



# Staff Advisory Council Minutes

January 8, 2019 @ 1:15 pm

Student Union RM 412 – Council Room

## STAFF ADVISORY COUNCIL

**Guests:** Angela Cross (VPAF), Christa Louthan (HR), Na-komas Blackford (OSU-IT)

**Call to Order:** *Melanie Bayles* called the meeting to order at 1:15 pm

**Roll Call:** We had 20 members present.

**Approval of Minutes:** *Michele Stewart* made a motion to approve minutes, *Chris Pivinski* was second. December 2019 minutes were approved.

**Approval of the Agenda:** *Jesse Wood* made a motion to approve the Agenda, *Gary Lawson* was second. Agenda was approved.

**Guest Speaker:** None

### **Officer Reports:**

**Treasurer Report:** *Mary Mach*

- See Attachment A

**Secretary:** *Ashleigh Hall*

- No report

**Vice-Chair:** *Melanie Bayles*

- No report

**Chair:** *Tashia Cheves*

- No report

### **Branch Campus Reports:**

**OSU-Tulsa:** *Annette Morey/ Karen Castle* –

- See Attachment B

**OSU-CHS:** *Sherrita Sweet* - No Report

**OSU-OKC:** *Kristen Rowan*- No Report

**OSUIT-Okmulgee:** *Na-komas Blackford* – No Report

### **Reports of Standing Committees:**

**Rules, Policy and Procedures Committee:** *Michele Stewart*

- No report

**Communications Committee:** *Kaylie Wehr*

- No report

**Awards and Recognition Committee:** *Elaine Johns*

- The committee would like to open up the Scholarship applications before the Jan. Newsletter goes out so we can advertise this month.
- Elaine will also need to know how much of a budget to plan for under the Weaver and SAC Scholarship funds.
- The committee will meet Feb. 12<sup>th</sup> after the SAC meeting in Room 412.

**Events Committee:** *Michelle Chitwood*

- No report

**Reports of University Committees:**

**Faculty Council Report:** - *No report*

**GPSGA:** *No report*

**Human Resources:** *Christa Louthan*

- Job posting for the position of Director of HR Consulting Services and Director of EEO/Title IX coming out soon.
- Interim Title IX Coordinator- Jackson Landry
- Please check January pay stubs for any changes/mistakes.
- Call OSU Benefits for questions regarding any benefit mistakes (i.e. catapult, Tabaco free, etc.)

**Department of Wellness:** *Celina Tabuena –*

- OSU will be offering free spouse memberships to Colvin Center and Seretean Wellness Center

**Unfinished Business:**

*None*

**New Business:**

*None*

**Announcements:**

Next Meeting – **February 12, 2020.** 1:30 PM, 412 Student Union – Council Room

**Adjournment:** Motion was made to adjourn meeting by *Aaron Moore*. Second was made by *Jesse Wood*.  
*Meeting was adjourned.*

Attachment A

	A	B	C	D	E	F	G	H	I
1				OSU Staff Advisory Council					
2				Treasurer's Report					
3				December 2019					
4									
5	<b>SAC MAINTENANCE ACCOUNT</b>					<b>OSU STAFF SCHOLARSHIP FUND</b>			
6	1-128520						20-31100		
7	University Allocation				\$ 29,162.00		Balance Forward	\$ 9,585.16	
8	Balance Forward				\$ 34,690.67		Spending Policy	\$ 4,780.00	
9	<b>TOTAL REVENUES (Beg. July 2019)</b>				<b>63,852.67</b>		Endowment		
10							Balance Forward 07/01/2019	\$ 121,078.38	
11		<i>Budget</i>	<i>Expense</i>	<i>Expense YTD</i>	<i>Total Left</i>		Balance	\$ 121,078.38	
12	Food Services (DSA Awards)	\$ 2,000.00	\$ 689.00	\$ 1,042.64	\$ 957.36				
13	Student Union Fees (DSA Awards)	\$ 2,000.00	\$ 328.75	\$ 1,371.39	\$ 628.61		<b>AVAILABLE ACCOUNT TOTAL</b>	<b>\$ 7,365.16</b>	
14	HR Payroll	\$ 5,055.85	\$ 5,055.85	\$ 5,055.85	\$ 5,055.85				
15	HR Payroll	\$ 4,446.81	\$ 4,446.81	\$ 4,446.81	\$ 4,446.81				
16	TIAA SAC Picnic	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00	\$ 4,000.00				
17									
18	Previous Month Bal				\$ 47,707.45				
19	Total Credits								
20	Total Expenses				\$ 6,500.41				
21	<b>ACCOUNT TOTAL</b>				<b>\$ 41,207.04</b>				
22	<b>SAC SCHOLARSHIP/PROFESSIONAL DEVELOPMENT</b>								
23	1-995137								
24	Balance Forward				\$ 16,330.07				
25	YTD Deposits				\$ -				
26									
27	<b>December Activity:</b>	<i>Budget</i>	<i>Expense</i>	<i>Expense YTD</i>	<i>Total Left</i>				
28	Elaine Johns Reimbursement		210.15	210.15	210.15				
29									
30	Previous Month Bal				\$ 16,330.07				
31	Total Credits				\$ -				
32	Total Expenses		\$ 210.15	\$ 210.15	\$ 210.15				
33	<b>ACCOUNT TOTAL</b>				<b>\$ 16,119.92</b>				



Updates from OSU-Tulsa – January 8, 2020

1. The OSU-Tulsa Police department welcomed Captain Michael Galbraith as the department's first police captain on January 1, 2020. Captain Galbraith has been serving OSU-Stillwater for 13 years. He will report directly to Chief Leon Jones, who leads both OSU-Stillwater and OSU-Tulsa police forces.
2. A new initiative called Linked Degree was announced last month. It will strengthen the link between Oklahoma State University-Tulsa and Tulsa Community College to provide Tulsa-area students a cohesive four-year public university experience – the first of its kind in the area. In addition to the use of Transfer Maps, this partnership will give TCC-to-OSU students early advising, career counseling and other student services that will provide a connected college experience.
3. OSU-Tulsa will host the Northeastern Oklahoma Legislative Tour on January 21<sup>st</sup>. Chancellor Johnson will be here to present a legislative update. University Presidents from the Northeast Region, area legislators, local Mayors, and leadership from the Tulsa Chamber are invited.
4. As a boost for our staff during the spring semester, we have started a Secret Pal program that will run through the month of January. We set a limit of \$5 on anything purchased for your pal and asked that everyone give something simple once a week. We have 18 participating this time and plan to offer the program again in the summer and fall semesters.

