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## STAFF ADVISORY COUNCIL

## Staff Advisory Council Minutes

Staff Advisory Council will meet on

**December 14, 2022 @ 1:15pm**

**Robert M. Kerr Food and Agricultural Products Center**

All meetings are open to the public.

**Guests:** None.

**Call to Order:** Michelle Stewart called the meeting to order at 2:45 pm, following a tour of the Robert M. Kerr Food and Agricultural Products Center.

**Roll Call:** Of our 27 current members, we had 16 present in-person and 11 absent.

**Approval of the Minutes:** Sherri Buntin made a motion to approve the November minutes and Sam Morse seconded the motion. November minutes were approved.

**Approval of the Agenda:** Sherri Buntin made a motion to approve the agenda with edits. Aaron Moore seconded the motion. Agenda was approved.

**Special Guest Speakers:** None.

### **Officer Reports:**

**Treasurer Report:** Sherri Buntin

- Treasurer's report will be sent to members soon.

**Secretary:** Jenna Rutherford

- No report.

**Vice-Chair:** Mary Mach

- No report/absent.

**Chair:** Michelle Stewart

- Discussion about the foundation account, which funds the scholarships each year.
- Resignation of Cara Eubanks.
- Faculty Council project directed by President Shrum.

### **Reports of Standing Committees:**

**Rules, Policy and Procedures:** Chris Pivinski

- No report/absent.

**Communications Committee:** Lacey Quadrelli

- Results of the COVID Report will come in the newsletter.
- February 1 is Nancy Randolph Davis day. More information to come.

**Awards and Recognition Committee:** LeAnne Hutchins

- No report/absent.

**Events Committee:** Michelle Chitwood

- Update on the Toy Drive.
- Tastings will soon begin for the Staff Celebration Day.

**Diversity, Equity & Inclusion Committee:** Kala Davis for Cara Eubanks

- Update on the conversation with Christy Bunney, Human Resources about the recruitment efforts of Human Resources.

**Branch Campus Reports:**

**OSU-Tulsa:** Candace Jackson

- No report/absent.

**OSU-CHS:** Anna Woodell

- North Hall CHS is now open to classes, students, & staff with a few cosmetic details being finished.
- Demolition of the old medical examiner's office is slated to start soon.
- Demolition of the Kerr-Edmondson building is underway.
- Completion of VA/mental health hospital, & parking garage in place of KE bldg. tentative completion 2025.

**OSU-OKC:** Kristen Rowan

- No report/absent.

**OSUIT-Okmulgee:** Lindsay Glazier

- No report/absent.

**Reports of University Committees:**

**Faculty Council:** Kim Howerton

- Dr. Todd Misener and Kim Beard presentation.
- Discussion about non-tenure-track faculty on their council.
- Report from the Ombuds person.

**Human Resources:** Christa Louthan

- Happy holidays and thanks for all we do.

**GPSGA:** Marcia Sun

- **GPSGA Awards:** The due date for Co-Sponsorship Fund and Research Material Grant for the Fall semester is December 2 and December 9, respectively. For the Travel Awards, the submission is currently closed. Exception: If the proposal submission notification of a conference is announced after the deadline of the corresponding travel period, applicants can contact the treasurer at [treasurer.gpsga@okstate.edu](mailto:treasurer.gpsga@okstate.edu) to request an exception and see Travel Award Exception Applications in Canvas.

- **General Assembly Meeting Minutes:** Meeting minutes from the fourth/November general assembly meeting are available via the GPSGA Canvas page.
- **Community Outreach:** GPSGA is participating in the OSU Angel Tree program. The email notification was shared with the general assembly, and we will be gathering and dropping off the items early next week.
- **General Assembly Meeting Information (Spring 2023):** The next general assembly meeting will be on Wednesday, January 25, 2023, at 5:30 pm in Social Sciences and Humanities (SSH) 035. An online option will be provided for Tulsa and OKC representatives/liaisons.

**Department of Wellness:** Kim Beard

- See attached flyer.

**Student Government Association:** Riley Pritzlaff

- Student Stache Network Updates:
  - Our rebranding has mostly finished. We have installed new signage. We have also updated our maps with our new location in the Family Resource Center.
  - In AY 2021-2022, our pantries saw approximately 3,000 items leave. We are on track to exceed that goal by 200% during this semester alone. It is apparent that these pantries are addressing a significant need. Additionally, placement in the Family Resource Center expands our resources to a community that SGA has not reached as consistently-graduate and international students.
  - We raised money through the OSU Student Foundation for our pantries and to make purchases of hygiene products (e.g., soap, oral hygiene products, etc.).
  - I would encourage all of you to donate any food items or unused hygiene products if you have them. We accept those in the Leadership and Campus Life office in 211 Student Union.
- Misc Updates
  - Brian Blevins from LCL and I are hoping to work on an updated food insecurity survey through University Assessment and Testing. We hope to meet with their team before the end of the calendar year or at the start of next semester to talk about that process and the timeline.
  - SGA did a food insecurity survey c. Fall 2019 and we would like to get some updated results now that we have been through a pandemic.

**Unfinished Business:**

- Language in the Bylaws changed to reflect an annual food drive, rather than a specific food drive. We will vote on this change in January.

**New Business:** None.

**Announcements:**

- Next Meeting – January 11, 2023 1:15 PM in 412 Student Union Council Room (also available via Zoom)

**Adjournment:** Aaron Moore made a motion to adjourn the meeting and Sam Morse seconded the motion. Meeting was adjourned.