



Staff
Advisory
Council

Staff Advisory Council Minutes

May 9, 2018 @ 1:15 pm
Room 280 SU - Sequoyah Room.

Guests: *Toby Tucker (HR), Kim Beard (Wellness), Liz Tarbutton (HR), Jamie Payne (HR), Jeronda Robinson (University College Advising)*

Call to Order: *Kristen Henderson called the meeting to order at 1:15 pm*

Roll Call: *A quorum of members was present*

Approval of Minutes: *April 2018 minutes were approved*

Approval of the Agenda: *Agenda was approved as amended*

Guest Speaker: *Jeronda Robinson from University College Advising talked about the “First2Go” mentor program for first generation college students. Mentors are paired with college students for one academic year. There is an online application for faculty and staff who are interested in becoming mentors.*



Treasurer’s Report: *Sarah Axtell – see attached.*

Branch Campus Reports:

OSU-Tulsa/CHS: *Bria Taylor - no report*

OSU-OKC: *Geron Jones – no report*

OSUIT-Okmulgee: *Briana Johnson*

- *Outstanding Faculty & Staff nominations are being reviewed and nominees interviewed. Will be announced at employee banquet this summer.*
- *Alumni Hall of Fame event is scheduled for June 16. We'll be inducting six alumni into the OSUIT Hall of Fame as Distinguished Alumni (10+ years) or Rising Stars (1-9 years).*
- *The Board of Regents has approved two culinary certificate programs. We are doing a soft enrollment with incumbent workers from a couple of local tribes this fall. We will begin promoting these programs more in the coming weeks.*



- 1 Improve communications and representation
- 2 Increase SAC knowledge and knowledge of SAC
- 3 Increase fundraising
- 4 Increase diversity of candidates

Reports of Standing Committees:

Rules and Procedures Committee: *Paul Leverington*

- And the winners are:

Jordan Bonstrom	Candice Cheesman
Jenny L. Cundiff	Ashleigh Hall
Paul Leverington	Raquele Parli
Alvina Shearer	Michelle Stewart
Jesse Wood	
- We also have an immediate vacancy for May and will have another one in June.

Policies, Benefits and Budget Committee: *Kristi Wheeler*

- *Working with Sarah Axtell and Kaylie Wehr on SAC Scholarship information and process.*
- *Have received five applications so far.*

Communications Committee: *Kaylie Wehr*

- *No report*

Awards and Recognition Committee: *Jenny Cundiff*

- *No report*

Fund Raising Committee: *Michelle Chitwood*

- *May 23 Vendors update:*
 - *We are gathering items from vendors*
 - *42 tables*
 - *75 plus gifts*
 - *SAC needs six tables - 4 for drawing and gifts, 1 for flower card sales and 1 for raffle ticket sales.*
 - *I need to pick up Tumbler*
 - *Need White board*
- *Raffle ticket update:*
 - *\$155.00 online sales*
- *Flower card update:*
 - *As of today we have sold the first 200 cards and we have deposited \$4060.00*
 - *With that being said all cards are paid for we are \$460 in the good*
 - *When we sell the other 200 cards we will have made a little over \$4000*

Events Committee: *Tashia Cheves*

- *Staff Celebration Day is May 23rd*
 - *Remember to sign up for a slot (link was sent in email from Tashia)*
 - *All loose ends are being tied up*
 - *Looking forward to a successful event*
 - *I was recently made aware of a construction update and parking closure on the direct west side of BPS that will interfere with plans for vendor parking. However, I have worked diligently with Parking (thank you Stephen!) to find a feasible solution. Vendors will be given a loading zone right by the gate where they can unload their items and will be able to park along the entire North side of the "Cordell" construction site and are advised to utilize Wes Watkins for overflow parking. Staff attending the event can park in any lot on the South Side of BPS as student parking will become open to staff after this week. Concerns were brought up and we discussed looking into seeing if we can get a couple of gators donated for the event to help. Aaron and I will be working to try and make that happen. However, I am confident that with parking working with us to provide space for Joes to park and cook, as well as a vendor loading zone at the vendor gate, and with all of the help of the members of*

council, we will be able fill in any gaps by providing help to our vendors during their loading and unloading times. It was also discussed that the Fundraising Committee (chair Michelle) is in need of a large white board to showcase raffle ticket numbers since we will not be announcing. Questions were asked about why, and Kristin let everyone know that it is because we will not have a sound system this year. Melanie emphasized that if anyone cannot help for the event, they must send Kristin a detailed email requesting an excused absence. It was stressed by the officers that this event is required unless excused. Kristin requested that those requests be sent to her or people be signed up no later than next week. Anyone not signed up or receiving an excused absence, will be emailed an assignment to fill any empty spots.

Reports of University Committees:

Faculty Council Report: Gary Lawson - see attached

GPSGA: Luci Wilson – no report

Department of Wellness: Kim Beard – see attached

- *Colvin Center renovations information available online*
- *Summer leagues are available for faculty and staff – registration is open from May 16-19 and details are available online.*

Officer Reports:

Secretary: Melanie Bayles

- *Some t-shirts are available if anyone wants one.*

Vice-Chair: Ashleigh Hall

- *Presented spotlight on Tashia Cheves (see attached)*

Chair: Kristin Henderson

- *MTM awards will be moving out of SAC and be a role of HR*
- *Removing this role will allow us to look at SAC structure and combine/reorganize certain committees that may not play a big role year long*
- *DSA will be its own ceremony effective FY 19 – we will still help day of with Staff Development Day, but will model DSAs after convocation*
- *If you have not signed up to help with Staff Celebration Day, get with Tashia as soon as possible. If you are not signed up to help we will email you next week assigning you to areas that need help*
- *Next meeting is our last for FY18! Be thinking of who you would like to nominate for officers. Meeting will be June 1, 12:00-3:00, Gaylord Gallery, Lunch followed by meeting*

Unfinished Business:

None

New Business:

None

Announcements:

Next Meeting – June Luncheon & Council Training, Friday, June 1, 12:00-3:00, Gaylord Gallery in Human Sciences Building

Adjournment: *Meeting was adjourned at 2:08 pm*

**OSU Staff Advisory Council
Treasurer's Report
April**

SAC MAINTENANCE ACCOUNT				
1-128520				
		Income	Total	
General Fund Salary		\$ 9,300.00		
Univeristy Allocation		\$ 21,793.00		
Balance Forward		\$ 18,302.27		
Budget Revenue Control		\$ (1,011.00)		
TOTAL REVENUES		48,384.27		
	Budget	Expense	Expense YTC	Total Left
Carry over expenses	\$ 326.00	\$ -	\$ 326.00	\$ -
Distinguished Svc Awards	\$ 10,000.00		\$ 9,258.65	\$ 741.35
Staff Appreciation Day	\$ 18,000.00	\$ -		\$ 18,000.00
Office Supplies	\$ 100.00		\$ 55.77	\$ 44.23
Other (trophy, etc.)	\$ 50.00	\$ -		\$ 50.00
Fundraising Supplies	\$ 1,800.00	\$ -	\$ 1,800.00	\$ -
Parking Raffle Sign	\$ 150.00	\$ -		\$ 150.00
SAC Shirts	\$ 200.00	\$ -	\$ 400.48	\$ (200.48)
Training Lunch in June	\$ 500.00	\$ -		\$ 500.00
End of Year Plaques	\$ 150.00	\$ -		\$ 150.00
Cushion Money	\$ 17,108.27	\$ -		\$ 17,108.27
Previous Month Bal				\$ 45,857.79
TOTAL EXPENSES	\$ 48,384.27		\$ 11,840.90	\$ 36,543.37
ACCOUNT TOTAL				\$ 36,543.37
Expense Summary:				

SAC SCHOLARSHIP/PROFESSIONAL DEVELOPMENT	
1-995137	
	TOTAL
INCOME	
Balance Forward	\$ 13,285.35
Deposits	\$ -
Fundraising	
ACCOUNT TOTAL	
	\$ 13,285.35
Expense Summary	

SAC SERVICE AWARD ACCOUNT (MTM)	
1-128522	
	TOTAL
Balance Forward	\$ 3,596.53
Funding	\$ 20,000.00
Supplies and Materials Adj.	\$ (650.00)
TOTAL REVENUES	\$ 3,596.53
Prev. Mon Bal.	\$ 7,440.88
MTM Service Awards	\$ 2,903.24
TOTAL EXPENSES YTD	\$ 18,408.89
ACCOUNT TOTAL	
	\$ 4,537.64

Funds Deposited with OSU Foundation - April

OSU STAFF SCHOLARSHIP FUND	
20-31100	
Cash	
Balance Forward	\$ 26,085.16
Scholarship Dispersement	\$5,000.00
Deposit	\$0.00
Balance	\$ 21,465.16
Endowment	
Balance Forward 01/01/18	\$ 120,873.88
Deposit	\$ 25.00
Balance	\$ 120,898.88
AVAILABLE ACCOUNT TOTAL	\$ 21,465.16
Expense Summary	

FACULTY COUNCIL MEETING

Tuesday, May 8, 2018

Special Report:

Chris Ormsbee of ITLE presented a proposal to purchase a new Learning Management System, which will be implemented full time in Summer 2019 when the contract for D2L expires. After a lengthy examination of three possible applications, it was decided to make the transition to Canvas. The application will be made available in limited use as early as November, and the app will be in full use by the Summer of 2019.

President Hargis Remarks

President Hargis gave a brief report, including information on this weekend's upcoming graduation ceremonies where a large number of students are expected to walk the stage. This year's ceremonies include the graduate college commencement on Friday evening, followed by four undergraduate ceremonies on Saturday.

Hargis also expressed concern about HB 1212, known as the "Constitutional Carry" gun bill. Hargis has joined OU President David Boren and others who have phoned Gov. Fallin, asking her to veto the bill. He urged those in attendance to call or email the Governor's office to encourage a veto of the bill.

Report of Status of Faculty Council Recommendations — No report

REPORTS OF LIASION REPRESENTATIVES

Graduate Council — Rebecca Sheehan gave a report that the new application admissions system has gone out for bid. Also, she reported that the space in the old business building will be used as a success center for graduate students and focus on the professional development programming under the 360 Critical Skills for Career Services digital badge programming.

GPSGA— Kathy Essmiller and Jessica Schnaiter-Brasche reported that the GPSGA elections were held on April 4 and that Kathy Essmiller will be the new president. Schnaiter-Brasche said there will be an entirely new executive board.

Women's Faculty Council — Steph Link reported that the WFC held their 2018 Research Awards Reception on April 16, where they awarded nearly \$20,000 in funding to 31 students

Academic Standard and Policies — Scott Johnson presented a proposal to change the appeal of final grade not involving alleged violations of academic integrity. The proposal passed. He then offered a year-end report for the council's review.

Athletics — No Report

Budget — Steve Wagner offered the year-end report for the council's review.

Diversity — Justin Moss presented the year-end report for the council's review.

Faculty — Chris Richards offered a proposal for changes to the charter and bylaws of the General Faculty of Oklahoma State University and a policy statement to govern appointments, tenure, Promotions and related matters of the Faculty of Oklahoma State University. Both proposals passed. She also presented her year-end report.

Long Range Planning and Information Technology — Nathan Walker offered the committee's year-end report for the council's review.

Research — Andrew Doust gave the committee's year-end report for the council's review.

Retirement and Fringe Benefits — Bobbikay Lewis gave the year-end report for the council's review.

Rules and Procedures — Pamela Lovern gave the committee's year-end report.

Student Affairs and Learning Resources — Gina Peek gave the year-end report.



S.W.E.A.T / Jun. 4 - July 27

The S.W.E.A.T program is designed for individuals who are currently exercising regularly (exercise at least 3 times a week for the past 6 months) and are looking for more intense exercises. The program is comprised of 8 total weeks of training.

Registration deadline: May 23
To register visit wellness.okstate.edu



Faculty/Staff Summer Intramurals

The Faculty and Staff Intramural Softball and Volleyball leagues present an opportunity for campus employees to partake in friendly competition amongst other departments at Oklahoma State. Open to all departments and welcomes athletes of all skill levels.

Register online at Intramuralsports.okstate.edu. Registration opens May 16.
For more information call 405-744-7407.



Equipment Donation Drive / June 16, 9-10am

Do you have equipment sitting around collecting dust? The Oklahoma Durable Equipment Reuse Program (OKDMERP) is seeking donations of good, used durable medical equipment that can be refurbished and given to Oklahomans in need.

For more information, call 405-523-4810 or Toll Free: 833-431-9706.
Donation dropoff: Parking Lot 74A, across from Seretean Wellness Center.



Summer Group Fitness Classes

Group Fitness offers a variety of fitness programs and classes with multiple formats at every skill level. With classes available throughout multiple locations on campus, you are sure to find your fit.

Full class schedules are available online at wellness.okstate.edu



Yoga in the Garden / Wednesdays, 5:45 - 6:30pm

Bring your mat and join Yoga Therapist Carol Bender as we shed the worries of the day and welcome nature's energy into the body, mind and spirit.

Wednesdays, April 4 - May 30 The Botanic Garden at OSU

No pre-registration required. FREE and open to the public.



405.744.well (9355)



wellness.okstate.edu



wellness@okstate.edu



OSUWELL



DEPARTMENT OF
Wellness

SAC EMPLOYEE SPOTLIGHT

TASHIA CHEVES

SUPPLEMENTAL INSTRUCTION COORDINATOR



Who is your hero and why? I would have to say my baby sister, Cyndi. She is the strongest person I have ever known. While she is my baby sister, 11 years younger, I look up to her. She is full of grace and there is no other person I know who has compassion like she does. She loves people deeply, even when they may not deserve it.

What is something about you that would surprise people? I am in fact not a teenager, but am actually in my mid-thirties and have four children, one of which is almost 16. While I have grown to appreciate the compliment of people thinking I look much younger than I am, it definitely has struck up the most awkward conversations. Ha!

What is something you would like to learn to do? I would love to learn how to play golf well. I know the game to some extent because I have a son who is a pretty avid and competitive golfer. Bless his heart, he has tried to help me fix my swing. I would like to maybe take lessons.