



Staff Advisory Council Minutes

December 9, 2021 @ 1:15 pm

412 Student Union Council Room and Zoom

STAFF ADVISORY COUNCIL

Guests: We had Angela Cross, Christa Louthan, Kristen Rowan, Marcia Sun, Liz Tarbutton, Nikkie Dunnigan, Todd Misener, Kim Beard, and Alicia McClendon among our guests.

Call to Order: Melanie Bayles called the meeting to order at 1:15 pm.

Special Guest Speaker: Todd Misener introduced Nikkie Dunnigan who presented information for students and staff about mental health and the resources available at OSU. Please review the attachment of her PowerPoint presentation for a lot of excellent information – see attachment A.

Roll Call: Of our 27 members we had 16 members present, 4 members attending via Zoom, and 7 members were absent.

Approval of the Minutes: Amber Coker made a motion to approve the November minutes, Michelle Chitwood seconded. November minutes were approved without adjustments.

Approval of the Agenda: Kimberly Meints made a motion to approve the Agenda, Amber Coker and Gary Lawson simultaneously seconded the motion. Agenda was approved without adjustment.

Officer Reports:

Treasurer Report: Tammy Ratcliff

- No report. – see attachment B.

Secretary: Michelle Stewart

- The group donated \$205 for the Afghan refugee help and Walmart gift cards were given to Cara who passed them on to Catholic Services.

Vice-Chair: Kristi Wheeler

- There are not currently many Star award nominees so we will be skipping December and resuming in January
- Kudos to the Awards & Recognition Committee for their amazing work on the Distinguished Service Ceremony

Chair: Melanie Bayles

- Echoing the kudos for the Awards & Recognition Committee's job on the Distinguished Service Ceremony on Monday.
- University level staff awards have not had enough nominations to assign all awards being offered. Please make sure to get word out to help nominate staff.
- The current COVID situation is pretty fluid so please make sure to read your emails for the most up-to-date information.
- Thank you all for your service.
- Please send her any feedback you hear so that she can extend the information to university level.

Reports of Standing Committees:

Rules, Policy and Procedures Committee: Chris Pivinski

- No report.

Communications Committee: Gary Lawson

- Please bear with Gary as he works on updating the website with current events and awards and getting switched to the new website.
- Thank you to Lacey Quadrelli for the Facebook work she's doing.
- Some members still have not had their portrait taken so please contact Gary to get that set up.

Awards and Recognition Committee: Sherri Buntin

- There was a great turnout for the Distinguished Service Ceremony and she received a lot of great feedback.
- David Cox was the winner of the first prize of \$3,000 for his 38 years of service to the Department of Animal and Food Sciences.
- Kim Southworth took second prize of \$1,500 and is in charge of all of the first aid events around campus for Environmental Health and Safety.
- Jack Henneha took third prize of \$1,000 and is part of University Health Services.
- Please send Sherri any feedback you have regarding the event. The committee will be reviewing what worked and what could have worked better.

Events Committee: Michelle Chitwood

- She is ready to get with Gary and take pictures of the trophy presentations for Vet Med and IT for their Harvest II donations.

Diversity, Equity & Inclusion Committee: Cara Eubanks

- They would like to rotate attending the meetings of the other committees to present ideas for improving the inclusion and will get contacting the chairs of those committees to start the process.

Branch Campus Reports:

OSU-Tulsa: Alicia McClendon presented in Candace Jackson's absence.

- They held their sweater contest and it was a lot of fun.
- They are enjoying their There and Back Again visits with SAC over the lunch break where to walk to a local vendor and connect.
- Next week they will start planning their events for 2022.

OSU-CHS: Sherrita Sweet

- No report.

OSU-OKC: Kristin Rowan

- They are four months into their new president, Dr. Scott Newman. He has been meeting with the staff to get to know everyone and let them get to know him better.
- They are having their holiday party next week via Zoom again this year.

OSUIT-Okmulgee: Na-komas Blackford

- No Report

Reports of University Committees:

Faculty Council: Melanie Bayles

- They are not meeting until next week so she will present the information at the January meeting.

Human Resources: Christa Louthan

- There has been an injunction on the Federal contractor's mandatory vaccine so the university will be pivoting to encouraging employees to use the vaccination portal to update their information so that in case the mandate returns we are not left scrambling to play catch up.
- Benefits enrollment had 97% of the employees completed but there are still individuals who have not taken care of their selections. It is NOT too late. Contact Benefits at X5449 to enroll as soon as possible.

GPSGA: Marcia Sun

- No report.

Department of Wellness: Kim Beard

- Be quick when you see emails from the Wellness department because some programs have limited availability and they fill up fast.
- The Colvin and Seretean will have holiday hours:

Colvin Recreation Center

Finals Week (12/6 – 10)

- Monday-Friday, 5:30a-9p
- Saturday 12-11 (Graduation) 10a-2p
- Sunday 12-12, 10a-4p

Week After Finals (12/13 – 17)

- Monday-Friday, 5:30a-7p
- Saturday 12-18, 10a-4p
- Sunday 12-19, 10a-4p

Week Of Christmas (12/20 – 23)

- Monday-Thursday, 9a-7p
- Friday, 12-24 through Sunday, 12-26 Closed

Week After Christmas (12/27 – 31)

- Monday-Friday, 10a-2p
- Saturday, 1-1 and Sunday 1-2 Closed

1st Week Of January (1/3 – 7)

- Monday-Friday, 5:30a-7p
- Saturday 1-8, 10a-4pm
- Sunday 1-9 (regular hours) 10a-9p

Seretean Wellness Center

Finals Week (12/6 – 10)

- Regular hours 5:30a-7p

Closed (Workout Area): 12/13 – 1/2

Open: 1/3 – Regular hours

- They will be sending out a questionnaire about a mental health survey and request SAC members to give them feedback.

Unfinished Business:

New Business:

Announcements:

Next Meeting – **January 12, 2022** at 1:15 PM, in person at 412 Student Union Council Room and available via Zoom.

Adjournment: Motion was made to adjourn meeting by Sherri Buntin. Second was made by Chris Pivinski. Meeting was adjourned at 2:30 PM.