

**OSU-IT: Kevin Hulett** – No report was available

### **Report of Standing Committees**

**Rules & Procedures: Melanie Bayles** – No report

### **Policies, Benefits, and Budget: Meghann O'Harran**

Meghann noted several items that the committee is still reviewing: inclusion of gender identity in OSU policies, central FMLA coordinator, staff 'climate' survey with assistance from PR committee, and maternity/paternity leave policy. The committee also discussed ways to increase staff participation in surveys.

### **Public Relations: Ray Catalino**

Ray noted the committee will be: helping to announce the DSA nomination timeline; researching establishing a Facebook page for SAC; working with PB&B on their survey; and updating SAC member pictures on the web (send updated photos to Andy). The committee has decided that SAC should try to limit the number of emails that it sends to the campus, so any items that need to be communicated should be submitted to Ray by the 8<sup>th</sup> of the month to be included in a communication notice to be sent out on or about the 15<sup>th</sup>. Andy Adsit will be in training for the new website design format so the SAC site should be updated soon. New council members need to contact Ray so that SAC shirts can be ordered.

**Awards & Recognition: Jennifer Craig**

Jennifer noted the committee did not meet last month.

**Fund Raising (Special Committee): Jovette Dew**

Jovette reported that the committee met and discussed Harvest II, the fall football raffle and ideas for spring fund raisers.

**Report of University Committees**

**Faculty Council Report:** None

**Department of Wellness: Mary Talley**, Manager, Wellness Center, went over the Wellness handout (attached). She pointed out that Colorful Choices an on-line program which will run from September 8 through November 2. Registration for it will open August 25. Another online program, Naturally Slim, will be offered as well.

**Officer's Reports**

**Secretary's Report: Mickey Gregg** – No report.

**Vice Chair's Report: Sue Goad** noted that the DSA committee has been formed and the nomination form will be sent to campus soon. The deadline for nominees will be September 26. The details are already on the SAC website. The contract has been signed for the Service Award catalog program. The committee will be meeting with the vendor to finalize the details of the program.

**Chair's Report: Nathan Moorman** reported that there are multiple campus committee openings which need to be filled. He reminded the Council that there are currently 2 vacant non-exempt council seats. One position has been filled and the new person will be recommended to the Council next month. If anyone has a recommendation for the other non-exempt position, contact Nathan directly.

**Unfinished Business** – None

**New Business**

**Teresa Duston** noted that she is part of a team reviewing IT policy documents. She asked for volunteers from SAC who would be willing to read the policy documents and make recommendations to make the documents more readable for the general staff. If anyone is interested, they should contact Teresa [Teresa.duston@okstate.edu].

**Announcements**

The next meeting will be the September 10 @ 1:15 pm in 412SU-Council Room.

The meeting was adjourned at 2:52 pm.

Respectfully submitted,

*Mickey Gregg*

**Staff Advisory Council 2014-15**

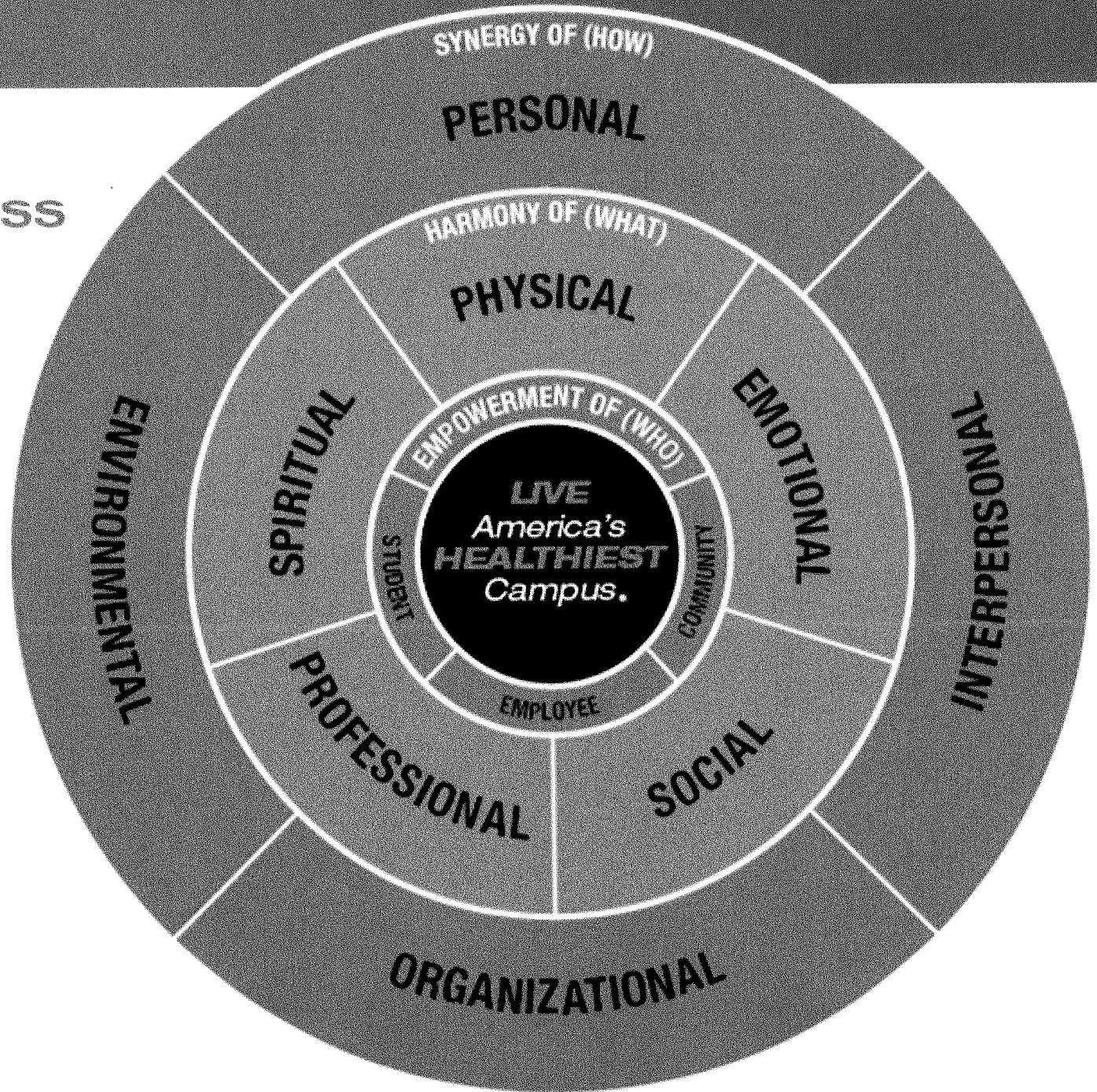
**ATTENDANCE REPORT**

		J U N	J U L	A U G	S E P	O C T	N O V	D E C	J A N	F E B	M A R	A P R	M A Y	J U N	TOTAL ABSENCES
<b>EXEMPT</b>															
1	Andy Adsit	X	A	A											2
2	Kathie Tanner	X	X	X											
3	Sherry Stanley	X	X	X											
4	Melanie Bayles	X	X	X											
5	John Stephens	X	X	X											
6	Ray Catalino	X	X	X											
7	Terrin Williams	X	X	X											
8	Jim Gardner	X	X	X											
9	Margaret Denzler	X	X	A											1
<b>NON-EXEMPT</b>															
10	Darlene Croci	X	X	X											
11	Teresa Duston	X	X	X											
12	Meghann O'Harrah	X	X	X											
13	Shelley Potter	X	A	A											2
14	Emily Snow	A	A	Resigned 8/14											2
15	Vacant	-	-	-											
16	Nathan Moorman	X	X	X											
17	Donna Whitmore	A	X	X											1
18	Jennifer Craig	X	A	X											1
<b>AT-LARGE</b>															
19	Mickey Gregg	X	X	X											
20	Sue Goad	X	A	X											1
21	Stephen Meyer	X	A	X											1
22	Matt Davis	A	Resigned 7/14												1
	Josh Barnard	-	X	X											
23	Shelby Sanders	A	X	X											1
24	Beth Petrashek	X	X	A											1
25	Victoria Windiate	X	X	X											
26	Jovette Dew	X	X	X											
27	Toby Tucker	X	X	X											



# OSU Wellness Strategy

Draft July 2014







# BALANCE

BUILDING A LIFESTYLE ON  
ACTIVITY, NUTRITION, CONFIDENCE & ENERGY

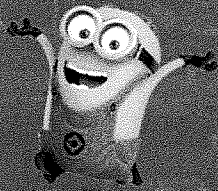
JOIN IN!

Work with personal trainers & registered dieticians during this 14 week Wellness Program specifically designed for faculty & staff with measurable risk factors for Metabolic Syndrome.

\*APPLICATION DEADLINE AUGUST 8TH

APPLY @ [WELLNESS.OKSTATE.EDU](http://WELLNESS.OKSTATE.EDU)

PROGRAM STARTS MONDAY AUGUST 18TH



## Summer SPLASH-IN

SWIM IN MOVIE  
for  
OSU Families  
Featuring Despicable Me II

AUGUST 7TH  
Pool opens at 8pm & movie starts at dusk.

\*At least one person per family must be a Benefits-Eligible employee.

Colorful  
CHOICES

## ADOPT LASTING & HEALTHY EATING HABITS

A fun online program that helps OSU-STW Benefits-Eligible employees eat more fruits and vegetables.

PROGRAM RUNS FROM  
September 8th- November 2nd

Register opens August 25th\*

WELLNESS WEDNESDAY FREE EMPLOYEE LUNCHEON  
Wednesday, August 27, Noon-12:50 p.m.  
in the Seretean Wellness Center

## Organic Farming

LOOKING BACK, AND TO THE FUTURE

Registration Deadline Friday, August 22nd

\*No shows will be billed \$10

CERTIFIED  
ORGANIC

\*To register or for more information call 405-744-WELL (9355),  
email [wellness@okstate.edu](mailto:wellness@okstate.edu) or visit [wellness.okstate.edu](http://wellness.okstate.edu)