



Staff Advisory Council Minutes

August 7, 2019 @ 1:15 pm

Student Union RM 412 – Council Room

Guests: Liz Tarbutton (HR), Angela Cross (VPAF), Christa Louthan (HR), VP Joe Weaver (VPAF), Kristen Rowan (OSU-OKC)

Call to Order: *Melanie Bayles called the meeting to order at 1:15 pm*

Roll Call: *We had 21 members present.*

Approval of Minutes: Aaron Moore made a motion to approve minutes, Michelle Stewart was second. July 2019 minutes were approved.

Approval of the Agenda: Michelle Stewart made a motion to approve the Agenda, Elaine Johns was second. *Agenda was approved*

Guest Speaker: VP Joe Weaver updated the council on several topics.

Budget

- We are down around 500 students. They are gathering information still, but it appears that freshmen enrollment is not down. It appears that the "Finish in 4" campaign is working so we are not seeing the 5th and 6th year seniors contribute to our budget.
- There will be budget challenges within each college.
- Governor Stitt has expressed much interest in research benefitting the state. We are currently sending proposals regarding research missions to capture \$3 million in new funding being provided by the state.
- Currently there is no raise program in place for staff. President Hargis, VP Weaver and Provost Sandefur are all in favor of a raise program but with the current situation of the budget, there is no room to allow for a raise program. They are planning to roll out some kind of program in the near future/

Construction

- Performing arts center is now open. Call the schedule a tour of the new state of the art facility. Grand opening is set for October 12 featuring the **New York Philharmonic**.
- They are underway on the new Music school
- New fire training building we be starting soon.
- Starting renovations on Engineering South similar to what they did to Engineering North.
- Projected to build a new flight center in 2020.
- Kerr-Drummond will be coming down- prior to demolition, a location will need to be determined for the residential dining area located in the mezzanine.
- Boomer creek project is underway. OSU partnered with ODOT to restructure the drainage ditch along Duck to allow proper drainage during heavy rainfall.
- OSU Athletics have acquired some residential properties on the southeast/east side of GIA to create surface parking areas for Athletic events.

Officer Reports:

Treasurer Report: *Mary Mach*

- **See Attachment A**

Secretary: *Ashleigh Hall*

- *No report*

Vice-Chair: *Melanie Bayles*

- *Committee will be voting on By-law changes during the unfinished business portion of this meeting.*

Chair: *Tashia Cheves*

- *Check your contact information and shirt size is correct. New members- if you need a door or desk plaque let Tashia know.*

Reports of Standing Committees:

Rules, Policy and Procedures Committee: *Kimberly Meints*

- Please forward concerns from staff members. They currently have 1 concern and a couple suggestions they are working on. More details to come.

Communications Committee: *Kaylie Wehr*

- *No report*

Awards and Recognition Committee: *Elaine Johns*

- Starting on the DSA awards planning

Events Committee: *Michelle Chitwood*

- First meeting to follow regular SAC meeting today.

Branch Campus Reports:

OSU-Tulsa: *Annette Morey/ Karen Castle – No Report*

OSU-CHS: *David Juergens - No Report*

OSU-OKC: *Keri Smith- See Attachment B*

OSUIT-Okmulgee: *Briana Johnson – No Report*

Reports of University Committees:

Faculty Council Report: *- No report*

GPSGA: *No report*

Department of Wellness: *Kim Beard – No report*

Unfinished Business:

The following changes to the by-laws were voted and passed-

- *Remove the fundraising committee from by-laws*
- *Remove #2 under the Events committee- Working with the Human Resources Department, as requested, to plan and implement the annual Staff Development Day.*
- *Add #3. From the Fundraising committee- Recruiting vendors and obtaining donations for the Staff Celebration Day- under the Events Committee.*

New Business:

None



- 1** Improve communications and representation
- 2** Increase SAC knowledge and knowledge of SAC
- 3** Increase fundraising
- 4** Increase diversity of candidates

Announcements:

Next Meeting – **September 11, 2019**. 1:30 PM at 460 Regency room in the Student Union

Adjournment: *Motion was made by Christ Pivinski and 2nd by Elaine Johns. Meeting was adjourned.*

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Attachment A

	A	B	C	D	E	F	G	H	I
1	OSU Staff Advisory Council								
2	Treasurer's Report								
3	July 2019								
4									
5	SAC MAINTENANCE ACCOUNT					OSU STAFF SCHOLARSHIP FUND			
6	1-128520						20-31100		
7	University Allocation				\$ 29,162.00		Balance Forward	\$ 9,585.16	
8	Balance Forward				\$ 34,690.67		Spending Policy	\$ 4,780.00	
9	TOTAL REVENUES (Beg. July 2019)				63,852.67		Endowment		
10							Balance Forward 07/01/2019	\$ 121,068.88	
11		Budget	Expense	Expense YTD	Total Left		Balance	\$ 121,068.88	
12	RibCrib	\$ 20,000.00	\$ 14,189.58	\$ 15,212.57	\$ 3,789.44				
13	Dearings	\$ 20,000.00	\$ 147.00	\$ 15,359.57	\$ 3,642.44		AVAILABLE ACCOUNT TOTAL		\$ 14,365.16
14									
15									
16	Previous Month Bal				\$ 34,690.67				
17	Total Credits								
18	Total Expenses				\$14,338.58				
19	ACCOUNT TOTAL				\$ 49,516.09				
20									
21	SAC SCHOLARSHIP/PROFESSIONAL DEVELOPMENT								
22	1-995137								
23	Balance Forward				\$ 16,330.07				
24	YTD Deposits				\$ -				
25									
26	February Activity:	Budget	Expense	Expense YTD	Total Left				
27									
28	Previous Month Bal				\$ 16,330.07				
29	Total Credits				\$ -				
30	Total Expenses				\$ -				
31	ACCOUNT TOTAL				\$ 16,330.07				

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Staff Advisory Council Meeting
OSU-OKC Vice Chair Report August 6, 2019

Futsal Court- We have partnered with Oklahoma City's soccer team, Energy and their Assist Foundation. We have constructed our very own Futsal court that we plan on opening up to our community around us as well as our students.

Choctaw Nation— OSU-OKC was presented an opportunity to collaborate with the Choctaw Nation Career Development Office in the interest of designing a strategy to present academic degree programs to over 12,000 Choctaw tribal citizens residing in Oklahoma and Cleveland counties. We will be adding them to the offices by Enrollment.

Late Enrollment Hours— We are currently in extended hours for Fall enrollment and are open on Saturdays until the start of school.

Regents Office— They are now housed with us on the campus with after moving from the Department of Agriculture over by the Capital. This move started last month.

