



## STAFF ADVISORY COUNCIL

### Staff Advisory Council Minutes

Staff Advisory Council will meet on

**August 3, 2022 @ 1:15pm**

**412 Student Union Council Room and via Zoom**

All meetings are open to the public.

**Guests:** We had several guests via Zoom and in person.

**Call to Order:** Michelle Stewart called the meeting to order at 1:15pm.

**Special Guest Speaker:** None.

**Roll Call:** Of our 25 current members, we had 19 present in-person, 2 present via Zoom, and 4 absent.

**Approval of the Minutes:** Chris Pivinski made a motion to approve the June minutes and Michelle Chitwood seconded the motion. June minutes were approved. Kimberly Meints made a motion to approve the July minutes with revisions and Aaron Moore seconded the motion. Minutes were approved with revisions.

**Approval of the Agenda:** Robert Raab made a motion to approve the agenda with revisions and Aaron Moore seconded the motion. Agenda was approved with revisions.

#### **Officer Reports:**

**Treasurer Report:** Sherri Buntin

- No report/absent.

**Secretary:** Jenna Rutherford

- Reminder to pick up any SAC items requested.

**Vice-Chair:** None/vacant.

**Chair:** Michelle Stewart

- Two members have resigned. Chris Pivinski will talk about this more in New Business.
- Faculty Council attendance and signups.
- Push for members to get out on campus and solicit feedback from staff members.

#### **Reports of Standing Committees:**

**Rules, Policy and Procedures:** Chris Pivinski

- No policies are currently under review, but Chris will work with Christa Louthan to learn what policy changes are upcoming.

**Communications Committee:** Kristi Wheeler for Lacey Quadrelli

- Reminder to schedule headshots.
- Updating the SAC site.

**Awards and Recognition Committee:** LeAnne Hutchins

- Gearing up for the Distinguished Service Awards being held on November 30.
- Met with the DEI Committee to ensure equity in the decision-making process.

**Events Committee:** Michelle Chitwood

- Working on scheduling one event per month. August will be a thank you for OSU Police Department, including donuts.
- Discussed potential upcoming events.

**Diversity, Equity & Inclusion Committee:** Cara Eubanks

- Met to set goals for the upcoming year.
- Looking for any leave policies under review. Chris Pivinski to work on this and send to Cara.

**Branch Campus Reports:**

**OSU-Tulsa:** Kelsey Mathis for Candace Jackson

- No report.

**OSU-CHS:** Diana Sanders

- No report/absent.

**OSU-OKC:** Kristen Rowan

- No report/absent.

**OSUIT-Okmulgee:** Sommer Farrimond

- No report/absent.

**Reports of University Committees:**

**Faculty Council:** N/A

- No Report.

**Human Resources:** Liz Tarbutton for Christa Louthan

- No report.
- Confirmed that policies under review are looking at inclusive language but asks Chris Pivinski to follow-up with Christa Louthan for more information.

**GPSGA:** Jimmy Uba for Marcia Sun

- Working on their upcoming meeting and goals for the year.

**Department of Wellness:** Kim Beard

- See attached flyer.
- Called out the group fitness rate implementation for the upcoming year. Initial information was reported in the bi-weekly wellness communication sent out.
- Fielded additional questions.

**Student Government Association:** Riley Pritzlaff

- SGA is looking forward to President Shrum's inauguration and are looking forward to working closely with her over the academic year. SGA is looking to expand our resources that we provide

for food insecurity and mental health. Particularly, we plan to expand access to basic hygiene products such as toothpaste, floss, handsoap, etc. through our pantry network. I look forward to sharing more details as we begin rolling things out.

**Facilities Management Advisory Council:** Bob Minton

- No report/absent
- Michelle Stewart spoke about FMAC and the desire for more collaboration between our two groups.

**Unfinished Business:** None.

**New Business:**

- Two new members were seated to replace vacancies on the Council.
  - Michael Seaman, LASSO
  - Jerri Beth Tivis, 4H Youth Development
- Vice-Chair was elected to replace vacancy.
  - Mary Mach, Housing and Residential Life

**Announcements:**

- Next Meeting – September 14, 2022 1:15 PM 412 Student Union Council Room (also available via Zoom)
- Non-cloth items needed for residents within Housing and Residential Life. Examples include dishes, silverware, cups, microwave, etc. Can be dropped off at the Family Resource Center.
- First Year Success needs volunteers for Welcome Week.

**Adjournment:** Aaron Moore made a motion to adjourn the meeting and Kim Howerton seconded the motion. Meeting was adjourned.