



"The Council that's working for you."

Staff Advisory Council Minutes

April 11, 2018 @ 1:15 pm
Room 412 SU - Council Room

Guests: Toby Tucker (HR), Kim Beard (Wellness), Liz Tarbutton (HR), Shane Smith (OSU AA), Angela Cross (Administration & Finance), Lorinda Schrammel (HR)

Call to Order: Kristen Henderson called the meeting to order at 1:19 pm

Roll Call: A quorum of members was present

Approval of Minutes: March 2018 minutes were approved

Approval of the Agenda: Agenda was approved

Guest Speaker: Shane Smith of the OSU Alumni Association talked about some of the activities sponsored by the Alumni Association. These include the highly successful Grandparents University program held each summer on campus. He also encouraged staff members to join the Association with a tax deductible membership and then become members of the OSU Faculty & Staff Chapter (no additional charge for chapter membership).

Treasurer's Report: Sarah Axtell – has to redo all of the financial reports so she will be giving us an updated version in the future

Branch Campus Reports:

OSU-Tulsa/CHS: Dave Jurgen

- They have been holding small fundraisers to raise money for scholarships

OSU-OKC: Geron Jones

- Welcome Wednesday had 17 new staff members participate

OSUIT-Okmulgee: Briana Johnson

- Taking nominations for outstanding faculty and staff

Reports of Standing Committees:

Rules and Procedures Committee: Paul Leverington

- Have 4 out of 6 nomination packets in for present SAC members and 2 out of 3 nominations for the open positions.
- We would like to encourage SAC members to send in nominations by Friday at 5pm.
- Voting will begin April 23rd and end May 7th.

Policies, Benefits and Budget Committee: Kristi Wheeler

- Our committee has been in the process of reviewing several policies and I will make recommendations to the E-Team during our next meeting.
 - Ombudsman Policy (reviewed and will make recommendations)
 - Ability to donate sick leave (reviewed and will make recommendations)
 - Compensation Adjustment policy (reviewed and will make recommendations)
- We have also been asked to look into the below two policies:



1

Improve communications and representation

2

Increase SAC knowledge and knowledge of SAC

3

Increase fundraising

4

Increase diversity of candidates

- *Staff getting spring break or fall break paid time off. Request justification: Staff have not received raises in a few years, children are out of school during these times, and faculty get off during these times.*
- *Parking will no longer be a pre-tax benefit. Apparently this has recently changed. Still need to investigate.*

Communications Committee: *Kaylie Wehr*

- *April Newsletter planned for April 23*
 - *Staff Celebration Day information*
 - *Voting (April 23-May 7)*
- *Parking Raffle information on website at <https://sac.okstate.edu/fundraising.html>*
 - *Marketplace link with instructions*

Awards and Recognition Committee: *Jenny Cundiff – no report*

Fund Raising Committee: *Michelle Chitwood*

- *Aaron and I met on April 4th @1pm and put together 30 packs of 30 tickets each for the Parking Raffle sales this next month. Please pick up tickets after the meeting!*
- *We have 35 tables and 50 gifts for Staff Celebration Day – hoping to still collect more*

Events Committee: *Tashia Cheves*

- *Continuing to work on Staff Celebration Day*
- *Please sign up for slots to work at SCD*
- *Share information about SCD on social media and in your departments*

Reports of University Committees:

Faculty Council Report: *Kristi Wheeler (see attached)*

GPSGA: *Luci Wilson – GPSGA will have a fundraising event for Wings of Hope. It will be April 25th at the Garage. 10% of the purchases that night will go towards Wings of Hope.*

Department of Wellness: *Kim Beard – see attached, Sneaker Day is May 4, Faculty/Staff Summer Volleyball League, Softball League, and Golf Tournament will be coming up so look for more details from the department.*

Officer Reports:

Secretary: *Melanie Bayles – no report*

Vice-Chair: *Ashleigh Hall - presented spotlight on Kaylie Wehr (see attached)*

Chair: *Kristin Henderson – see attached report*

Unfinished Business: *None*

New Business: *None*

Announcements: *Next Meeting – May 9, 2018 at 1:15 pm in 412 SU*

Adjournment: *Meeting was adjourned at 2:11 pm*

FACULTY COUNCIL

Special Report:

Barbara Miller, president of the Emeriti Association presented on the benefits that OSU employees receive when they retire.

As a member, there are a multitude of benefits which include:

- Continued discounts on Apple products at the Student Store
- Ability to audit OSU classes
- Free parking every year (if you were employed for 20 years or more)
- OSU library access
- Ability to retain OSU email
- OSU IT benefits
- If still engaged in research/work, ability to retain ID access
- Receive discounted tickets to athletic, theatre, music, etc. events
- OSU transit discount
- Wellness club membership
- Free access to Colvin Center and Wellness Center
- Other benefits listed on their website at emeriti.okstate.edu

Membership fee is \$25.00 per year or \$35.00 per couple.

Vice President Joe Weaver spoke on behalf of President Hargis.

Commencement speakers for spring graduation announced (didn't get the names)
CEAT's ENDEAVOR will open this fall.

Report of Status of Faculty Council Recommendations:

One position has been accepted, two are pending and should be approved by end of week, and one more will be coming.

Reports of Liaison Representatives:

The wellness center was there and did a presentation on mental illness. Presentation was about how the Wellness Center was making efforts in addressing the rise in mental illness, and raising awareness.

Reports of Standing Committees:

Academic Standards Policies: Scott Johnson

Recommendation: New Graduate College Accelerated Master's Degree Policy & Proposed changes to UAR 4.7 Graduate Credit Hours for a Senior and Graduate College Policy 6.10 Undergraduate Student Enrollment in Graduate Courses. Motion was voted on and passed.

Budget: Steve Wanger

Recommendation: Mitigating Faculty Salary Compression Motion was voted on and passed

Rules and Procedure: Pam Lovern

Election Results are in. They will start June 1st.

New Business:

Dr. Lee Bird announced a new committee she is working on to assist students who are in distress. These students aren't necessarily a danger to themselves or the community, but may be facing distress. This committee will find ways to track these individuals and find ways to assist them.

SNEAKER

DAY 2018 **May 4**

**Get up and get moving
Cowboys! Friday, May 4th
is OSU's Wear Your
Sneakers Day!**

No matter what your attire is for the day, wear your sneakers and get in as many steps as possible.

Join us at the Student Union Plaza at noon.

Group photo with President Burns Hargis and First Cowgirl Ann Hargis, free samples from University Dining Services, Health and Wellness booths from campus Departments, and Pete's Pet Posse therapy dogs will be available!



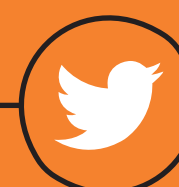
No pre-registration required. For more information please contact Kim Beard, Asst. Director, Employee Wellness, Kimberly.beard@okstate.edu



DEPARTMENT OF
Wellness



OSUWELL



**DISCOVER
WELLNESS**

The Department of Wellness EMPLOYEE PROGRAMS

April 2018



Wellness Wednesday / Apr. 18, noon-12:50pm

Join David A. Hillock, and learn about selecting herbaceous ornamentals, preparing and planting your flowers, health benefits of gardening and tips for successful gardening.

Application deadline: April 13 at noon

To register call the Seretean Wellness Center 405.744.WELL (9355) Monday-Friday 8-5 p.m.



Yoga in the Garden / Wednesdays, 5:45 - 6:30pm

Bring your mat and join Yoga Therapist Carol Bender as we shed the worries of the day and welcome nature's energy into the body, mind and spirit.

April 4 - May 30 The Botanic Garden at OSU

No pre-registration required. FREE and open to the public.

SNEAKER DAY 2018



Sneaker Day 2018 / May 4, noon-1:00pm

No matter what your attire is for the day, wear your sneakers and get in as many steps as possible. Join us at the Student Union Plaza at noon. Group photo with President Burns Hargis and First Cowgirl Ann Hargis, free samples from University Dining Services, Health and Wellness booths from campus Departments, and Pete's Pet Posse therapy dogs .

No pre-registration required.



Family Fit / Saturdays, Jan. 20 -Apr. 21

Family FIT is a 12-week series of fun, family-friendly group exercise classes. A different class format will be offered each week, such as Yoga, Zumba, Pound and even climbing at the Climbing Wall. You and your children, age 6 years and older, can be active together, helping the whole family develop a healthy lifestyle.

No registration required. Full schedule available online.



Massage Therapy

The Department of Wellness maintains a holistic approach to leading a healthy lifestyle. In addition to physical activity, nutritional balance, and managing stress, the staff believes in the benefits of massage therapy.

To register call the Seretean Wellness Center 405.744.WELL (9355) Monday-Friday 8-5 p.m.



405.744.well (9355)



wellness.okstate.edu



wellness@okstate.edu



OSUWELL



DEPARTMENT OF
Wellness

SAC EMPLOYEE SPOTLIGHT

KAYLIE WEHR

WEB DESIGNER AT THE CVHS



Who is your hero and why? My mom. As Abe Lincoln so aptly said, "All that I am, or ever hope to be, I owe to my angel mother."

What is something about you that would surprise people? I can lick my elbow.

What is something you would like to learn to do? I would love to learn more about photography and to play the piano.

Did you attend the Distinguished Service Awards presentation at Staff Development Day?

Yes	No
67.38	32.62

Are you aware that Staff Advisory Council offers the Distinguished Service Award?

Yes	No
82.44	17.56

Take away

Several comments mentioned the employee was new to the university.
I feel like we do a good job in this area

Are you aware of the process for nominating someone for the Distinguished Service Award?

Yes	No
60.18	39.82

Take away

This needs to be an area of focus next year. We have a ton of staff deserving
of this award. The more people are aware of the process the more those
deserving staff members are likely to be recognized

Do you remember seeing promotions or did you receive email communications concerning the Distinguished Service Awards this year?

Yes	No
62.67	37.33

Take away

Another area of focus for next year. Let's think of ideas besides email communication
that might make people aware. Our Communications team does a FANTASTIC job of
keeping everyone informed, so I know there was plenty of opportunities for people
to see the communication. As a council we need to get more engaged in our SAC
facebook page and share and like what all is posted.

****Challenge****

**After the meeting go to the Staff Advisory Council page and "Like" it if you have not done so
SHARE the information about the parking raffle that has been posted.**

Also in relation to communication for DSA's.

Please help us spread the word of activities going on throughout campus by sending Kaylie (or her designated FB committee member) information of events going on in your area of campus

Staff Celebration Day is NEXT MONTH! **Everyone needs to sign up to help for something that day!**

Everyone needs to promote the parking raffle. This is how we fund scholarship! Educate employees on the new way to purchase tickets or sell the ones you have on hand!

I sent email communication about the SAC Awards that will be presented at our EOY banquet. This is new and is awards for SAC members by SAC members. This is a great way to recognize those members on council who you have notice go above and beyond. Every one of you could be nominated because you do a fantastic job, but please nominate those who have made an impact or left an impression.

3 Awards

Outstanding Service Award

Awarded to an individual who has demonstrated continuous, outstanding, exceptional, and meritorious service to Staff Advisory Council

Heritage Award

Awarded to an individual that has been on the council more than one year and has excelled as a council member and through their endeavors, has inspired and mentored others

Rising Star Award

Awarded to an individual that has been on the council less than one year and exemplifies excellence and dedication to serving the University and shows emerging leadership qualities.

Please send your nominations and a few sentences on why you feel they are deserving of the award to me by April 20th

TIAA has paid for their table with a large amount that will go towards something fun your officers have up their sleeves for the Staff Celebration event. We cannot announce the details just yet, but just know something cool is happening! Encourage your peers to attend Staff Celebration day!